



# Royal Brighton Yacht Club

Race Management Team – Race Officer

Job Title: Race Officer

Job Description: The Race Officer (RO) is responsible for the safe conduct of races by;

- Determining if conditions are safe for racing in conjunction with the RBYC Sailing Office and Club Captain. If unsafe, may postpone, cancel, or abandon racing.
- Conduct a briefing.
- Setting the course.
- Ensure that conditions of the Notice of Race are met.
- Any other obligation as required of a Qualified Race Officer.

Qualifications: Required qualifications and experience include:

- Qualified Club Race Officer
- Knowledge of the Racing Rules of Sailing, conduct of a race and the starting sequence
- Working With Children Check (WWCC)

Desired qualifications and experience include:

- Powerboat License and experience driving big powerboats
- Radio Operators licence

Basic Tasks: Tasks for this Position include (but are not limited to):

- Be aware of the weather conditions for the race day, accessing forecast and prediction services (BOM, PredictWind etc)
- Meet with Club Captain and Sailing Department representative to fill out pre-race safety sheet.
- Conduct a Race Management briefing two hours before race start.
- Liaise with Sailing Department to ensure volunteers have all necessary equipment for the day (boat keys, race sheets, starting equipment, marks and tackle etc).
- Perform pre-departure checks on start boat, radio checks with Race Management Team and exit the marina.
- Set up the race course in appropriate position, taking into account other race courses and yacht club events.



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## Basic Tasks (Cont.)

- Deliver the days racing activities, with support from the race management team.
- Ensure competitor and race management team while on the water, following the club's risk management documentation and emergency response procedures.
- On completion of races, send the results back to the sailing office for processing, via either the tablet or SMS.
- Return start boat to the dock and sign off the water.
- return all race summary sheets and equipment to the Sailing Office.
- Collect the processed results from the Sailing office and take up to the members bar for presentation, (to be done by a flag officer, or if required, the race officer on the day).