



# Royal Brighton Yacht Club

The Sailors' Club

## GENERAL COMMITTEE MINUTES

Monday 27 June 2022, 6.00 PM Zoom

- **PRESENT** - Peter Strain, John Mooney, Brett Heath, Murray Cowdell, Kalpana Merrett, Cath Hurley, Peter Gebhardt, Paul Jenkins, Marnie Irving, Niesje Hees, Peter Demura, Phil Hall.

- **APOLOGIES** - Nil

- **PREVIOUS MINUTES**

True and accurate record;

**MOVED:** Murray Cowdell

**SECONDED:** Peter Strain

**CARRIED**

- **MATTERS ARISING FROM PREVIOUS MINUTES**

- Colin Burgess unavailable for this meeting
- Volunteers to be invited to Carvery. All volunteers to be invited. Committees OTB etc.

- **CORRESPONDENCE**

- Quotes for replacement carpet in Bayview Room have been obtained.
- Letters have been sent to all Long-Term Marina Lease holders regarding the expiry of these leases.
- Noted email correspondence by Commodore to Parks for further action on seabed leases. Government surveyor to now survey proposed lease area.

- **RISK MANAGEMENT**

Risks matrix covering Business and Operations many responses have been received and results collated, follow up now required regarding all departments.

- **FINANCE REPORT**

- The results for May are very good. The winter period is expected to be less busy and wage costs need to be monitored carefully.
- The preliminary Audit has taken place with no extraordinary items at this stage, further audit will commence 26/27 July 2022.



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- It was discussed that the club is in a strong cash position and that the Committee will prioritise either repayment of loans or maintenance/improvement of facilities whilst in this position. It was noted that dredging inside the marina is required.
- Question in relation to Depreciation and Ammortisation in relation to fixed assets. On-Tap to be consulted for more analysis which will be reported on next month
- Budgets are currently being prepared for the FY23.

**MOVED:** Peter Demura

**SECONDED:** Murray Cowdell

**CARRIED**

- **GENERAL MANAGER REPORT – tabled**

- There was a question raised “Would the Committee consider short term gym memberships?”. It was discussed and agreed that the gym is an additional facility to sailing memberships and the current arrangement works well.

- **SAILING MINUTES - tabled**

- Skippers’ forums have been conducted for 3 groups. Keelboats, OTB & One Design fleets. Small adjustments to the calendar will be made. Sunday OTB racing will be introduced.
- New Child Safety Standard come into effect 1<sup>st</sup> July 2022. NH is attending the AS Conference Sunday 3<sup>rd</sup> July and will report back.
- Volunteers for the Frostbite regatta now 17<sup>th</sup> July from GC are required.

- **MEMBERSHIP**

- CH thanked NH & JM for conducting new member interviews. JM noted the quality of new members.
- Approval of new members

**MOVED:** Niesje Hees

**SECONDED:** John Mooney

**CARRIED**

- **CRUISING – report tabled**

- June speaker needed to be changed at the last minute, BOM speaker will be postponed date TBA
- Numbers are down for the Frostbite cruise to Docklands
- Rod Cuthbert has indicated that he wishes to contribute to the web page content. New What’s App contact list to be generated.

- **IDAG**

- A discussion took place about the club being able to measure, by collecting data on, Ethnicity and Disability of members. This would enable us to see if this was changing over



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time. Concerns were raised over data safety, data management and potential setting of targets. It was agreed that we would continue to promote diversity by a demonstratable attitude and removal of barriers and not collect demographic data at this time.

- Investigating Hearing Loops including potential funding opportunities. Reinforced that total cost of ownership (including ongoing servicing) needs to be considered.
  - **MARINA AND ATTENUATOR ADVISORY GROUP – report tabled**
  - **AQUATIC MEMBERS**
    - Nil to report
  - **ASSETS**
    - Assets have been uploaded into Asset Manager Pro by Malcolm Mitchell. Next step is to include maintenance schedules.
  - **SOCIAL COMMITTEE – report tabled**
    - Discussion took place regarding the logistics of the proposed Art Exhibition. Further details to be discussed with SC.
    - Presentation Night 5<sup>th</sup> August – details have been updated since SC meeting
    - Fundraising – it was noted that the club already engages in fundraising activities through various different methods ie PIF, RBYC Foundation & Oaks Day
  - **CLEANER SAILING – report tabled**
    - Clean Marina Program - The recommendation to seek accreditation was tabled. Finalisation of costs TBD. The maximum cost would be \$4430 + GST.
- MOVED:** Niesje Hees    **SECONDED:** Peter Strain                      **CARRIED**
- Life Jacket Recycling will be promoted in next week's newsletter.
  - **GENERAL BUSINESS**
    - Annual General meeting has been altered to Tuesday 20<sup>th</sup> September.
    - Election for Flag Officers & Committee members will be held by online ballot.
    - Directors ID will be required to nominate for any position.



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- There is still a requirement to produce a marketing document to position the club to appeal to corporate identities when we are seeking advertising or sponsorships for regattas. JM has suggested we contact Peter Court who is vastly experienced in the field. BH will contact him after he returns from overseas. The document needs to identify similar core values between the club and corporate.

➤ MEETING CLOSED: 7:53PM

NEXT MEETING: 25.7.2022

24/06/2022

Royal Brighton Yacht Club  
253 Esplanade, Middle Brighton  
VIC, 3186

Dear Board Members,

**RE: Royal Brighton Financial Results – May 2022**

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Below is a summary of the Club's financial results for May 2022, as well as accompanying commentary.

**Financial Results May 2022:**

The financial reports for the period have been prepared on a calendar month basis from 1<sup>st</sup> May to 31<sup>st</sup> May 2022. The Club traded as usual throughout the month, trading for all 31 days.

May was a good month of trading for the Club when compared to the budget, with the total Revenue outperforming the budgeted figures by \$172k. For further comparison purposes, the April figures have been considered. Comparing the financial results for May with the previous period, increases in Revenue are observed within Membership Income, and Marina, Hardstand and Storage Income, which increased by \$6k and \$11k, respectively. However, significant decreases in Revenue were reported in Catering, which declined by \$14k, a reduction in OTB Income by \$9k, and Other Revenue which decreased by \$2k. The Club generated \$512k for the month, representing a decrease of \$8k month-on-month.

Expenses for the period have been kept to a minimum compared to the budget, with total Expenses coming in under budget by \$11k. Expenditure when compared month-on-month, however, has increased by \$40k. The substantial increase in Expenses can be attributed to a \$15k increase in Employment Expenses, which is primarily due to the increase in External Contractors' Expenses as outstanding invoices from previous months were recognised in May. Additionally, Occupancy Expenses increased \$12k, largely due to the under accrual of Cleaning expenditure in April. In total, Expenses for the period come in at \$301k.

In correlation with the increase in Employment Expenses month-on-month, the Employment cost ratio has increased to 41%; however, it remains below the budgeted Employment cost ratio of 45%.

The Club's cash flow statement has been affected due to an adjusting journal that was posted to balance the Fixed Asset Register to the Asset Manager Pro software. Consequently, the movement in Fixed Assets for May is not accurate. An accurate cash flow statement will be provided in the subsequent period.

In summary, the Club has generated \$112k in Operating Profit for the month, which is \$72k above budget and a decrease of \$55k month-on-month. Overall, the year-to-date Operating Profit stands at \$1m against a budget of \$639k.

Please see the table below, the total Employment cost ratio to total Revenue (excluding government grants) for the last three months as well as last year.

| Mar-22 | Apr-22 | May-22 |
|--------|--------|--------|
| 37%    | 37%    | 41%    |

| Mar-21 | Apr-21 | May-21 |
|--------|--------|--------|
| 41%    | 47%    | 42%    |

Please note the upcoming statutory liabilities listed below:

| <b>Upcoming Liabilities</b> | <b>Amount</b>      | <b>Due Date</b>   |
|-----------------------------|--------------------|-------------------|
| FY20-21 Payroll Tax         | \$12,078.93        | 07/06/2022 (Paid) |
| May-22 Payroll Tax          | \$6,987.83         | 07/06/2022 (Paid) |
| May-22 IAS (PAYG)           | \$33,421.00        | 21/06/2022 (Paid) |
| May-22 Super Contribution   | \$17,789.41        | 28/06/2022 (Paid) |
| <b>Total</b>                | <b>\$70,277.17</b> |                   |

The Balance Sheet of the Club reflects the latest known financial position as at the end of May 2022, and I can confirm that the Club is up to date with all statutory payments and lodgements.

As always, I encourage queries and discussion over the financial accounts. Please feel free to contact me should you have any queries or wish to discuss it.

Kind Regards,



**Freddie Deegan**

*Director – On Tap Hospitality*

## GENERAL MANAGER'S REPORT JUNE 2022

- OH & S – There have been no reports with outstanding issues.
- Injury report from Marg Neesom tripping on the marina at night, lights and circumstance have been checked, no further action required.
- Access to Fire Escape doors North end of Bayview Room and Members Bar balcony whilst lock repairs were taking place. Staff instructed to keep access clear of clutter.
- Sail Melbourne – planning meetings have commenced with AS and Organising Authority. Paul Pascoe Chairman. Steve Aulich has taken on the role of PRO. Peter Osbourne Deputy PRO. Colin & Chad will be the primary staff contacts.
- Membership & Marina berths have been invoiced for the forthcoming financial year. Long Term Leases that expire 31<sup>st</sup> December 2022 have been contacted and advised that we have invoiced until 31<sup>st</sup> December 2022. New agreements (12 month) will be entered into if these members wish to continue to rent their pens.
- Staffing continues to be difficult. Many of our existing catering staff are now commencing holidays and overseas trips. We are also looking for kitchen staff. The recent relaxing of laws regarding compulsory vaccination for staff may assist.
- Staff First Aid courses have been booked for the coming month.
- I have been requested to ask if the committee would consider short term gym membership for members who do not wish to commit to a full year.
- Presentation Night 5<sup>th</sup> August is coming together.
- We have been invited to join a Bayside Liquor Accord the first meeting is 12<sup>th</sup> July which I will attend.
- Colin & I met with Mark Turnbull regarding the National Sailing League.
- Quotes have been received for the recarpeting of the Bayview Room, Staircase & Members Lounge.

Phil Hall

General Manager

## Minutes - RBYC Sailing Committee

|                      |   |                      |   |                      |
|----------------------|---|----------------------|---|----------------------|
| <b>Meeting Date</b>  | Tuesday 13 <sup>th</sup> June 2022 at 7:00pm.   |                      |   |                      |
| <b>Meeting Venue</b> | Zoom  |                      |   |                      |
| <b>Attendance</b>    | Marni Irving, Brett Heath, Colin Burgess, Phil Beddington, Chad Humphrey, Murray Cowdell  |                      |   |                      |
| <b>Apologies</b>     | Ken Williamson, Denis McConnell, Peter Gebhardt, Paul Pascoe  |                      |   |                      |
| <i>Item</i>          | <i>Topic</i>  | <i>Support Paper</i> | <i>Action By</i>  | <i>Complete Date</i> |
| <b>1.0</b>           | <b>OPENING – Brett Heath</b>  |                      |   |                      |
| 1.1                  | <i>Minutes of the previous meeting be adopted. – Carried BH and 2<sup>nd</sup> CH</i>   |                      | <b>BH/CH</b>  |                      |
| <b>2.0</b>           | <b>MATTERS ARISING</b>  |                      |   |                      |
| 2.1                  | Review of Sailing to date<br>Into Winter so not a lot of racing due to weather etc, although the Alan Robinson was well received, and another fast race won by Commodore Peter Strain in It's a Privilege 😊<br>Sunday - 2 Handed still has kicked off due to weather.   |                      | <b>BH/CH</b>  |                      |
| 2.2                  | Mark for rock of our tower start – few talks about removing and someone quoted about \$4k verbally but not official. We either put an obstruction mark permanently there or remove it, which is the preferable option. Has cost 2 larger boats \$5k each in repairs   |                      | <b>BH</b>   |                      |
| 2.3                  | Calendar – Skippers forum review<br>BH – Spoke about Skippers Forums and Draft Calendar was generally well received and draft of new one well in hand for next year.<br>1) <b>Drop Brighton Championship(BC) Division 2 from Range Series and aggregate Division 1</b> into the BC for those days where both are on the same day.<br>2) Skippers requested average points for races where they are participating in Australian Certified Regatta sanctioned events like Port Lincoln next year, refer SYC sailing instructions – Decided after a chat that item (3) 1 drop per 4 races better option..<br>3) <b>Skippers also requested an additional drop in season</b> – Agreed add to NOR for next season i.e.. 1-4(1),5-8(1),9-13(1), 14+(1),<br>4) Check some items on Next Season Calendar, namely Easter Race, Melbourne Cup, ORCv Melbourne-Stanley date moved, XMAS 2023 ! and ORCv Melbourne to Hobart 27/12- Complete in next 3 weeks.<br>5) Sunday - 2 Handed next season hold 3 series one before Xmas, one Mar-April 2023 and One June-July. If it doesn't take off we can cancel it. PB- have a Social Race also on same day so 2 divisions on the same day. <b>2 Fleet starts 5 mins apart, 2-Handed &amp; then Social.</b> – Agreed<br>6) Have a <b>Pre-Season Education session</b> with your device for Registering/Signing on, Crew Matching – Agreed<br>7) Wed Afternoon and Twilight all ok in Draft, just ensure its alternate weeks Pursuit/Fleet.<br>8) One Design – Skippers Forum only issue was concern from 2.4mR's have a concern with their safety with other One Design points. Brett is looking at options presented and will consult Race Officers. Several items were discussed to try to resolve concern including moving to Sundays. |                      | <b>BH/CH</b><br><b>CH</b><br><br><b>CH</b><br><br><b>BH/CH</b><br><br><b>BH/CH</b><br><br><br><b>BH/CH</b><br><br><b>CH</b><br><br><b>CH</b><br><b>BH</b> |                      |



|            |  |  |          |  |
|------------|--|--|----------|--|
|            | 9) Etchells have requested a 40min race length versus the 45mins currently in SI. Agreed – Update SI for next season to 40mins per race. Also inform Race Officers.<br>10) Season Aggregate for all One Design classes to go to end of April, May etc be separate series. – Agreed by all One Design and add to next years Calendar  |  | CH<br>CH |  |
| 2.4        | Volunteers – training<br>BH – Asked Chad for a training types calendar 2 weekends in Sept and 2 Weekends in Oct for race officers including First Aid which is a priority for all ! Can drop courses with no participants.<br>CH – Noted allowing Paul Pascoe being RO on Sunday's allowing RO in training to do Saturday's, The proposed RO needs to actually spend time doing with PP overseeing until confidence is built.<br>CH- Dates proposed Sept 11 <sup>th</sup> & 22 <sup>nd</sup> , Oct 9 <sup>th</sup> & 21 <sup>st</sup> .  |  | CH       |  |
| 2.5        | A.S. <a href="#">Sports Integrity Hub</a><br>o Child Safety Standards ( <a href="https://ccyp.vic.gov.au/child-safe-standards/">https://ccyp.vic.gov.au/child-safe-standards/</a> ).<br>- new additional standards are coming (1 July 2022).<br>The current and upcoming standards are a mandatory framework/ legislation to protect children and young people from harm and abuse. It applies to Club staff, coaches & volunteers.<br>To be compliant with federal and state legislation it should be adopted and implemented with the priority aim of creating a Child Safe club.<br>BH – Noted, Colin has a better link which will be applied to RBYC's policies prior to 1 <sup>st</sup> July 2022 and will inform Phil Hall of requirement updates. |  | CB & PH  |  |
| 2.6        | Nomination for SC trophies<br>BH – Sailing Committee to nominate people for the 'Phil Bedlington -Yachtsman's of the Year' & 'Adams Stephenson award for Youth' awards. Sailing Committee - Will vote on Next meeting add to next week's newsletter asking for nominations from members.   |  | CB       |  |
| 2.7        | RS100 Nationals for 2023 - January 27,28,29<br>BH – Proposed Regatta as he sails one and would encourage other classes to join into e.g. Flying Dutchman & 2.4mR<br>No objection so Agreed, will promote for 2023 including other classes.<br>BH – Also noted that it could allow a trainee RO to run the event.   |  | CH/CB    |  |
| <b>3.0</b> | <b>SAFETY INITIATIVES</b>  |  |          |  |
| 3.1        | Sign on / sign off / results / Volunteers app<br>BH – Education lessons needed for Skippers as a Pre-Season Session.   |  | CH & PP  |  |
| 3.2        | Audit of Safety Category's - Club Equipment Auditor course can be accessed via the <a href="#">AS Course Finder</a><br>CB – has had some people put themselves forward and awaiting their certificates to come through, then we can work with them to start performing audits. BH noted in Keelboat forum that good for skippers to do it, so they know what the requirements. CB there is no cost and an online 3hr course.<br>BH asked they be pushed in weekly newsletter.  |  | CB       |  |
| <b>4.0</b> | <b>OTB REPORT</b>  |  |          |  |

|                                    |   |  |                                       |  |
|------------------------------------|---|--|---------------------------------------|--|
| 4.1                                | Working Bee for OTB should include Aquatic and Youth – (2 to be pencilled in for September)<br>Taps have been installed and now working.  |  | <b>CB</b>                             |  |
| 5.0                                | <b>CRUISING REPORT</b> – skip as PG not in attendance.  |  |                                       |  |
| 6.0                                | <b>RESCUE BOAT WORKING GROUP REPORT</b><br>MC – Battery charging points installed on RB9, Redemeer, Peter Austin, Peter Reid and Murray C.<br>To assist people using BOUYZONE for mark laying don't flatten their mobiles on the water.   |  | <b>MC</b>                             |  |
| 7.0                                | <b>RACE MANAGEMENT TEAM INITIATIVES</b><br>BH – Race Officer training courses need to continue to promote in posts to members. People can also sail on a Saturday and possibly RO on a Sunday for OTB racing too.<br>CH – RMYS is offering a course which will be offered to members, CB to put in future posts.<br>CH – Rest of season is now in the volunteer calendar to allow volunteers to better manage their schedules.  |  | <b>CB</b>                             |  |
|                                    |   |  |                                       |  |
| 8.0                                | <b>REGATTAS</b>   |  |                                       |  |
|                                    | Frostbite Regatta – 17th July – RMYS<br>BH – Is looking for additional sailors for the event (Both Youth and Adults)  |  | <b>BH/CH</b>                          |  |
|                                    | Icicles OTB Regatta July/August<br>BH – To talk to Simon &/or Paul  |  | <b>BH</b>                             |  |
|                                    | 2023 SAILING Champions League   |  |                                       |  |
|                                    | RS100 Nationals for 2023 - January 27,28,29   |  |                                       |  |
|                                    | National Optimist Class Association with the view to holding the Opti Nationals at RBYC   |  | <b>PP</b>                             |  |
|                                    | Etchells States – March 2023<br>BH – Noted that Niesje had reminded him of the state titles on the 11 <sup>th</sup> -13 <sup>th</sup> March Long Weekend.<br>CH added to new Calendar.  |  | <b>CH</b>                             |  |
|                                    | VxOne nationals – Jan 2024  |  |                                       |  |
|                                    | 2.4mR nationals & worlds – Feb 2024   |  |                                       |  |
|                                    | Etchells worlds – Jan 2025  |  |                                       |  |
| 9.0                                | <b>AOB</b><br>BH - New Newsletter Looks much better and order of sailing on is much better. BH will add Colin to the recipients of the Weekly Friday member draw.<br>CB – Pre-Season Skipper briefing(s) with section for using the Sign-on apps, in Sept.<br>BH- Pre-Season Course review forum to review a proposed list of courses. CH & CB to provide a shortened list, including One Design and Centre Course considerations. MC – noted twilight courses need to be considered carefully too. |  | <b>BH</b><br><br><b>BH/CH/C<br/>B</b> |  |
| <b>Next Meeting</b> 12th July 2022 |   |  |                                       |  |

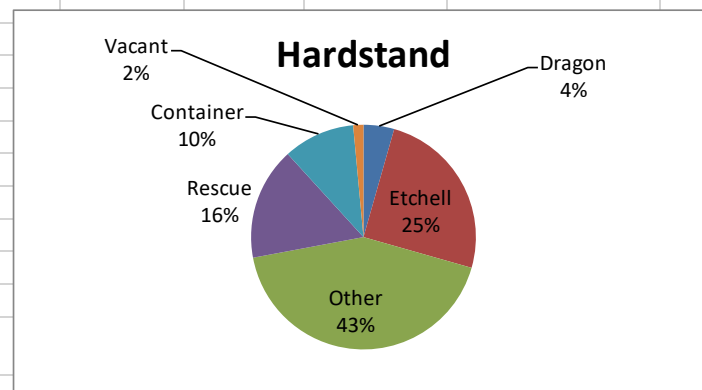
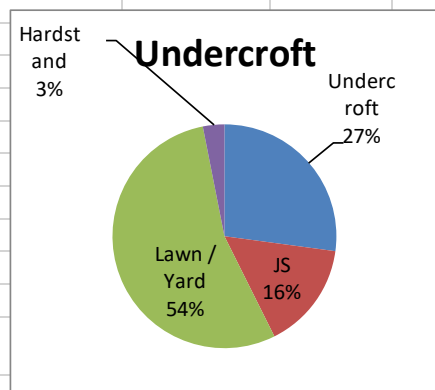
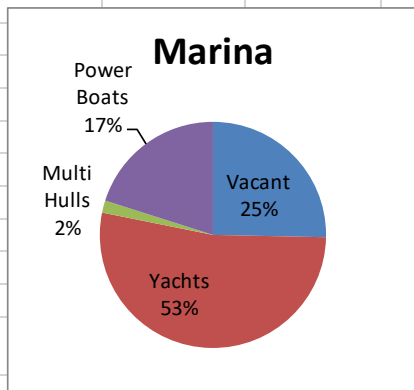
| Overview - Marina / Hardstand / Undercroft |        |           |        |               |           |          |              |             |               | Month: | May-22 |
|--|--------|-----------|--------|---------------|-----------|----------|--------------|-------------|---------------|--------|--------|
|  | OTB    | Hardstand | Marina | Combined      | Available | Occupied | Total Vacant | Club Vacant | Owened Vacant |        |        |
| May-22                                     | 96.30% | 94.44%    | 74.67% | <b>86.59%</b> | 425       | 368      | 57           | 43          | 6             |        |        |
| Mar-22                                     |        |           |        |               |           |          |              |             |               |        |        |

| Marina |            |            |               |           |           |               |            |            |               |                   |
|--------|------------|------------|---------------|-----------|-----------|---------------|------------|------------|---------------|-------------------|
| Size   | Club Owned | Occupied   | Occ %         | Mem Owned | Occupied  | Occ %         | Total Pens | Total Occ  | Total Occ %   | Vacant Club Owned |
| 10M    | 80         | 54         | 67.50%        | 15        | 13        | 86.67%        | 95         | 67         | 70.53%        | 26                |
| 12M    | 56         | 37         | 66.07%        | 16        | 13        | 81.25%        | 72         | 50         | 69.44%        | 19                |
| 13M    | 6          | 4          | 66.67%        | 0         | 0         | 0.00%         | 6          | 4          | 66.67%        | 2                 |
| 15M    | 19         | 17         | 89.47%        | 16        | 12        | 75.00%        | 35         | 29         | 82.86%        | 2                 |
| 18M    | 14         | 14         | 100.00%       | 7         | 7         | 100.00%       | 21         | 21         | 100.00%       | 0                 |
|        | <b>175</b> | <b>126</b> | <b>72.00%</b> | <b>54</b> | <b>45</b> | <b>83.33%</b> | <b>229</b> | <b>171</b> | <b>74.67%</b> | <b>49</b>         |

| OTB Dinghy Storage |            |        |             |           |               |
|--------------------|------------|--------|-------------|-----------|---------------|
|                    | Undercroft | JS     | Lawn / Yard | Hardstand | Total of 134  |
| Total Pens         | 35         | 20     | 70          | 4         | 129           |
| Occupancy          | 75.00%     | 90.00% | 95.00%      | 100.00%   | <b>96.30%</b> |

| Marina Boat Types |        |        |             |             |
|-------------------|--------|--------|-------------|-------------|
| Totals            | Vacant | Yachts | Multi Hulls | Power Boats |
| 229               | 58     | 121    | 4           | 46          |
| 100.00%           | 25%    | 53%    | 1%          | 17%         |

| Hardstand |        |         |       |        |           |        |          |
|-----------|--------|---------|-------|--------|-----------|--------|----------|
|           | Dragon | Etchell | Other | Rescue | Container | Vacant | Total 72 |
| Occupied  | 3      | 17      | 29    | 11     | 7         | 1      | 68       |
| Ratio %   | 4.2%   | 23.6%   | 40.3% | 15.3%  | 9.7%      | 1.4%   | 94.4%    |



# Minutes of RBYC Cruising Group Sub-committee Meeting Held at RBYC Clubrooms, Tuesday, June 7<sup>th</sup>, 2022 at 7.00pm

## PRESENT:

Paul Jenkins (Chair), Terry Frankham (Secretary), Geoff Brewster, Barbara Burns, Rod Cuthbert, Sue Drummond, Peter Gebhardt, Rob Hurrell, Pam Merritt, Peter Strain.

## APOLOGIES:

Jenny Collins.

**MINUTES:** Of last meeting, held on 3<sup>rd</sup> May, 2022, were confirmed.

## MATTERS ARISING from MINUTES

- Nil

## CORRESPONDENCE:

### Out:

- 12 May 2022 - Email from TF to Doug & Sandra Williams asking if they could be the July Guest Speaker.

### In:

- 12 May 2022: - Email from Doug Williams agreeing to be the July Guest Speaker.
- 19 May 2022: - Email from Christopher Arvier (BOM) to PS, agreeing to be the June Guest Speaker.

## FINANCES:

- Cruising Group Account as of 30 April: \$45,028.26
- Committee approved reimbursement of \$114.72 to Jenny Collins (being \$99.75 for chocolates and \$14.72 for decorations for the Titanic Night)
- Small profit on the made on the Titanic night (142 tickets sold)

|                          | <i>Credit</i> | <i>Debit</i> |
|--------------------------|---------------|--------------|
| Ticket Sales: 142@\$75ea | \$10,650.00   |              |
| Vendor Invoice:          |               | -\$2,200.00  |
| Catering: 145@\$55 ea    |               | -\$7,975.00  |
| Chocolates / Decorations |               | -\$114.72    |
| Other ??                 |               | \$0.00       |
| Profit:                  | \$360.28      |              |

- Discussion around magnitude of a budget for the Cruising Group for 2022-2023. 2021-2022 budget was \$4500, however was noted that this was largely unspent, owing to COVID lockdowns and restrictions to activities. TF tabled a straw budget of \$4180, based on elements of the prior year's budget. PM noted that historically, the CG had contributed to some item or facility of use to the club, and suggested that might want to consider mobile mast racks for the hardstand (given current lack of same)  
*It was agreed that Cruising Group would submit a budget of \$4500 for the 2022-2023 year.*

## GENERAL BUSINESS:

### 1. Chairman's Report – (Paul Jenkins)

- Paul Jenkins advised that he will be retiring and moving out of Melbourne, so will not be seeking re-election to General Committee, and will be resigning from the Cruising Group Committee in September. Hence, the Cruising Group will need a new chairperson. *Nominations for the position of Chairperson are requested to be made by the next CG Committee meeting (July 5<sup>th</sup>)*

## 2. **Sailing Committee Rep** – (Peter Gebhardt)

- A review of published race courses is being undertaken with a view to rationalisation.
- Recruiting and training new volunteers, with some success.
- The rock off the breakwater has been marked by a buoy, and coordinates published
- Skippers Forums held last week
- Brighton Championships for the upcoming season to be essentially the same as for past season – 3 divisions - Div I, Div II, and Div III (Cruising.)
- Range series will count towards the Brighton Championship for Div I, only. There will be Div II and Div III races in the Range series, however they will be non-aggregate.
- Looking to formalise Thursday and Sunday OTB racing
- 7 Races for the Ingenue Series (Cruising) 1 long passage race and 6 medium passage races)
- Equipment audits coming up – self assessments to be submitted - to then be followed up by inspections. Required prior to any racing

## 3. **Social Committee Rep** – (Sue Drummond).

- Format of Presentation Night being discussed. Most likely a Cocktail Party , with announcements and major presentations, in the Bayview Room, with other presentations in the Members Bar
- Oaks Day event being worked
- Some forward planning for 2023, however, nothing firm yet.

## 4. **Newsletter** – (Barbara Burns)

- Dearth of articles this month.
- BB suggested that Members could each write about their best cruises, or worst cruising experience.
- PS to submit a Bass Strait Cruise article.

## 5. **Guest Speaker Dinners / Social Events:**

### Titanic Night (May 20<sup>th</sup>) review

General agreement that this was a great night, enjoyed by all – Slightly underwhelmed by the entertainment, but excellent attendance and a great atmosphere. People were ready to get out and party after the two years of lockdowns and restrictions.

### Future Program:

- Friday June 17<sup>th</sup> 2022 – **Christopher Arvier** (BOM)
  - Marine Weather Forecasting
- Friday July 15<sup>th</sup> 2022 – **Doug and Sandra Williams**
  - Cruising the SW Pacific
- Friday August 19<sup>th</sup> 2022 – **Barbara Burns and Geoff Brewster**
  - Kimberly Coast Cruise
- Friday September 16th 2022- **TBD**
  - Rod C to check if Mark Stranger of Hobart Yachts might be available
- Friday October 21<sup>st</sup>, 2022 – **Progressive Dinner**

### Possible future speakers:

- Mark Stranger – Hobart Yachts, who run Cruises in Tasmania – Rod C contact.
- Jackie Hope (SYC) – Circumnavigation – Paul J to follow up.
- Neil Blake, Port Phillip Bay-keeper
- Prof Peter Cooke – Energy Transition Hub?

## 6. On Water Events:

May End-of-Month Cruise (28<sup>th</sup>-29<sup>th</sup> May) cancelled given no takers.

### Future Program:

- Frostbite Cruise (Sunday 3<sup>rd</sup> July / Sat-Sun 2<sup>nd</sup> – 3<sup>rd</sup> July) – Destination Docklands.  
This would be a combined weekend cruise / Sunday day cruise, with a Sunday BBQ to include any day trippers.  
Coordinator TBA
- July EOM Cruise 30-31 July. Destination and coordinator TBA.

## 7. Other business

- Pam Merritt noted that she had received an email from Lyn Bingham regarding a Jazz Band, and suggesting that they be considered for CG social event / dinner. PM responded that CG had now had their annual “music” event, and suggested that this might be better addressed to the Social Committee.
- Rod Cuthbert reviewed the state of our digital marketing, with particular reference to the Club website and specifically the Cruising Group pages.
  - Noted that some of the items were well out of date, and that presentation was less than optimal
  - Compared RBYC website to the websites of a number of other Yacht Clubs that had a far more dynamic web presence.
  - Noted that the Cruising Group Newsletter in PFD format does not re-scale to enable easy reading on a phone screen – suggested implementing HTML format
  - Suggested that we investigate more timely and accessible communications and marketing solutions – perhaps a WhatsApp group for cruising activities
  - Suggested that the Club consider paying for a “more premium” web service provision, to better enable enhancements.

This promoted a lively discussion, with general support for the broad thrust of the review. Rod C. to investigate further. Consideration to be given to both the role of and the publishing methodology of the Cruising Newsletter (and its distribution/availability). Sue D. to set up a WhatsApp group for cruising / cruising activities / cruising discussion and ideas exchange.
- Sue Drummond and Rod Cuthbert advised that they would be apologies for the next meeting. Rob Hurrell advised that he would be an apology for the next three meetings.

**Meeting Closed at 9:00pm.**

~

**NEXT MEETING: 7:00pm, Tuesday 5<sup>th</sup> July, 2022 at RBYC Clubrooms**

Chair: \_\_\_\_\_ Secretary: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

## Inclusion & Diversity Advisory Group (IDAG) Update for GC - 24 June 2022

IDAG Members; Niesje Hees, Lallie Lecky, Josh Stuchbery, Cass Treagus, Marike Koppenol (external adviser), Niesje Hees (chair)

- IDAG met on 4 May 2022 and 15 June 2022 to have a first pass at prioritising the evaluation checklist provided as part of Australian Sailing's Inclusive Club Standard, so that recommendations can be made to General Committee. Additional meetings are scheduled for 29 June and 13 July to complete the process.
- This involves discussion to assess difficulty and impact of each item on the checklist, recognising that it isn't practical to address everything at once, and some items are less applicable to our club.
- The following pages show the format of the draft Strategy and the checklist IDAG is in the process of reviewing. The final product will have a shorter prioritised checklist and recommended projects for consideration.
- General Committee will be asked to review and approve the Strategy and projects once the draft is completed.

The IDAG is conscious that it is difficult to monitor or evaluate change without data. It is noted that the monitoring section of the Standard assumes demographic data is available (you can't manage what you can't measure).

|  |
|--|
| Participation forms (e.g., membership forms) enable the capturing of data about the populations and communities being engaged (e.g., gender, ethnicity, disability). |
|--|

|   |
|---|
| Information about programs and participant numbers for engaged populations and communities are reported periodically (at least annually). |
|---|

### Recommendation

The GC is asked to support the club capturing additional demographic data, initially for new members. This would be on a separate form from the membership application, not disclosed to other members, and optional to complete.

It is understood that the practicalities of data capture need to be investigated. Initially the IDAG is requesting approval in principle.

### Other initiatives

Cass is speaking with Hearing Loop Australia about a presentation regarding what they can offer.

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# INCLUSION & DIVERSITY AT RBYC

The purpose of the Inclusion and Diversity Strategy is to have an endorsed blueprint for creating and maintaining an environment where people regardless of their gender, age, ethnicity, socio-economic level, disability, or sexual orientation feel welcome, safe and supported to engage in all aspects of the Club.

The Strategy leverages checklists and guidelines provided by Australian Sailing. The checklists in this document are based on those provided in the [Inclusive Club Standard](#) which is available from Australian Sailing. These have been refined to suit RBYC.

The Inclusion & Diversity Strategy has been prepared with reference to the [RBYC Strategy](#) and governance structure, including the [General Committee and subcommittees](#), as well as [RBYC Rules, Policies and Procedures](#). These are available from the [RBYC website](#).

The Strategy uses the same headings as the Inclusive Club Standard;

- Programs
- Policy & Strategy
- Partnerships
- Places and Spaces
- Monitoring and Evaluation

Under each heading the checklist is used to evaluate the current state year by year, and recommend projects to progress, followed by a strategy summary. The intention is to review this document once a year.

*At this stage the document is in draft pending review of the checklist by the IDAG, with a recommendation to be made to GC following that exercise.*



# PROGRAMS

## Evaluation Checklist

IDAG is currently reviewing difficulty and impact for each column (high, low medium) to assist in recommending priorities for the checklist and for projects and initiatives.

| Items  |
|--|
| Club programs have been assessed to identify barriers to inclusion* and strategies have been put in place to manage or eliminate the barriers.   |
| The inclusion of people from diverse backgrounds**, coaching, race management, administration, volunteering, professional roles, and other aspects of club life is promoted.                 |
| The appropriateness of delivering tailored programs for specific populations or communities** has been considered (e.g., in consultation with partners) and, if appropriate, put into place. |
| Pathways from tailored programs to broader club programs are available and communicated to participants of these tailored programs.  |
| People, including those from diverse populations and communities, have opportunities to be involved in general club programs.  |
| Programs are modified to enable the inclusion of people from populations and communities not commonly involved in sailing.   |
| Clubs provide (a) boats that are suitable for inclusive programs, (b) boats that can be modified for use with inclusive programs, and/or (c) boats of Universal Design***.                   |
| People have input into the creation of choices**** for how they can be involved in sailing clubs.  |

### NOTE

\* Barriers include attitudinal, social, cultural, economic, communication, and physical barriers to inclusion.

\*\* That is, populations and communities not commonly involved in sailing, such as women and girls, people from specific culturally and linguistically diverse backgrounds, people with disabilities, and people on low incomes.

\*\*\* Boats of Universal Design are those that people of all abilities can sail (including those with disabilities) are able to sail. Examples include: Hansa 2.3, Hansa 303, Liberty, Martin 16, SKUD 18, Sonar, and 2.4mR. Many other boats can be made accessible through the installation of electronics, seats, steering assists, and transfer benches.

\*\*\*\* For some people who may wish to be involved in sailing clubs (e.g., people with disabilities), the choices for how they may be involved in club life may initially appear quite limited. Through focusing on the strengths, needs, and desires of individuals, and adopting a flexible approach to how programs are delivered (e.g., on the water sailing programs emphasising recreation, skill development, or racing) and how tasks are conducted (e.g., race management duties, administrative tasks), more choices become available to them.

## Strategy Statement

*A statement about our strategy in this area will go here.*

# POLICY AND STRATEGY

## Evaluation Checklist

IDAG is currently reviewing difficulty and impact for each column (high, low medium) to assist in recommending priorities.

| Items   |
|---|
| Encouraging and supporting the inclusion of people from populations and communities not commonly involved in sailing is a priority within the club's strategic plan.  |
| Where the club has several committees, one has been delegated the task of fostering the inclusion of people from populations and communities not commonly involved in sailing.  |
| Commodores and other club leaders actively promote strategies to encourage and support the inclusion of people from populations and communities not commonly involved in sailing, both within the club and in public. |
| People from populations and communities not commonly involved in sailing are members of the club's main management committee.   |

## POLICIES AND PROCEDURES

| Items   |
|---|
| The club has policies and procedures (e.g., inclusion, affirmative action, and anti-discrimination policies) that reflect the club's commitment to encouraging and supporting the inclusion of people from populations and communities not commonly involved in sailing |

## ATTITUDES OF PEOPLE ASSOCIATED WITH THE CLUB

| Items  |
|--|
| Club committee members, key volunteers, professional staff, instructors, coaches, and race officials have completed training in ensuring an inclusive environment. |

## COMMUNITY ENGAGEMENT

| Items  |
|--|
| Populations and communities to be engaged have been identified.  |
| The needs, wants, facilitators, and barriers of these populations and communities are understood.              |
| Strategies have been developed to engage people from identified populations and communities.                   |
| Opportunities have been sought to engage people from identified populations and communities.                   |
| Attempts have been made to engage identified populations and communities.                                      |
| People from these populations and communities are participating in regular club sailing and social activities. |

## SOCIAL SUPPORT

### Items

The club has people who are the first point of contact for new participants and who are available and able to discuss the opportunities that the club has to offer.

The club has a process for welcoming new participants that reflects the need for members and staff to provide social support.

People are encouraged to invite their families and friends to events and club functions.

## MEMBERSHIP FEES AND OTHER COSTS

### Items

A flexible fee structure\* is used at the club.

Fee structures provide reduced rates for families.

Fee structures provide reduced rates or no charges for people (e.g., family members, friends, professional carers) who come to sailing clubs to facilitate the involvement of others.

Clubs implement strategies\*\* to assist people with limited financial resources to afford the fees associated with club activities.

## PROMOTIONAL EFFORTS

### Items

Promotional efforts occur in places in which identified populations and communities tend to gather (e.g., schools, disability support agencies, migrant resource centres, libraries, shopping centres).

## PROMOTIONAL MATERIALS

### Items

Promotion material for public consumption contains images of people from populations and communities not commonly involved in sailing.

Internal promotional material (e.g., information on notice boards, newsletters) contains images and stories of people with diverse backgrounds.

Descriptions of the club and what it has to offer reinforce that it is welcoming of people from populations and communities not commonly involved in sailing.

## Strategy Statement

*A statement about our strategy in this area will go here.*

# PARTNERSHIPS

## Evaluation Checklist

IDAG is currently reviewing difficulty and impact for each column (high, low medium) to assist in recommending priorities.

| Items  |
|--|
| Potential partners to be engaged have been identified.   |
| Clubs and partners have shared goals on what they want to achieve.   |
| Partners have contributed to a clear understanding of the needs of the populations and communities to be engaged.  |
| Partners have visited the club, understand how it operates, and have identified strengths and weaknesses in its capacity to meet the needs of the populations and communities to be engaged. |
| Clubs and partners have collaboratively developed strategies to engage people from identified populations and communities.   |

## Strategy Statement

*A statement about our strategy in this area will go here.*

# PLACES AND SPACES

## Evaluation Checklist

IDAG is reviewing difficulty and impact for each column (high, low medium) to assist in recommending priorities.

| Items   |
|---|
| Information is publicly available on how to travel to the club, including public transport options.   |
| Policies and procedures for emergency egress (e.g., Personal Emergency Egress Plans) are actionable.  |
| Accessible car parking spaces are provided around buildings with associated car parking.  |
| For those buildings required to be accessible, continuous and accessible paths of travel is provided to and from (a) the main points of pedestrian entry, (b) other buildings via pedestrian links, and (c) any required accessible parking around or within the buildings.   |
| Accessible doorways include features such as circulation space; clear opening door widths; consideration of the forces required to open, swing, and hold doors open; easily usable door controls; the location of power-operated control; and luminance contrast.   |
| Contrasting strips, chair rails, handrails, or transoms, are provided across all fully glazed or frameless doorways and surrounding glazing that could be mistaken for openings.  |
| Signage is provided, such as that relating to toilet facilities (both ambulant and accessible) and directional information (e.g., exits, reception areas).  |
| Warning and directional tactile ground surface indicators are provided.   |
| A unisex, accessible toilet is available for use (i.e., the facility is provided and is not being used for alternative purposes, such as storage).  |
| Showers are accessible, including non-slip surfaces for those who are ambulatory.   |
| Access is provided to all areas of buildings that people normally use.  |
| Passenger lifts meet size requirements and have appropriate features with respect to audio and visual information, handrails, door opening widths, and lighting.  |
| Access is provided to non-habitable buildings (e.g., changing rooms and toilet blocks associated with sailing clubs), and to facilities within these buildings, that are located in areas that would be reasonably easy for people to access (e.g., buildings beside other buildings or beside accessible paths of travel). |
| Access is provided to docks, hard stands, and other areas people may need to go.  |
| Cranes are available to transition people who use wheelchairs (or have other mobility issues) to and from boats.  |

### NOTE

Many of these items are drawn from the Australian Human Rights Commission's *Guideline on the application of the premises standards: Version 2*.<sup>7</sup> These guidelines apply to new and upgraded public buildings. Although these guidelines do not apply to existing buildings, upgrading buildings will enhance their accessibility.

## Strategy Statement

*A statement about our strategy in this area will go here.*

# MONITORING AND EVALUATION

## Evaluation Checklist

| Items  |
|--|
| Participation forms (e.g., membership forms) enable the capturing of data about the populations and communities being engaged (e.g., gender, ethnicity, disability). |
| Information about programs and participant numbers for engaged populations and communities are reported periodically (at least annually).                            |

## Strategy Statement

*A statement about our strategy in this area will go here.*

# Royal Brighton Yacht Club

## Meeting Notes – Asset Management Subcommittee

Monday 20 June 2022, 6:00 pm – 7:00 pm

---

### Participants

Niesje Hees, Murray Cowdell, Andrew Merrett, Peter Strain, Kal Raghunathan

### Apologies

Malcolm Mitchell, John Mooney

### Discussion and Decisions

1. Minutes of last Meeting
    - Note that the correct terminology is “Clean Marina accreditation”.
  2. Strategic Asset Management Plan – now published to website.
    - Noted
  3. Maintenance Items for noting and discussion
    - Two quotes for new upstairs carpet have been obtained  
Kal and Andrew commented that they had visited RMYS and their new function centre uses Partridge luxury vinyl plank - it looks contemporary and light and may be worth considered in preference to carpet.
    - quotes for marina gate being obtained – noted that it has been very difficult to get quotes due to suppliers and tradespeople being so busy. The marina gate is highly visible and important to replace.
    - temporary repair for attenuator being organised as it has been impossible to book a welder for the longer term repair
    - vinyl flooring outside the change rooms is a trip hazard and will be replaced
    - a hard stand working bee was held 18 June and very successful – to be considered as a regular event.
  4. Asset Management Pro Status
    - All assets now loaded (by Malcolm). Thanks to Malcolm for his hard work in getting this done.
    - Maintenance schedule will be next (by Niesje)
  5. Clean Marina Accreditation
- Update from meeting with Sandringham Vice Commodore
- They have level 3 accreditation which lasts for 3 years
  - Some items covered in the self-assessment included;
    - Attention signs at bin compound (recycling)
    - Spill kit at refuelling area
    - Oil and battery housing
    - Chemicals and flammable liquids storage
    - Emergency procedures and induction from fuel and chemical spills
    - Induction
    - Do away with single use plastics as much as possible
    - Chilled water stations – moving away from selling bottled water
  - Noted that sea bins fill up quickly
  - It was noted that the main difference between level 3 and level 4 accreditation is that level 4 requires demonstration of continuous improvement, and is compliant with ISO standard (14001).
  - Level 3 would be a good initial step and would be more straight forward to complete

- Agreed that General Committee will be formally requested to proceed (GC have already indicated support for the accreditation, as has the GM)
- Discussion about battery storage on the hardstand – noted that this is a source of income. Main issue is ensuring no leakage (minimise the hazard)
- Other subcommittee initiatives
  - Support recycling of lifejackets
  - Support Jim Leckey's initiative to provide a pool scoop and wheelie bin on the hard stand (to enable members to pick up accumulated rubbish from the water). To be publicised in the newsletter.

#### 6. Updates from Marina and Attenuator Advisory Group (minutes of last meeting attached)

- potential option (see attached file, marina reworked) – other options to be considered also.

Comments on the proposed marina plan

- While the positives have been articulated, the difficulties include;
- Increased Traffic hazards (ie. OTB, one design and keel boats all using the same channel)
- Shallowness of the eastern channel vs the western channel
- Benefits of the walkway would be lost – ie. it is currently used for one design regattas, and for rigging and derigging of boats

#### 7. Other business

- Discussion about the inability to use the mast crane leading to less safe practices (eg. people going up their masts on halliards.
  - It was noted that the provider of the mast crane does not recommend it's use for people. To double check that this is absolute (that there is no improvement possible that would make it safe to use)
  - It was also noted that other clubs have adopted the same policy with respect to their mast cranes.

Next meeting: 22 August 6:00 pm



# RBYC

## Cleaner Sailing Committee Report to the General Committee

June 27 2022

Five initiatives have been undertaken in the last month.

### 1. Clean Marina Program.

GM Phil Hall has distributed to CSC and GC the checklist for Level 3 Accreditation. The list is extensive but quite achievable for RBYC. Most items are simply good practice which the Club should be following anyway.

Costs as previously notified appear to be

|                         |                                |
|-------------------------|--------------------------------|
| Participation Fee:      | \$1750 (for 250 to 500 berths) |
| Hardstand Loading       | \$200                          |
| Assessor Fee            | \$1000                         |
| Fish friendly(optional) | \$500                          |
| Manual (one off)        | \$980                          |
| Total                   | \$4430 plus gst                |

This should be the total cost for three-year participation.

The program will also assist pursuing Level 4 which achieves the desirable ISO 14001:2015 standard. (ISO 14001:2004 has been cancelled.)

It is of note that Sandringham Yacht Club, Blairgowrie Yacht Squadron and RGYC are listed as Level 4 Accredited.

For this to progress the GC will need to pass a motion to proceed with the program. It is assumed the program would be administered by the Marina Manager under supervision from the GM.

### 2. Life jacket recycling

RBYC has partnered with LifeBags to recycle out of date and obsolete life jackets. A yellow wheelie bin is located in the lower car park next to the sail locker for members to leave their jackets. LifeBags will arrange to collect the old jackets from time to time. There is no cost to RBYC. The wheelie bin was donated to the program by the CSC.

### 3. The Leckie scoop program.

Following a suggestion from Jim Leckie a trial is underway to remove flotsam from the marina. A yellow wheelie bin is to be located on the marina with a pool scoop hoping members will remove flotsam from the water and empty the items into the bin. If successful more bins and scoops could be located on the marina. This is an inexpensive alternative to the SeaBin program which is expensive and inconvenient. SeaBin has previously been rejected by RBYC. Trial materials have been donated by a CSC member.

#### **4. Sail Recycling**

There are a number of sail recycling plans about. RBYC is considering the Sails to Shelter program which repurposes sails to become shelters in distressed international situations. Doyle Sails may be able to co-ordinate this. More information is available at [www.sailstoshelter.com](http://www.sailstoshelter.com).

#### **5. Sailors for the Sea Program**

This international organisation offers formal registration of regattas which conform to a set of environmental criteria. Sail Melbourne might be an ideal first for RBYC to enter this program. The criteria are reasonable and are what the Club should be following in 2022. Regatta Director Paul Pascoe has been approached via the appropriate member of the CSC.

Andrew Merrett  
For the RBYC Cleaner Sailing Committee

# Royal Brighton Yacht Club

## Meeting Notes – Marina & Attenuator Advisory Panel

Thursday 2 June 2022, 6:00 pm – 7:30 pm

---

### Participants

John Mooney, Peter Strain, Bryan Drummond, John Paterson, Geoff Brewster, Phil Hall, Niesje Hees

### Invited Guest

Andrew McCowan

### Discussion and Decisions

#### 1. Review Actions and confirm Minutes of last meeting

- Action: Niesje to make changes and the Terms of Reference to be submitted to General Committee for noting once these changes have been made.

*Complete – version 4 of the TOR is available in the DropBox*

- Action: Phil to create Drop Box to enable all Panel members to share and reference relevant documentation.

*Complete – confirmed that everyone has access*

- Action: General Committee to be made aware of the risk associated with the damage to the seawall, with a view to seeking this hole be repaired by Parks Victoria (potentially as part of the negotiation of the lease).

*Complete – GC was also provided with Minutes of the meeting*

- Action: Asset Maintenance Subcommittee to consult Glenn Norton for advice (re hardstand risk due to shifting sands).

*Complete – advice sent to all members of the advisory group*

- Action: List of assessment criteria to be developed (for marina and attenuator future options), including;
  - Longevity
  - Cost effective maintenance (ongoing lifecycle costs)
  - Make money or save money
  - Proven design

*Confirmed*

*Minutes accepted.*

#### 2. Attenuator Meeting of 9 May – followup

- The point was made that RBYC actually has quite different conditions than Geelong including a longer fetch, which will be taken into account.
- Wave study is a pre-requisite to getting an estimate from Inland and Coastal Marina, as well as for any other options we wish to consider

#### 3. Wave Study

- Dr Andrew McCowan, director of Water Technology was introduced. Andrew has extensive experience with similar studies.
- The scope of the wave study was discussed, with Andrew explaining that there were various options depending on how comprehensive we want the study to be.
- It was agreed that computer modelling was appropriate (rather than real time observations) and that conditions need to be considered over the long-term including atypical events (1-10 year average as well as extreme storm).
- Andrew explained that inputs to the study would include wind speed, wind direction, wave periods, seabed characteristics and depth.
- It was mentioned that a hydrographic survey was done prior to the dredging by Farren Group.
- The wave study can be done in two parts, firstly looking at the conditions coming from the north, and then later modelling what the conditions will be once the proposed solution is in place.
- Conditions to the west of the breakwater can be modelled separately later on.
- Andrew will provide a quote for the study over the next few weeks.

*Action: Andrew to provide a quote for the wave study.*

#### 4. Options for 1938 section of the breakwater

- Peter mentioned the Geofabrics option as a potential short to medium term solution.
- It was emphasised that the breakwater is the responsibility of Parks, but the risk is to our investment.
- While the breakwater appears sound overall it is noted that the corrosion of the top deck could accelerate the erosion.
- Parks will be asked whether a breach of the breakwater causing damage to the marina would be covered by their insurance.
- Parks has commissioned KBR to look at options – these will be loaded to the Dropbox by Peter.
- Paul Johnson would be an appropriate expert to consult regarding options (Paul is a contractor with the considerable experience with marine environment structures. Paul did the new inner landing on the pier and would be the most likely candidate to do any piling for a new attenuator).

*Action: Peter to load KBR options materials to Dropbox (note: subsequent to the meeting this was uploaded, as well as a video of the waves hitting the attenuator in a northerly)*

*Action: Peter to organize meeting with Paul Johnson*

#### 5. Options for Marina

- Brian shared plans for a potential “East Entry” option, which is consistent with drawings John brought to the meeting. This is based on a 2012 analysis and would add 50-60 marina berths. There are bridges/ ramps to the breakwater except for Arm 1.
- The marina work could be done in stages, with the attenuator (or equivalent) being the highest priority, then an additional arm, followed by reconfiguration of the existing arms, including bridges to the breakwater.
- The impact to swimmers and OTB craft was mentioned, as well as risks around silting up of different areas and dredging requirements.
- Mention was also made of purpose-built structures on the hardstand

*Action: Peter to organize CAD drawing of proposed plan*

*Action: Get current configuration of marina berths from boating office (Niesje to follow up)*

## 6. Maintenance

- It has not been possible to book a welder for the attenuator fix.
- A 4 day weather window is required to complete the work
- There is a temporary solution possible which could buy us some time (ie. John to fit heavier beam on top of existing flange)

*Action: John and Peter both to contact welders regarding availability. If no luck then John will undertake the temporary fix. (Note: subsequent to the meeting John has been out to check the attenuator and confirmed there is no more concerning damage. Peter and John have both contacted their boiler maker welders and have not been able to secure a booking. John will do another temporary fix similar to what he has done before, which lasted 2 years).*

## 7. Options to be considered

- There are three options for the attenuator replacement.
  - Floating attenuator
  - Solid wave structure (sheet piling)
  - Extend the rock wall
- Assessment criteria are as agreed, ie
  - Longevity
  - Cost effective maintenance (ongoing lifecycle costs)
  - Make money or save money
  - Proven design
- In addition, the following two aspects need to be considered;
  - The environmental/tidal flow through the harbour
  - The impact of sand build up within the harbour, especially the dog beach
- Further options for the Marina will also be developed.

Next meeting Thursday 30 June 6:00 pm.

## POS SPEND BY MEMBERSHIP TYPE - May 2022

|                    | Total Spend per month per member t | Average spend per member t | Number of members in category | Number of members spent |
|--------------------|------------------------------------|----------------------------|-------------------------------|-------------------------|
| Senior             | \$1,174.08                         | \$3.18                     | 369                           | 6                       |
| Senior Family      | \$1,112.68                         | \$9.05                     | 123                           | 8                       |
| Senior Special     | \$8,420.01                         | \$765.46                   | 11                            | 59                      |
| 40 Year            | \$23,615.02                        | \$1,967.92                 | 12                            | 185                     |
| 50 Year            | \$2,154.76                         | \$56.70                    | 38                            | 12                      |
| 60 Year +          | \$4,688.69                         | \$142.08                   | 33                            | 43                      |
| Honorary Life      | \$396.19                           | \$56.60                    | 7                             | 5                       |
| Senior Country     | \$14,236.54                        | \$1,016.90                 | 14                            | 114                     |
| Senior Absentee    | \$643.14                           | \$20.75                    | 31                            | 6                       |
| Crew               | \$5,860.16                         | \$47.64                    | 123                           | 76                      |
| Crew Plus          | \$1,450.98                         | \$60.46                    | 24                            | 14                      |
| Intermediate 18-29 | \$814.53                           | \$8.06                     | 101                           | 11                      |
| Youth              | \$2,827.26                         | \$35.79                    | 79                            | 40                      |
| Gym                | \$781.50                           | \$10.56                    | 74                            | 12                      |
| Social             | \$448.24                           | \$1.55                     | 289                           | 13                      |
| Social extra       | \$18.10                            | \$0.24                     | 77                            | 2                       |
| Junior family      | \$11.00                            | \$0.32                     | 34                            | 1                       |
| Aquatic            | \$0.00                             | \$0.00                     | 130                           | 0                       |
| TPI                | \$0.00                             | \$0.00                     | 2                             | 0                       |
|                    | \$68,652.88                        |                            |                               | 607                     |
|                    |                                    |                            |                               |                         |
|                    |                                    |                            |                               |                         |

## New Members to be ratified - 27.06.22

|                  |               |
|------------------|---------------|
| Paul Butler      | Senior        |
| Ryan Denereaz    | Senior        |
| Rhett Simonds    | Senior        |
| Darren Eberhard  | Senior        |
| Richard Doedens  | Senior        |
| Jeremy Haw       | Senior Family |
| Nicola Haw       | Senior Family |
| Amy Youl         | Senior Family |
| Louise Sherborne | Aquatic       |
| Sam Waley        | Aquatic       |
| Clare Jennings   | Aquatic       |
| James Brownlie   | Aquatic       |
| Gary Cole        | Aquatic       |
| William Crothers | Aquatic       |
| Alex Doedens     | Intermediate  |
| Sam Sherborne    | Intermediate  |
| Lee Wilson       | Social        |
| Robert Hutchison | Social        |
| Annalisa Doedens | Social Spouse |
| Henry Haw        | Junior Family |
| Harvey Haw       | Junior Family |

### Membership count July 21 - June 22

|                    | Jun-21      | Jul-21      | +/-           | Aug-21      | +/-           | Sep-21      | +/-           | Oct-21      | +/-          | Nov-21      | +/-          | Dec-21      | +/-          | Jan-22      | +/-          | Feb-22      | +/-           | Mar-22      | +/-          | Apr-22      | +/-          | May-22      | +/-          |
|--------------------|-------------|-------------|---------------|-------------|---------------|-------------|---------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------|---------------|-------------|--------------|-------------|--------------|-------------|--------------|
| Senior             | 356         | 342         | -3.93%        | 341         | -0.29%        | 341         | 0.00%         | 354         | 3.81%        | 356         | 0.56%        | 353         | -0.84%       | 355         | 0.57%        | 355         | 0.00%         | 358         | 0.85%        | 361         | 0.84%        | 359         | -0.22%       |
| Senior Family      | 103         | 95          | -7.77%        | 95          | 0.00%         | 95          | 0.00%         | 106         | 11.58%       | 107         | 0.94%        | 111         | 3.74%        | 114         | 2.70%        | 115         | 0.88%         | 115         | 0.00%        | 118         | 2.61%        | 123         | 4.24%        |
| Senior Special     | 15          | 14          | -6.67%        | 14          | 0.00%         | 14          | 0.00%         | 14          | 0.00%        | 14          | 0.00%        | 14          | 0.00%        | 14          | 0.00%        | 14          | 0.00%         | 12          | -14.29%      | 12          | 0.00%        | 11          | -8.33%       |
| 40 Year            | 12          | 13          | 8.33%         | 13          | 0.00%         | 13          | 0.00%         | 12          | -7.69%       | 12          | 0.00%        | 12          | 0.00%        | 12          | 0.00%        | 12          | 0.00%         | 12          | 0.00%        | 12          | 0.00%        | 12          | 0.00%        |
| 50 Year            | 39          | 38          | -2.56%        | 38          | 0.00%         | 38          | 0.00%         | 38          | 0.00%        | 38          | 0.00%        | 38          | 0.00%        | 38          | 0.00%        | 38          | 0.00%         | 38          | 0.00%        | 38          | 0.00%        | 38          | 0.00%        |
| 60 Year +          | 34          | 36          | 5.88%         | 36          | 0.00%         | 36          | 0.00%         | 36          | 0.00%        | 36          | 0.00%        | 36          | 0.00%        | 35          | -2.78%       | 34          | -2.86%        | 33          | -2.94%       | 33          | 0.00%        | 33          | 0.00%        |
| Honorary Life      | 6           | 6           | 0.00%         | 6           | 0.00%         | 6           | 0.00%         | 7           | 16.67%       | 7           | 0.00%        | 7           | 0.00%        | 7           | 0.00%        | 7           | 0.00%         | 7           | 0.00%        | 7           | 0.00%        | 7           | 0.00%        |
| Senior Country     | 13          | 13          | 0.00%         | 13          | 0.00%         | 13          | 0.00%         | 14          | 7.69%        | 15          | 7.14%        | 14          | -6.67%       | 14          | 0.00%        | 13          | -7.14%        | 13          | 0.00%        | 13          | 0.00%        | 14          | 7.69%        |
| Senior Absentee    | 37          | 33          | -10.81%       | 33          | 0.00%         | 33          | 0.00%         | 32          | -3.03%       | 32          | 0.00%        | 32          | 0.00%        | 31          | -3.13%       | 31          | 0.00%         | 31          | 0.00%        | 31          | 0.00%        | 31          | 0.00%        |
| Crew               | 140         | 130         | -7.14%        | 129         | -0.77%        | 129         | 0.00%         | 129         | 0.00%        | 129         | 0.00%        | 130         | 0.78%        | 125         | -3.85%       | 121         | -3.20%        | 120         | -0.83%       | 121         | 0.83%        | 123         | 1.65%        |
| Crew Plus          | 28          | 26          | -7.14%        | 26          | 0.00%         | 26          | 0.00%         | 26          | 0.00%        | 27          | 3.85%        | 28          | 3.70%        | 24          | -14.29%      | 25          | 4.17%         | 25          | 0.00%        | 25          | 0.00%        | 24          | -4.00%       |
| Youth U18          | 97          | 93          | -4.12%        | 89          | -4.30%        | 86          | -3.37%        | 81          | -5.81%       | 84          | 3.70%        | 86          | 2.39%        | 85          | -1.16%       | 77          | -9.41%        | 76          | -1.30%       | 78          | 2.63%        | 79          | 1.28%        |
| Intermediate 18-29 | 119         | 100         | -15.97%       | 101         | 1.00%         | 100         | -0.99%        | 100         | 0.00%        | 103         | 3.00%        | 103         | 0.00%        | 105         | 1.94%        | 99          | -5.71%        | 100         | 1.01%        | 101         | 1.00%        | 101         | 0.00%        |
| Gym                | 78          | 77          | -1.28%        | 75          | -2.60%        | 74          | -1.33%        | 71          | -4.05%       | 72          | 1.41%        | 72          | 0.00%        | 73          | 1.39%        | 71          | -2.74%        | 72          | 1.41%        | 75          | 4.17%        | 74          | -1.33%       |
| Social             | 255         | 249         | -2.35%        | 250         | 0.40%         | 249         | -0.40%        | 258         | 3.61%        | 262         | 1.55%        | 265         | 1.15%        | 269         | 1.51%        | 275         | 2.23%         | 279         | 1.45%        | 285         | 2.15%        | 289         | 1.40%        |
| Social Extra       | 73          | 76          | 4.11%         | 75          | -1.32%        | 74          | -1.33%        | 77          | 4.05%        | 77          | 0.00%        | 77          | 0.00%        | 77          | 0.00%        | 75          | -2.60%        | 76          | 1.33%        | 76          | 0.00%        | 77          | 1.32%        |
| Junior Family      | 31          | 30          | -3.23%        | 30          | 0.00%         | 30          | 0.00%         | 31          | 3.33%        | 31          | 0.00%        | 31          | 0.00%        | 32          | 3.23%        | 37          | 15.63%        | 34          | -8.11%       | 34          | 0.00%        | 34          | 0.00%        |
| Aquatic            | 114         | 111         | -2.63%        | 111         | 0.00%         | 112         | 0.90%         | 106         | -5.36%       | 108         | 1.89%        | 111         | 2.78%        | 112         | 0.90%        | 111         | -0.89%        | 117         | 5.41%        | 120         | 2.56%        | 130         | 8.33%        |
| TP1                | 2           | 2           | 0.00%         | 2           | 0.00%         | 2           | 0.00%         | 2           | 0.00%        | 2           | 0.00%        | 2           | 0.00%        | 2           | 0.00%        | 2           | 0.00%         | 2           | 0.00%        | 2           | 0.00%        | 2           | 0.00%        |
| Sponsors           | 4           | 4           | 0.00%         | 4           | 0.00%         | 4           | 0.00%         | 4           | 0.00%        | 4           | 0.00%        | 4           | 0.00%        | 4           | 0.00%        | 4           | 0.00%         | 4           | 0.00%        | 4           | 0.00%        | 4           | 0.00%        |
| <b>TOTAL</b>       | <b>1556</b> | <b>1488</b> | <b>-4.37%</b> | <b>1481</b> | <b>-0.47%</b> | <b>1475</b> | <b>-0.41%</b> | <b>1498</b> | <b>1.56%</b> | <b>1516</b> | <b>1.20%</b> | <b>1526</b> | <b>0.66%</b> | <b>1528</b> | <b>0.13%</b> | <b>1516</b> | <b>-0.79%</b> | <b>1524</b> | <b>0.53%</b> | <b>1546</b> | <b>1.44%</b> | <b>1575</b> | <b>1.89%</b> |

# Membership Age Breakdown Report

Royal Brighton Yacht Club

Ages of current club members as they were on 31-May-2022

| Membership Type    | Age Bracket |        |          |        |         |        |         |        |         |        |         |        |         |        |       |        | Total |        |
|--------------------|-------------|--------|----------|--------|---------|--------|---------|--------|---------|--------|---------|--------|---------|--------|-------|--------|-------|--------|
|                    | Unknown DOB |        | Up to 17 |        | 18 - 29 |        | 30 - 45 |        | 46 - 55 |        | 56 - 65 |        | 66 - 75 |        | 76 Up |        |       |        |
|                    | Male        | Female | Male     | Female | Male    | Female | Male    | Female | Male    | Female | Male    | Female | Male    | Female | Male  | Female | Male  | Female |
| Senior             | 5           | 1      |          |        | 1       |        | 41      | 4      | 71      | 6      | 108     | 19     | 88      | 5      | 17    | 2      | 331   | 37     |
| Senior Family      |             | 4      |          |        |         |        | 4       | 9      | 18      | 13     | 27      | 17     | 15      | 12     | 3     | 3      | 67    | 58     |
| Senior Special     |             |        |          |        |         |        |         |        |         |        |         |        | 1       |        | 11    |        | 12    |        |
| 40 Year            |             |        |          |        |         |        |         |        |         |        | 3       |        | 5       |        | 4     |        | 12    |        |
| 50 Year            |             |        |          |        |         |        |         |        |         |        | 5       |        | 26      |        | 7     |        | 38    |        |
| 60 Year +          |             |        |          |        |         |        |         |        |         |        |         |        | 5       |        | 28    |        | 33    |        |
| Honorary Life      |             |        |          |        |         |        |         |        | 1       |        |         |        | 2       |        | 2     | 2      | 5     | 2      |
| Senior Country     |             |        |          |        |         |        | 1       |        | 2       |        | 4       | 1      | 3       | 1      | 2     |        | 12    | 2      |
| Senior Absentee    |             |        |          |        |         |        | 4       | 1      | 7       |        | 11      | 1      | 5       |        | 2     |        | 29    | 2      |
| Crew               | 2           |        |          |        |         |        | 10      |        | 23      | 5      | 39      | 3      | 32      | 3      | 4     | 2      | 110   | 13     |
| Crew Plus          |             |        |          |        |         |        | 4       | 2      | 5       |        | 7       | 1      | 3       | 1      | 1     |        | 20    | 4      |
| YouthU18           |             |        | 46       | 26     | 8       | 1      |         |        |         |        |         |        |         |        |       |        | 54    | 27     |
| Intermediate 18-29 |             |        |          |        | 65      | 32     | 4       | 1      |         |        |         |        |         |        |       |        | 69    | 33     |
| Gym                | 1           | 1      |          |        |         |        | 6       | 2      | 11      | 1      | 8       | 4      | 26      | 2      | 12    |        | 64    | 10     |
| Social             | 4           | 5      |          |        | 2       |        | 16      | 8      | 23      | 18     | 48      | 32     | 62      | 32     | 27    | 11     | 182   | 106    |
| Social Extra       | 1           | 2      |          |        |         |        |         | 6      | 1       | 19     | 3       | 20     | 2       | 18     | 1     | 5      | 8     | 70     |
| Junior Family      |             | 1      | 18       | 8      | 4       | 7      |         |        |         |        |         |        |         |        |       |        | 22    | 16     |
| Aquatic            | 6           | 2      |          |        | 1       |        | 12      | 6      | 15      | 18     | 35      | 10     | 20      | 3      | 4     |        | 93    | 39     |
| TPI                |             |        |          |        |         |        |         |        |         |        |         |        | 2       |        |       |        | 2     |        |
| Totals             | 19          | 16     | 64       | 34     | 81      | 40     | 102     | 39     | 177     | 80     | 298     | 108    | 297     | 77     | 125   | 25     | 1163  | 419    |