



# Royal Brighton Yacht Club

The Sailors' Club

## GENERAL COMMITTEE MINUTES

Tuesday 26<sup>th</sup> April 2022, via Zoom

- **PRESENT:** Peter Strain, Paul Jenkins, Brett Heath, Peter Demura, Niesje Hees, Murray Cowdell, Cath Hurley, John Mooney, Philip Hall.

- **APOLOGIES:** Marnie Irving, Peter Gebhardt & Kalpana Merrett

- **PREVIOUS MINUTES:**

**True and accurate record**

**MOVED:** Murray Cowdell      **SECONDED:** Paul Jenkins      **CARRIED**

- **CORRESPONDENCE:**

Parks Victoria – Standard Lease terms & conditions has been received and will be reviewed by Roger Jepson. The provision for the hardstand to not have permanent structures was discussed. It was considered unlikely that this condition would be applied. The area to the North of the attenuator that is being considered would be valued in the new lease.

Email received from RVYC thanking RBYC for assistance with Victorian Youth Championship. Noted all boats returned in good condition and refuelled.

- **OH & S RISK MANAGEMENT**

PD submitted a risk matrix with the identified risks being grade by impact of occurrence and likelihood of occurrence. A discussion was held regarding the separation of the risk assessment. It was noted that individual departments benefit from undertaking the process and identifying the risks involved. It was agreed that the FSC would undertake 1) the Business Risk assessment, 2) provide guidance and framework for each of the other identified areas for assessment to be undertaken.

- **FINANCE REPORT:** Taken as read.

- PD summarised the accounts and noted that the club has paid the insurance in a lump sum as the cash flow is strong and this avoids interest charges.
- In discussion the Committee and Management identifies that the labour cost is a major priority in managing the business.
- A meeting has been planned with the Ashfords to set a timeline for the Audit and Annual Report.



# Royal Brighton Yacht Club

## The Sailors' Club

- The Budget process was also discussed. PH to send requests to departments as soon as possible for consideration. The FSC will prepare a budget and make recommendations to the GC.

**Motion:** Finance Report be accepted

**MOVED:** Peter Demura

**SECONDED:** Murray Cowdell **CARRIED**

- **GENERAL MANAGER'S REPORT:** taken as read.
  - It was confirmed that the Mast Crane or the Jib Cranes can not be used for personnel lifting. PH to post signage regarding induction which includes this statement.
  - The table of members rights & privileges to be added to the By Laws was proposed as follows:  
**MOVED:** Murray Cowdell                      **SECONDED:** Paul Jenkins                      **CARRIED**  
**Post meeting a correction has been made to voting rights of Intermediate members. Table now posted on website.**
- **SAILING MINUTES & REPORT:** taken as read
  - BH updated the GC regarding the recent minutes.
  - The letter from a the OTB group was discussed. It was initially sent to the Sailing Committee however will also be circulated to the General Committee.
- **MEMBERSHIP REPORTS:** taken as read
  - New members to be approved Proposed CH seconded PJ – Carried
  - It was agreed that new Aquatic members be inducted (Safety & Hypothermia Briefing) by Jack Hawkins. Mandy to send contact details.
- **CRUISING GROUP REPORT:** taken as read
  - Titanic Night proceeding Friday 20<sup>th</sup> May 2022.
- **AQUATIC REPORT:** See above in Membership
- **IDAG MINUTES:** Taken as read.
- **STRATEGIC ASSET SUB COMMITTEE**
  - Asset management Pro has been installed on computers at the club with further installations imminent.



# Royal Brighton Yacht Club

## The Sailors' Club

- **MARINA AND ATTENUATOR STEERING GROUP**
  - Minutes of the meeting were tabled. Terms of Reference document to be circulated and approved via email.
  - **ToR document was subsequently approved by the General Committee**
- **SOCIAL**
  - Minutes of the meeting were tabled. Further thoughts TBD on Art Exhibition // Terms of Reference document to be circulated and approved via email.
  - **ToR document was subsequently approved by the General Committee**
  - Cocktail Party and Presentation Night date to be determined
- **CLEANER SAILING:**
  - Nil to report

### GENERAL BUSINESS:

- Scott Sheldon has been asked to renew the Permit for the driveway works
- Peter Demura will ask sub-committees to submit a budget for their area in the near future.
- There was a discussion regarding Funds for Future Investment from the Marina berths expiring. This will be investigated closer by the FSC.
- It was determined that the most suitable date for a Presentation Night/Cocktail Party is 15<sup>th</sup> July 2022 so as not to clash with ORCV winter series. [Updated now 5th August 2022](#)
- A paper was tabled by Murry Cowdell regarding Containers on the hard stand. This discussion was carried forward to the next meeting.
- The recent alteration to the Victorian Government Covid Policy's was discussed. It was agreed to stay with the recommendations made by government rules.
- Carpet for the Bayview Room was discussed. Capex for next year to be included in budget.
- JM re-introduced the potential for advertising sponsors at the club, after a policy had been developed regarding companies with common values. BH suggested that we develop a marketing plan first over the winter months. PH to advertise to members to enlist a volunteer.

MEETING CLOSED: 7:52 pm

NEXT MEETING: **Monday 30<sup>th</sup> May 2022, 6pm in person. Committee Room RBYC**



# COMMITTEE PACK

APRIL 2022

PRIVATE & CONFIDENTIAL

**From:** Doug Shields <[doug@rmsarchitects.com](mailto:doug@rmsarchitects.com)>  
**Sent:** Friday, 22 April 2022 4:18 PM  
**To:** Peter Strain ([peter\\_strain@bigpond.com](mailto:peter_strain@bigpond.com)) <[peter\\_strain@bigpond.com](mailto:peter_strain@bigpond.com)>; Mandy Read <[Reception@rbyc.org.au](mailto:Reception@rbyc.org.au)>  
**Cc:** Andrew King ([rear\\_commodore\\_sailing@rycv.asn.au](mailto:rear_commodore_sailing@rycv.asn.au)) <[rear\\_commodore\\_sailing@rycv.asn.au](mailto:rear_commodore_sailing@rycv.asn.au)>; Michael Neumann ([manager@rycv.asn.au](mailto:manager@rycv.asn.au)) <[michaeln@rycv.asn.au](mailto:michaeln@rycv.asn.au)>  
**Subject:** Thank you.

**CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**


---

Dear Commodore Peter,

I confirm our telephone conversation of today and, on behalf of Royal Yacht Club of Victoria, formally thank Royal Brighton Yacht Club, you and Paul Pascoe for the invaluable assistance that was provided at last weekend's Victorian Youth Championships conducted by our Club. RBYC assistance was a key element in the success of the event and a great demonstration of the meaning of Kindred Club support. RYCV looks forward to being of similar assistance when needed.

Please table this letter at your next General Committee meeting. Again, thank you to all.



**Doug Shields**    
**Commodore**

**M:** 0407 358 385

**E:** [doug@rmsarchitects.com](mailto:doug@rmsarchitects.com) | [www.rycv.com.au](http://www.rycv.com.au)

120 Nelson Place | Williamstown VIC 3016

Dear Phil,

I am writing to send a heartfelt thank you, to you and RBYC for the assistance provided over the Easter weekend running the Victorian Youth Championships. Paul Pascoe led a group of experienced volunteers and having Harry Tedstone and RB9 on course made the job so much easier.

I am very grateful for everything RBYC was able to do.

Regards,

Andrew



**Andrew King**    
**Rear Commodore Sailing**

**M:** 0418 542 780

**E:** [rear\\_commodore\\_sailing@rycv.asn.au](mailto:rear_commodore_sailing@rycv.asn.au) | [www.rycv.com.au](http://www.rycv.com.au)

120 Nelson Place | Williamstown VIC 3016

**Host of:**



*CAUTION - This message may contain privileged and confidential information intended only for the use of the addressee named above. If you are not the intended recipient of this message you are hereby notified that any use, dissemination, distribution or reproduction of this message is prohibited. In the event that you have received this email in error, please notify the sender by return email or by phoning +61 3 9397 1277 and by deleting the file and any attachments. It is advised that you scan this email and any attachments for the presence of viruses. No responsibility will be accepted for any loss or damage resulting from the use of this file or its attachments (where appropriate)*

The Royal Yacht Club of Victoria acknowledges the Boonwurrung people whose land and waters our Club enjoys. We pay our respect to their Elders, past, present and emerging.  
RYCV values diversity and welcomes people of any culture, ethnic background, religion, age, gender, sexual orientation and ability to enjoy our Club events and apply to become a Member.





17 February 2022

Phil Hall  
Royal Brighton Yacht Club  
253 Esplanade  
Brighton VIC 3185

Dear Phil,

On behalf of the Board of Australian Sailing and the Australian Sailing Team I wanted to extend our most sincere thanks and gratitude to you and the team at Royal Brighton Yacht Club for the support provided to our team at the Tokyo 2020 Olympic Games.

As a token of our appreciation for the support of Royal Brighton Yacht Club, we would like to gift you a framed photo of the Australian Olympic Sailing Team from the Tokyo 2020 Olympics.

We hope that you can display this in your club and be reminded of the key role that Royal Brighton Yacht Club has played in supporting the team to reach the pinnacle of competition.

Thank you once again for your continued support of the Australian Sailing Team, we look forward to more shared successes in Paris and beyond.

With best regards,

Daniel Belcher  
President  
Australian Sailing

Australian Sailing Limited  
ABN 26 602 997 562

120 High Street  
Sub Base Platypus  
North Sydney NSW 2060

Locked Bag 806  
Milsons Point NSW 1565  
Australia

T +61 2 8424 7400  
E office@sailing.org.au  
W www.sailing.org.au

Program Partner



Affiliated with



sailing.org.au



# **ROYAL BRIGHTON YACHT CLUB INC.**

## **Financial Reports**

**for the nine months ended**

**31<sup>st</sup> March 2022**



20/04/2022

Royal Brighton Yacht Club  
253 Esplanade, Middle Brighton  
VIC, 3186

Dear Board Members,

**RE: Royal Brighton Financial Results – March 2022**

---

Below is a summary of the Club's financial results for March 2022 as well as accompanying commentary.

**Financial Results March 2022:**

The financial reports for the period have been prepared on a calendar month basis for the period from 1<sup>st</sup> March to 31<sup>st</sup> March 2022.

March was an excellent month for the venue, with the total Revenue exceeding budgeted figures by \$44k. The majority of key operational areas outperformed the budget, excluding Catering which reported Revenue \$32k under budget, and OTB Revenue which was comparable to the budgeted figures. Compared to the previous month, total Revenue has increased by \$56k, and this can be attributed to a noteworthy increase of \$46k in Sailing Revenue. Other departments also reported steady results with Membership Revenue up \$3k, Marina Revenue increased by \$11k, and OTB Revenue up \$2k, however, Catering Revenue reported a decrease of \$8k month-on-month.

From an expenditure perspective, Expenses have been kept to a minimum, with total Expenses for the month in line with budgeted figures. The total Employment Expenses have exceeded budget by a total of \$9k, this can be attributed to inflated External Wages which is \$18k over budget. For further comparison purposes, total Expenses for the period have decreased \$40k month-on-month. This decrease is due to lessened expenditure across most operational departments, with notable Expense reductions reported in Occupancy Costs, Repairs and Maintenance, and Sailing by \$31k, \$15k and \$10k, respectively.

While the total Employment Expenses exceeded budgeted figures, the Employment cost ratio of 37% is lower than the budgeted Employment cost ratio of 38%. For further analysis purposes, the Employment cost ratio is well below the FY21 period ratio of 41%.

The venue's Cash balance for the month has remained relatively consistent with the previous month, increasing slightly by \$5k.

In summary, the Club has generated an impressive \$147k in Operating Profit for the month, which is \$47k above budget. Overall the year-to-date Operating Profit stands at \$712k against a budget of \$531k.

Please see the table below, the total Employment cost ratio to total Revenue (excluding government grants) for the last three months as well as last year.

Jan-22	Feb-22	Mar-22
50%	38%	37%

Jan-21	Feb-21	Mar-22
53%	38%	41%

Please note the upcoming statutory liabilities listed below:

<b>Upcoming Liabilities</b>	<b>Amount</b>	<b>Due Date</b>
FY20-21 Payroll Tax	\$12,078.93	07/06/2022
Mar-22 IAS	\$25,495.00	25/05/2022
Mar-22 GST	\$69,285.54	25/05/2022
Business Insurance	\$102,627.00	30/04/2022
<b>Total</b>	<b>\$209,486.47</b>	

The Balance Sheet of the Club reflects the latest known financial position as at the end of March 2022 and I can confirm that the Club is up to date with all statutory payments and lodgements.

As always, I encourage queries and discussion over the financial accounts. Please feel free to contact me should you have any queries or wish to discuss it.

Kind Regards,



**Freddie Deegan**

*Director – On Tap Hospitality*

## RBVC Financial Results March 2022

In March 2022, the Club recorded a net operating surplus of \$158k, \$57k above budget, and a net surplus of \$67k compared to a budgeted deficit of \$1k. The strong performance was driven by a combination of strong revenue growth and a lower than expected expenses. Although catering revenue was below budget there was a strong gain in membership, marina and sailing revenue. The latter reflects the revenue the Club earned from regattas held in the first few months of 2022. Overall, the gross profit was just over \$40K above budget. Total expenses were \$17k lower than budget. The main exception were employment costs, but reflecting the stronger level of activity, the total employment cost to income ratio fell to 37% compared with 38% in February and 41% in March 2021. The year to date net deficit is \$93k, which is \$272k better than projected. A breakdown of the net deficit across the major club functions sees catering contributing +\$81k, marina and hardstand +\$325k, while sailing and membership reported "deficits" of \$9k and \$490k respectively. The cash balance at the end of March was unchanged \$1.21m. In late April, rather than paying in instalments, the cash position allowed the Club to pay its annual insurance premium of \$103k saving \$5k in interest costs. While the cash position remains strong, there has been, apart from a couple of strong weeks for functions, a noticeable downward trend in hospitality revenue. This is to be expected as the days grow shorter and colder and the summer season sailing season comes to an end. Providing the next three months are in line with budget predictions, the overall result is that the Club will have a net deficit of around \$250k compared with a budgeted net deficit of \$516k.

### Royal Brighton Yacht Club Profit & Loss - Summary

	March 2022			Year to Date		
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$
<b>Income</b>						
Catering Revenue	314,039	346,000	-31,961	1,589,718	2,314,700	-724,982
Membership Income	73,120	68,150	4,970	590,799	613,350	-22,551
Marina, Hstand & Storage	120,678	97,486	23,192	853,248	857,302	-4,054
Sailing Income	52,293	5,150	47,143	96,696	70,350	26,346
OTB Income	12,916	13,333	-418	104,916	106,700	-1,784
Other Revenue	8,608	7,234	1,374	381,090	65,022	316,068
<b>Total Income</b>	<b>581,652</b>	<b>537,353</b>	<b>44,299</b>	<b>3,616,467</b>	<b>4,027,424</b>	<b>-410,957</b>
Catering Cost Of Sales	116,994	112,958	4,036	618,104	761,029	-142,925
<b>Gross Profit</b>	<b>464,658</b>	<b>424,395</b>	<b>40,263</b>	<b>2,998,363</b>	<b>3,266,395</b>	<b>-268,032</b>
<b>Expenses</b>						
General Operating Expenses	22,665	26,104	-3,438	162,896	220,988	-58,093
Professional Fees	7,043	7,450	-407	57,303	67,050	-9,747
Equipment Expenses	2,281	2,400	-119	21,590	22,350	-760
Insurances, Licenses & Rego	11,090	14,988	-3,898	99,135	134,886	-35,750
Advertising & Promotions	1,760	3,210	-1,450	31,786	28,890	2,896
Occupancy Costs	28,109	37,200	-9,091	203,838	340,300	-136,462
Debt Recovery Costs	0	700	-700	-10,840	21,300	-32,140
Maintenance & Repairs	12,829	21,442	-8,613	233,372	165,115	68,257
Internal Club Expenses	2,018	725	1,293	3,141	6,525	-3,384
Sailing Expenses	2,690	2,450	240	50,507	37,975	12,532
Employment Expenses	216,556	207,282	9,275	1,412,577	1,689,961	-277,384
<b>Total Expenses</b>	<b>307,041</b>	<b>323,950</b>	<b>-16,909</b>	<b>2,275,703</b>	<b>2,735,340</b>	<b>-459,637</b>
<b>Operating Surplus</b>	<b>157,617</b>	<b>100,445</b>	<b>57,172</b>	<b>722,659</b>	<b>531,055</b>	<b>191,604</b>
<b>Total Other Income</b>	<b>0</b>	<b>39</b>	<b>-38</b>	<b>10</b>	<b>343</b>	<b>-332</b>
<b>Total Other Expenses</b>	<b>90,282</b>	<b>101,427</b>	<b>-11,145</b>	<b>815,452</b>	<b>896,483</b>	<b>-81,031</b>
<b>Net Surplus/(Deficit)</b>	<b>67,336</b>	<b>-943</b>	<b>68,279</b>	<b>-92,782</b>	<b>-365,085</b>	<b>272,303</b>

Other Financial Metrics	Mar. 2022 \$	Feb. 2022 \$	Mar. 2021 \$
CAPEX	0	0	21,020
Cash at Bank	1,216,102	1,211,653	1,134,702

## Royal Brighton Yacht Club Profit & Loss by Operating Function – Year to Date, March 2022

	Catering \$	Marina, Hardstand & Storage \$	Sailing & OTB \$	Membership , Admin & Other \$	Total \$
<b>Income</b>					
Catering Revenue	1,589,718	0	0	0	1,589,718
Membership Income	0	0	0	590,799	590,799
Marina, Hstand & Storage	0	853,248	0	0	853,248
Sailing Income	0	0	96,696	0	96,696
OTB Income	0	0	104,916	0	104,916
Other Revenue	165,393	0	21,147	194,550	381,090
<b>Total Income</b>	<b>1,755,111</b>	<b>853,248</b>	<b>222,759</b>	<b>785,349</b>	<b>3,616,467</b>
Catering Cost Of Sales	618,104	0	0	0	618,104
<b>Gross Profit</b>	<b>1,137,007</b>	<b>853,248</b>	<b>222,759</b>	<b>785,349</b>	<b>2,998,363</b>
<b>Expenses</b>	0	0	0	0	0
General Operating Expenses	87,824	0	1,804	73,268	162,896
Professional Fees	0	0	0	57,303	57,303
Equipment Expenses	6,372	0	0	15,218	21,590
Insurances, Licenses & Rego	0	0	0	99,135	99,135
Advertising & Promotions	332	0	0	31,454	31,786
Occupancy Costs	69,005	1,949	1,949	130,935	203,838
Debt Recovery Costs	0	0	0	-10,840	-10,840
Maintenance & Repairs	0	176,340	23,273	33,759	233,372
Internal Club Expenses	0	0	0	3,141	3,141
Sailing Expenses	0	0	16,968	33,539	50,507
Employment Expenses	892,389	0	126,229	393,959	1,412,577
<b>Total Expenses</b>	<b>1,055,922</b>	<b>188,689</b>	<b>170,223</b>	<b>860,870</b>	<b>2,275,703</b>
<b>Operating Surplus</b>	<b>81,084</b>	<b>664,560</b>	<b>52,536</b>	<b>-75,521</b>	<b>722,659</b>
<b>Total Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>10</b>
<b>Total Other Expenses</b>	<b>0</b>	<b>339,223</b>	<b>61,677</b>	<b>414,551</b>	<b>815,452</b>
<b>Net Surplus/(Deficit)</b>	<b>81,084</b>	<b>325,336</b>	<b>-9,141</b>	<b>-490,062</b>	<b>-92,782</b>

## Royal Brighton Yacht Club Cash Flow Summary – Year to Date, March 2022

	\$
<b>Operating Profit</b>	\$723,481.83
Net Change in Working Capital	-\$371,225.47
<b>Net Operating Cash flow</b>	<u>\$352,256.36</u>
(Increase)/Decrease in fixed Assets	-\$43,342.99
<b>Net Cash flow from Investing</b>	<u>-\$43,342.99</u>
Interest Income	\$10.49
Interest Paid	-\$45,989.52
Increase/(Decrease) in Other finance	-\$172,972.83
<b>Net Cash flow from financing</b>	<u>-\$218,951.86</u>
Opening Cash Balance	\$1,126,140.35
Net change in cash flow	\$89,961.51
<b>Closing Cash Balance</b>	<u>\$1,216,101.86</u>

## Royal Brighton Yacht Club Balance Sheet - Summary

Account Name	January 2022	February 2022	March 2022
<b>Assets</b>			
<b>Current Assets</b>			
Total Trading Bank Accounts	1,410,602	1,204,855	1,205,379
Total Floats	2,870	3,027	2,997
Total Clearing Accounts	-51,172	6,158	6,514
Total Debtors	251,397	250,715	265,402
Total Receivables	4,086	-2,599	-1,276
Total Prepayments	101,417	85,995	68,465
Total Stock	67,669	77,973	74,851
<b>Fixed Assets</b>			
Total Property	4,966,449	4,927,513	4,885,285
Total Marina & Hardstand	784,262	754,403	721,345
Total Plant & Equipment	258,230	254,641	250,726
Total Boats	278,599	272,785	266,478
Total Intangible Assets	0	0	0
<b>Total Assets</b>	<b>8,074,409</b>	<b>7,835,467</b>	<b>7,746,168</b>
<b>Liabilities</b>			
Total Trade Creditors	128,180	136,196	98,311
Total Accruals	73,090	81,644	103,205
Total GST and Statutory Liabilities	141,085	78,626	109,267
Total Employee Provisions	163,077	172,452	183,402
Total Bonds & Other Liabilities	38,404	38,404	38,404
Total Deferred Income- Members	385,080	319,386	253,153
Total Deferred Income- Marina	534,444	466,488	396,432
Total Bank Loans	997,021	966,662	936,460
Total Other Finance	758,993	745,482	730,070
<b>Total Liabilities</b>	<b>3,219,375</b>	<b>3,005,339</b>	<b>2,848,704</b>
<b>Net Assets</b>	<b>4,855,034</b>	<b>4,830,128</b>	<b>4,897,464</b>
<b>Total Equity</b>	<b>4,855,034</b>	<b>4,830,128</b>	<b>4,897,464</b>

Peter Demura  
Honorary Treasurer  
22 April 2022

# Balance Sheet [Multi-Period]

January 2022 To March 2022

Royal Brighton Yacht Club

253 Esplanade, Middle

Brighton VIC 3186

ABN: 24 768 210 467

Email: events@rbyc.com.au

		January	February	March
1-0000	Assets			
1-1000	Trading Bank Accounts			
1-1010	BOM- Business Chq Acc**157544	\$30,606.37	\$14,787.01	\$39,460.21
1-1015	BOM- MbrShp Marina Acc**098419	\$1,358,184.05	\$1,168,255.70	\$1,144,106.92
1-1020	BOM Coll Term Deposit x043	\$17,073.72	\$17,073.72	\$17,073.72
1-1025	BOM- Yachting Foundation x141	\$2,263.23	\$2,263.23	\$2,263.62
1-1031	BOM-Business Access Saver x391	\$2,474.99	\$2,475.00	\$2,475.02
	Total Trading Bank Accounts	\$1,410,602.36	\$1,204,854.66	\$1,205,379.49
1-1100	Floats			
1-1105	Cash on Hand	\$1,000.00	\$1,000.00	\$1,000.00
1-1110	Till Floats	\$1,400.00	\$1,400.00	\$1,400.00
1-1125	Petty Cash	\$469.80	\$627.40	\$597.40
	Total Floats	\$2,869.80	\$3,027.40	\$2,997.40
1-1200	Clearing Accounts			
1-1210	Cash Clearing	-\$53,154.75	\$4,250.50	\$2,931.22
1-1220	Account Clearing	\$0.00	\$0.00	\$392.00
1-1250	Eftpos Clearing	\$1,982.50	\$1,907.70	\$3,190.96
	Total Clearing Accounts	-\$51,172.25	\$6,158.20	\$6,514.18
1-1300	Debtors			
1-1310	Trade Debtors	\$29,016.33	\$33,515.50	\$60,600.91
1-1330	Other Debtors	\$230,797.51	\$225,616.72	\$213,218.09
1-1340	Provision for Doubtful Debts	-\$8,416.78	-\$8,416.78	-\$8,416.78
	Total Debtors	\$251,397.06	\$250,715.44	\$265,402.22
1-1350	Receivables			
1-1355	Members Control Account	\$4,086.36	-\$2,598.56	-\$1,275.63
1-1370	Cruising Group Account	\$45,055.52	\$45,055.52	\$45,055.52
1-1375	Cruising Group Clearing Acc	-\$45,055.52	-\$45,055.52	-\$45,055.52
1-1380	Icebergers Clearing Account	\$371.95	\$21.95	\$21.95
1-1390	Icebergers Group Account	-\$371.95	-\$21.95	-\$21.95
	Total Receivables	\$4,086.36	-\$2,598.56	-\$1,275.63
1-1400	Prepayments			
1-1410	Prepayments - General	\$58,531.97	\$50,508.96	\$40,379.16
1-1420	Prepaid Insurance	\$21,143.63	\$14,095.75	\$7,047.87
1-1425	Prepaid Workcover	\$20,686.16	\$20,686.16	\$20,686.16
1-1430	Prepaid Interest	\$1,055.54	\$703.69	\$351.84
	Total Prepayments	\$101,417.30	\$85,994.56	\$68,465.03
1-1600	Stock			
1-1610	Inventory- Beverage	\$42,033.26	\$51,721.27	\$42,863.13
1-1611	Inventory-Beverage non-alcohol	\$6,104.66	\$5,611.32	\$5,325.97
1-1630	Inventory- Food	\$9,596.16	\$9,710.75	\$16,194.33
1-1650	Inventory- Clothing & Merch	\$9,935.06	\$10,929.90	\$10,467.80
	Total Stock	\$67,669.14	\$77,973.24	\$74,851.23
1-1710	Property			
1-1713	Club House Leasehold at Cost	\$9,177,675.22	\$9,177,675.22	\$9,177,675.22
1-1714	Amortisation Club House Imp	-\$4,883,687.16	-\$4,914,315.66	-\$4,948,225.78
1-1715	Yard Leasehold Imp at Cost	\$180,929.18	\$180,929.18	\$180,929.18
1-1716	Amortisation Leasehold Yard	-\$175,715.97	-\$175,808.01	-\$175,909.90
1-1717	ROU Assets - Parks Victoria	\$180,840.34	\$176,203.40	\$171,566.46
1-1718	Amortisation Parks Victoria	-\$111,286.33	-\$111,286.33	-\$111,286.33
1-1719	ROU Assets - Bayside City Council	\$683,590.24	\$680,011.24	\$676,432.24
1-1720	Amortisation Bayside City Council	-\$85,896.38	-\$85,896.38	-\$85,896.38

# Balance Sheet [Multi-Period]

January 2022 To March 2022

Royal Brighton Yacht Club

253 Esplanade, Middle

Brighton VIC 3186

ABN: 24 768 210 467

Email: events@rbyc.com.au

		January	February	March
	Total Property	\$4,966,449.14	\$4,927,512.66	\$4,885,284.71
1-1721	Marina & Hardstand			
1-1723	Marina Leasehold Imp at Cost	\$7,938,844.32	\$7,938,844.32	\$7,938,844.32
1-1724	Amortisation Leasehold Marina	-\$7,173,233.33	-\$7,202,757.24	-\$7,235,444.43
1-1725	Hardstand Leasehold at Cost	\$764,292.96	\$764,292.96	\$764,292.96
1-1726	Amortisation Hardstand Imp	-\$745,642.12	-\$745,976.95	-\$746,347.65
	Total Marina & Hardstand	\$784,261.83	\$754,403.09	\$721,345.20
1-1740	Plant & Equipment			
1-1742	Furniture, Plant & Equipment	\$1,307,934.11	\$1,307,934.11	\$1,307,934.11
1-1744	Accum Depreciation Plant etc	-\$1,176,592.54	-\$1,178,984.88	-\$1,181,575.46
1-1750	Marina & HStand Equip at Cost	\$476,220.43	\$476,220.43	\$476,220.43
1-1755	Marina & HStand Equip Acc Depn	-\$349,332.50	-\$350,528.60	-\$351,852.86
	Total Plant & Equipment	\$258,229.50	\$254,641.06	\$250,726.22
1-1800	Boats			
1-1810	Rescue & Work Boats at Cost	\$736,668.37	\$736,668.37	\$736,668.37
1-1815	Accum Depreciation Rescue Boat	-\$538,527.59	-\$542,790.57	-\$547,489.32
1-1825	OTB Sailing Boats at Cost	\$222,082.29	\$222,082.29	\$222,082.29
1-1830	Accum Depreciation OTB Boats	-\$141,624.34	-\$143,174.91	-\$144,783.39
	Total Boats	\$278,598.73	\$272,785.18	\$266,477.95
1-1900	Intangible Assets			
1-1910	Designs at Cost	\$16,057.23	\$16,057.23	\$16,057.23
1-1920	Amortisation Designs	-\$16,057.23	-\$16,057.23	-\$16,057.23
	Total Intangible Assets	\$0.00	\$0.00	\$0.00
	<b>Total Assets</b>	<b>\$8,074,408.97</b>	<b>\$7,835,466.93</b>	<b>\$7,746,168.00</b>
2-0000	Liabilities			
2-1000	Trade Creditors			
2-1100	Trade Creditors	\$128,180.19	\$136,195.50	\$98,310.92
	Total Trade Creditors	\$128,180.19	\$136,195.50	\$98,310.92
2-2000	Accruals			
2-2005	Deposits Received in Advance	\$7,625.00	\$6,875.00	\$14,637.50
2-2110	Accruals- General	\$23,813.96	\$33,174.18	\$57,322.15
2-2130	Accrual- Workcover	\$10,230.32	\$12,082.48	\$13,912.04
2-2140	Accrual- Payroll Tax	\$31,420.94	\$29,512.27	\$17,333.42
	Total Accruals	\$73,090.22	\$81,643.93	\$103,205.11
2-3000	GST and Statutory Liabilities			
2-3110	GST Collected	\$111,771.46	\$70,347.01	\$112,752.71
2-3120	GST Paid	-\$50,311.33	-\$32,950.26	-\$43,467.17
2-3130	PAYG Withholding Payable	\$61,100.00	\$26,533.00	\$25,495.00
2-3150	Superannuation Payable	\$18,524.79	\$14,696.40	\$14,486.28
	Total GST and Statutory Liabilities	\$141,084.92	\$78,626.15	\$109,266.82
2-4000	Employee Provisions			
2-4010	Annual Leave Payable	\$69,242.06	\$74,952.42	\$81,177.20
2-4015	Leave Loading Payable	\$12,121.09	\$13,120.21	\$14,209.76
2-4020	Long Service Leave - Current	\$32,481.00	\$32,599.00	\$32,928.00
2-4021	Long Service Leave Non-current	\$35,757.00	\$37,335.00	\$39,475.00
2-4022	On-Cost for A/L & L>Loading	\$12,975.55	\$14,045.56	\$15,212.03
2-4031	Employee Deductions	\$500.00	\$400.00	\$400.00
	Total Employee Provisions	\$163,076.70	\$172,452.19	\$183,401.99
2-5000	Bonds & Other Liabilities			
2-5010	29er's Bond Account	\$1,000.00	\$1,000.00	\$1,000.00

# Balance Sheet [Multi-Period]

January 2022 To March 2022

Royal Brighton Yacht Club

253 Esplanade, Middle

Brighton VIC 3186

ABN: 24 768 210 467

Email: events@rbyc.com.au

		January	February	March
2-5020	RBYC Auxiliary	\$24,608.77	\$24,608.77	\$24,608.77
2-5030	Aust. Sports Foundation C.Acc	\$12,794.76	\$12,794.76	\$12,794.76
	<b>Total Bonds &amp; Other Liabilities</b>	<b>\$38,403.53</b>	<b>\$38,403.53</b>	<b>\$38,403.53</b>
2-6000	Deferred Income- Members			
2-6010	Subscription Income Deferred	\$316,050.62	\$261,459.44	\$206,378.29
2-6060	Other Income in Advance	\$69,029.83	\$57,926.12	\$46,775.13
	<b>Total Deferred Income- Members</b>	<b>\$385,080.45</b>	<b>\$319,385.56</b>	<b>\$253,153.42</b>
2-7000	Deferred Income- Marina			
2-7010	Marina 1 Year Licence	\$439,043.26	\$396,328.62	\$353,410.07
2-7020	Marina 20 Year Lease	-\$2,362.67	-\$13,207.73	-\$24,052.79
2-7030	Hardstand - Rental	\$36,848.63	\$31,873.75	\$25,809.57
2-7050	OTB Maintenance Income	\$60,914.87	\$51,493.33	\$41,265.28
	<b>Total Deferred Income- Marina</b>	<b>\$534,444.09</b>	<b>\$466,487.97</b>	<b>\$396,432.13</b>
2-8000	Bank Loans			
2-8030	Commercial Bill S331 300243100	\$159,479.43	\$129,119.71	\$98,917.75
2-8031	Commercial Bill - Non Current	\$837,542.00	\$837,542.00	\$837,542.00
	<b>Total Bank Loans</b>	<b>\$997,021.43</b>	<b>\$966,661.71</b>	<b>\$936,459.75</b>
2-9000	Other Finance			
2-9010	Equipment Loan	\$21,151.78	\$17,044.42	\$12,920.64
2-9011	Equipment Loan - Non Current	\$38,772.00	\$38,772.00	\$38,772.00
2-9021	Current Liability - Parks Victoria	\$23,969.84	\$19,203.84	\$14,423.94
2-9022	Current Liability - Bayside City Council	\$14,593.33	\$11,691.50	\$8,781.21
2-9023	Non-Current Liability - Parks Victoria	\$47,755.89	\$47,755.89	\$47,755.89
2-9024	Non-Current Liability-Bayside City Council	\$608,627.33	\$608,627.33	\$608,627.33
2-9036	Credit Card P Hall x271	\$3,257.32	\$1,695.59	-\$1,210.79
2-9037	Credit Card - Sammy Doddy	\$865.77	\$691.80	\$0.00
	<b>Total Other Finance</b>	<b>\$758,993.26</b>	<b>\$745,482.37</b>	<b>\$730,070.22</b>
	<b>Total Liabilities</b>	<b>\$3,219,374.79</b>	<b>\$3,005,338.91</b>	<b>\$2,848,703.89</b>
	<b>Net Assets</b>	<b>\$4,855,034.18</b>	<b>\$4,830,128.02</b>	<b>\$4,897,464.11</b>
3-0000	Equity			
3-1000	Accumulated Funds	\$5,239,895.19	\$5,239,895.19	\$5,239,895.19
3-2000	Yachting Foundation No2 Reserv	\$17,785.73	\$17,785.73	\$17,785.73
3-2010	Members Reserve	\$202,265.50	\$202,265.50	\$202,265.50
3-3000	Retained Earnings	-\$469,700.09	-\$469,700.09	-\$469,700.09
3-9000	Current Earnings	-\$135,212.15	-\$160,118.31	-\$92,782.22
	<b>Total Equity</b>	<b>\$4,855,034.18</b>	<b>\$4,830,128.02</b>	<b>\$4,897,464.11</b>



# Royal Brighton Yacht Club

## Finance Sub-Committee Meeting

Minutes of meeting of Finance Sub-Committee held Monday 28<sup>th</sup> February 2022, via Zoom

**Committee Member Present:** Peter Demura, Peter Strain, Paul Jenkins, Phil Hall, Niesje Hees, Brett Heath. Apologies John Mooney and Keith Badger

Meeting opened at 5.05pm

1. Minutes of previous meeting – Peter Demura moved that they be approved, Seconded by Paul Jenkins. Minutes approved.
2. Peter Demura provided a follow up on two questions raised at the January meeting:
  - a. Occupancy costs are lower than budget because Bayside and Parks rent is treated as amortisation of the right-to-use the asset and as such appear in the depreciation and amortisation section of the accounts and not under occupancy costs.
  - b. Marina income is adjusted monthly on the basis of amortised budget projections adjusted for departures and arrivals.
3. Overview of Accounts and Club Activity.
  - a. Discussion of January financial results and noted the following:
    - The January financial results appear to be the low water mark for the Club, with strong trading in February.
    - Sail Melbourne all income is in but not all expenses. It was noted the increased trading activity during sail Melbourne but the Club's Tackers program had to be suspended.
  - b. Trading:
    - Despite the conversion of casual staff to permanent full time employees, capacity limits in the kitchen and functions resulted in the employment of casual agency staff. However, the focus remains to minimise the F&B labour costs and increased turnover is helping to improve the employment cost to income ratio.
    - Noted the strong increase in sailings and functions with the later expected to remain strong as wakes and funerals increase in line with the easing of COVID restrictions.
    - During February the deck was often at capacity and the expectation is that inside dining will resume with the easing of COVID restrictions.
4. Risk Register
  - a. Peter Demura presented the sample risk register of the Beaumaris Community Bank as a template for the Club. He noted the key characteristics including the description of the risk, the consequences, mitigation strategies, the risk rating and actions and accountabilities. It was noted that Peter D would meet with Phil and Peter S. to develop an initial list of risks facing the Club with the focus on business risks facing the Club. Sailing risks are the responsibility of the Sailing Committee with overview by the GM and General Committee.

5. Asset Management

- a. Peter Stain noted Bill Fairlie's report on the Club's building and maintenance requirements.
- b. Malcolm Mitchell and Niesje Hees are continuing to populate Asset Management Pro with the inventory of the Club's assets
- c. Attenuator
  - Maintenance continues with fitting of through rods, replacement collars and replacement of the crack on the south side of the attenuator.
- d. Quote to replace marina gate with stainless steel replacement is being sought.
- e. RHIB replacement schedule – noted the need to understand the cost and timing of maintenance and/or replacement.

Meeting Closed at 5.55pm.

Next Meeting at 5.00pm Monday 28th March 2022.

Peter Demura  
Honorary Treasurer  
22<sup>nd</sup> March 2022

## **GENERAL MANAGER'S REPORT APRIL 2022**

- OH & S – There have been no reports with outstanding issues. Brendon Fisher has returned to work Tuesday 26.04.20022
- Colin Burgess has commenced work as Boating Manager on Tuesday 26<sup>th</sup> April 2022.
- Also attached a diagram to form part of the By-Laws that sets out the membership privileges & access levels as required.
- Discussion continues in regard to RBYC hosting the Sail Melbourne Regatta in 2023.
- Discussion has been held with Roger Jepson regarding debenture payment and release documentation.

Phil Hall

General Manager

## Minutes - RBYC Sailing Committee

<b>Meeting Date</b>	<b>Tuesday 12<sup>th</sup> April 2022 at 7:00pm.</b>
<b>Meeting Venue</b>	<b>Zoom</b>
<b>Attendance</b>	Brett Heath (BH), Peter Gebhardt (PG), Phil Bedlington(PB), Chad Humphrey (CH), Kenn Williamson (KW), Paul Pascoe (PP), Murray Cowdell (MC), & Denis McConnell(DM)
<b>Apologies</b>	Phil Hall (PH), John Spencer (JS), Marnie Irving (MI)

<i>Item</i>	<i>Topic</i>	<i>Support Paper</i>	<i>Action By</i>	<i>Complete Date</i>
<b>1.0</b>	<b>OPENING – Brett Heath</b> Colin Burgess is arriving on 26 <sup>th</sup> April 2022			
1.1	<i>Minutes of the previous meeting be adopted. – Carried</i> <i>MC – noted training items have been shared.</i>		<b>PP, PB</b>	
<b>2.0</b>	<b>MATTERS ARISING</b>			
2.1	Review of Sailing to date, <ul style="list-style-type: none"> <li>- 2 entrants on the Association Cup would be ideal to get 4 to better compete with other clubs.</li> <li>- PB, noted need to think better for likes of MEM to be more competitor and has volunteered to assist in choosing the boats.</li> <li>- Brighton Championship now completed, congrats to winners.</li> <li>- Ingenu PB noted it was great to see them being so competitive</li> <li>- Race Officers needed and noted in this weeks Newsletter</li> </ul>		<b>PB</b>	
2.2	Mark for rock of our tower start – update <ul style="list-style-type: none"> <li>- Noted in newsletter</li> <li>- Need to place mark on the rock plus picture via Diver Dan and then decide best way to handle the obstruction.</li> </ul>		<b>CH</b>	
2.3	Calendar <ul style="list-style-type: none"> <li>- Start working on next calendar in June whilst connecting with other club captains.</li> <li>- Range Series combined with Vic Championship not getting enough RBYC boats.</li> <li>- Will draft and pass around for review.</li> </ul>		<b>BH</b>	
2.4	Volunteers – training <ul style="list-style-type: none"> <li>- MC noted need training on BuoyZone</li> <li>- First Aid, MC has given Phil Hall the details of a very competition trainer.</li> <li>- Course Laying, Retrieval,</li> <li>- BH – need a list of courses 1-2 per month, particularly First Aid.</li> <li>- KW – pass on Australian Sailing to all SC members</li> <li>- Could we assist parents/members the basics in a getting a Boat Licence ? Send Chad any course ideas.</li> </ul>		<b>CH</b> <b>KW</b>	
2.5				
2.6				

<i>Item</i>	<i>Topic</i>	<i>Support Paper</i>	<i>Action By</i>	<i>Complete Date</i>
<b>3.0</b>	<b>SAFETY INITIATIVES</b>			
3.1	Sign on / sign off / results / Volunteers app <ul style="list-style-type: none"> <li>- Thanks to Paul Pascoe for the system and support to club.</li> <li>- Challenges with the system with less IT capable skippers, however one on one tuition seems to best to assist them.</li> </ul>			
3.2	Audit of Safety Category's <ul style="list-style-type: none"> <li>- Phil hasn't moved on this yet but a winter requirement for all boat owners.</li> <li>- PB said he was interested in becoming an auditor and asked some relevant questions.</li> </ul>			
<b>4.0</b>	<b>OTB REPORT</b> <ul style="list-style-type: none"> <li>- KW noted how well Laura has done this year.</li> <li>- KW points below 4.1-4.3 will need to be confirmed.</li> </ul>		<b>KW</b>	
<b>4.1</b>	Taps (2 each side of entrance gates)			
<b>4.2</b>	Working Bee – include Icebergers – and youth			
<b>4.3</b>	Plan for Autumn and Winter (3/4 events) <ul style="list-style-type: none"> <li>- inter youth</li> <li>- inter club</li> </ul>			
<b>5.0</b>	<b>CRUISING REPORT</b> <ul style="list-style-type: none"> <li>- Big Boat Day was a great success</li> <li>- Lots of discussion held about how to better engage with interested parties.</li> <li>- Several events coming up and things are happening.</li> <li>- Brett Cuthbert has already come on board and provide some great input.</li> </ul>		<b>PG</b>	
<b>6.0</b>	<b>RESCUE BOAT WORKING GROUP REPORT</b> <ul style="list-style-type: none"> <li>- Lot's on, changing a prop that was damaged, over Easter Rattler is out of the water for anti-fouling and taking down the Tower Mast to repair the Halyards.</li> <li>- Moving all the old masts onto the rocks near the fence.</li> <li>- Installing USB connections on the boats to assist with race management.</li> <li>- Fuel containers purchased and Padding adding to Tower to assist mooring Rib berthing.</li> <li>- Must ensure all boat drivers have a boat licence. Need more younger people for racing.</li> <li>- Work with CH, MS to offer a course to all to get more people capable of assisting on water.</li> </ul>		<b>MC</b>	
<b>7.0</b>	<b>RACE MANAGEMENT TEAM INITIATIVES</b>			
	- 6 weeks prepare training offers			
<b>8.0</b>	<b>REGATTAS</b>			
	Cerberus - Saturday 30 <sup>th</sup> April -			
	Bliss – Sunday 1 <sup>st</sup> May – Lou Hutton			
	Icicles OTB Regatta June/July?			
	Easter Regatta – One design – 16, 17 & 18 April - Cancelled			

<i>Item</i>	<i>Topic</i>	<i>Support Paper</i>	<i>Action By</i>	<i>Complete Date</i>
	2022 SAILING Champions League			
	National Optimist Class Association with the view to holding the Opti Nationals at RBYC - PP has spoken to the president of the Opti Association and will get back to us later in the year.		<b>PP</b>	
	VxOne nationals – Jan 2024			
	2.4mR nationals & worlds – Feb 2024			
	Etchells worlds – Jan 2025			
<b>9.0</b>	<b>AOB</b> MC – When are the racecourses to be reviewed, BH noted several race officers will get involved. PB - noted that he's been discussing with PP & PH moving use of R4 to 77 to remove the possibility of encountering kids sailing. BH to find out if this is ok		<b>BH</b>	
<b>Next Meeting</b> 10th May 2022				

## Membership - March 2022

		TOTALS	TOTAL %
Senior	358		
Senior Family	115		
Senior Special	12		
40 Year	12		
50 Year	38		
60 Year +	33		
Honorary Life	7		
Senior Country	13		
Senior Absentee	31	<b>619</b>	<b>41%</b>
Crew	120		
Crew Plus	25	<b>145</b>	<b>10%</b>
Intermediate 18-29	100	<b>100</b>	<b>7%</b>
Youth	76	<b>76</b>	<b>5%</b>
Gym	72	<b>72</b>	<b>5%</b>
Social	279	<b>279</b>	<b>18%</b>
Social extra	76	<b>76</b>	<b>5%</b>
Junior family	34	<b>34</b>	<b>2%</b>
Aquatic	117	<b>117</b>	<b>8%</b>
TPI	2	<b>2</b>	<b>0%</b>
sponsors	4	<b>4</b>	<b>0%</b>
<b>TOTAL</b>	<b>1524</b>	<b>1524</b>	<b>100%</b>

	June 2016	June 2017	June 2018	June 2019	June 2020	June 2021	End March 2022
Senior	368	347	324	336	335	356	<b>358</b>
Senior Family	96	93	89	92	92	103	<b>115</b>
Senior Special	17	17	16	16	13	15	<b>12</b>
40 Year	18	14	12	12	12	12	<b>12</b>
50 Year	45	45	44	44	43	39	<b>38</b>
60 Year +	39	42	42	38	32	34	<b>33</b>
Honorary Life	7	7	6	6	6	6	<b>7</b>
Senior Country	12	16	16	15	13	13	<b>13</b>
Senior Absentee	55	49	40	38	36	37	<b>31</b>
Crew	184	149	143	155	156	140	<b>120</b>
Crew Plus	31	27	22	21	26	28	<b>25</b>
Intermediate 18-29	67	66	77	99	75	97	<b>100</b>
Youth U18	106	141	136	148	150	119	<b>76</b>
Gym	75	75	65	78	74	78	<b>72</b>
Social	242	233	212	207	207	255	<b>279</b>
Social Extra	79	77	64	64	63	73	<b>76</b>
Junior Family	14	19	22	28	25	31	<b>34</b>
Aquatic	75	79	78	73	81	114	<b>117</b>
TPI	0	1	1	3	3	2	<b>2</b>
Sponsors	11	2	4	4	4	4	<b>4</b>
<b>TOTAL</b>	<b>1541</b>	<b>1499</b>	<b>1413</b>	<b>1477</b>	<b>1446</b>	<b>1556</b>	<b>1524</b>

## POS SPEND BY MEMBERSHIP TYPE - March 2022

	Total Spend per month per member type	Average spend per member type	Number of members in category	Number of members spent
Senior Special	\$1,658.00	\$138.17	12	9
40 Year	\$1,396.64	\$116.39	12	8
Gym	\$7,263.88	\$100.89	72	46
Honorary Life	\$696.11	\$99.44	7	6
Crew Plus	\$2,426.88	\$97.08	25	15
60 Year +	\$2,922.60	\$88.56	33	18
Senior Family	\$9,861.61	\$85.75	115	62
Senior	\$30,518.86	\$85.25	358	202
50 Year	\$2,711.48	\$71.35	38	23
Social	\$17,664.39	\$63.31	279	124
Aquatic	\$7,025.25	\$60.04	117	79
Crew	\$5,540.50	\$46.17	120	60
TPI	\$80.60	\$40.30	2	1
Senior Country	\$262.28	\$20.18	13	3
Social extra	\$1,099.62	\$14.47	76	20
Intermediate 18-29	\$863.78	\$8.64	100	16
Junior family	\$236.85	\$6.97	34	3
Senior Absentee	\$128.61	\$4.15	31	1
Youth	\$0.00	\$0.00	76	0
	\$92,357.94			696



**Membership count July 21 - June 22**

	Jun-21	Jul-21	-/+	Aug-21	-/+	Sep-21	-/+	Oct-21	-/+	Nov-21	-/+	Dec-21	-/+	Jan-22	-/+	Feb-22	-/+	Mar-22	-/+		
Senior	356	342	-3.93%	341	-0.29%	341	0.00%	354	3.81%	356	0.56%	353	-0.84%	355	0.57%	355	0.00%	358	0.85%		
Senior Family	103	95	-7.77%	95	0.00%	95	0.00%	106	11.58%	107	0.94%	111	3.74%	114	2.70%	115	0.88%	115	0.00%		
Senior Special	15	14	-6.67%	14	0.00%	14	0.00%	14	0.00%	14	0.00%	14	0.00%	14	0.00%	14	0.00%	12	-14.29%		
40 Year	12	13	8.33%	13	0.00%	13	0.00%	12	-7.69%	12	0.00%	12	0.00%	12	0.00%	12	0.00%	12	0.00%		
50 Year	39	38	-2.56%	38	0.00%	38	0.00%	38	0.00%	38	0.00%	38	0.00%	38	0.00%	38	0.00%	38	0.00%		
60 Year +	34	36	5.88%	36	0.00%	36	0.00%	36	0.00%	36	0.00%	36	0.00%	35	-2.78%	34	-2.86%	33	-2.94%		
Honorary Life	6	6	0.00%	6	0.00%	6	0.00%	7	16.67%	7	0.00%	7	0.00%	7	0.00%	7	0.00%	7	0.00%		
Senior Country	13	13	0.00%	13	0.00%	13	0.00%	14	7.69%	15	7.14%	14	-6.67%	14	0.00%	13	-7.14%	13	0.00%		
Senior Absentee	37	33	-10.81%	33	0.00%	33	0.00%	32	-3.03%	32	0.00%	32	0.00%	31	-3.13%	31	0.00%	31	0.00%		
Crew	140	130	-7.14%	129	-0.77%	129	0.00%	129	0.00%	129	0.00%	130	0.78%	125	-3.85%	121	-3.20%	120	-0.83%		
Crew Plus	28	26	-7.14%	26	0.00%	26	0.00%	26	0.00%	27	3.85%	28	3.70%	24	-14.29%	25	4.17%	25	0.00%		
Youth U18	97	93	-4.12%	89	-4.30%	86	-3.37%	81	-5.81%	84	3.70%	86	2.38%	85	-1.16%	77	-9.41%	76	-1.30%		
Intermediate 18-29	119	100	-15.97%	101	1.00%	100	-0.99%	100	0.00%	103	3.00%	103	0.00%	105	1.94%	99	-5.71%	100	1.01%		
Gym	78	77	-1.28%	75	-2.60%	74	-1.33%	71	-4.05%	72	1.41%	72	0.00%	73	1.39%	71	-2.74%	72	1.41%		
Social	255	249	-2.35%	250	0.40%	249	-0.40%	258	3.61%	262	1.55%	265	1.15%	269	1.51%	275	2.23%	279	1.45%		
Social Extra	73	76	4.11%	75	-1.32%	74	-1.33%	77	4.05%	77	0.00%	77	0.00%	77	0.00%	75	-2.60%	76	1.33%		
Junior Family	31	30	-3.23%	30	0.00%	30	0.00%	31	3.33%	31	0.00%	31	0.00%	32	3.23%	37	15.63%	34	-8.11%		
Aquatic	114	111	-2.63%	111	0.00%	112	0.90%	106	-5.36%	108	1.89%	111	2.78%	112	0.90%	111	-0.89%	117	5.41%		
TPI	2	2	0.00%	2	0.00%	2	0.00%	2	0.00%	2	0.00%	2	0.00%	2	0.00%	2	0.00%	2	0.00%		
Sponsors	4	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%		
<b>TOTAL</b>	<b>1556</b>	<b>1488</b>	<b>-4.37%</b>	<b>1481</b>	<b>-0.47%</b>	<b>1475</b>	<b>-0.41%</b>	<b>1498</b>	<b>1.56%</b>	<b>1516</b>	<b>1.20%</b>	<b>1526</b>	<b>0.66%</b>	<b>1528</b>	<b>0.13%</b>	<b>1516</b>	<b>-0.79%</b>	<b>1524</b>	<b>0.53%</b>		

## Members to be ratified 26.04.22

Stephen Lawrence	Senior
Damian Felsbourg	Senior
Matthew Redgrove	Senior
George Covino	Senior
Doug Beggs	Gym
James Liley	Aquatic
Emma Liley	Aquatic
Tas Kakkos	Aquatic
Mike Gregory	Aquatic
Thomas Melder	Intermediate
Jacinta Clayton	Social
Bruce MacKenzie	Social
Alfred Pernat	Social
Christine Cloke	Social
Lorraine Harris	Social
Damien Kennedy	Social
Anna Richards	Social
Maree Hannon	Social
Elaine Mastos	Social Spouse
Diana Abelardo	Social Extra
Thomas Westerbeek	Youth

# Minutes of RBYC Cruising Group Sub-committee Meeting Held at RBYC Clubrooms, Tuesday, April 5<sup>th</sup>, 2022 at 7.00pm

## **PRESENT:**

Paul Jenkins (Chair), Terry Frankham (Secretary), Geoff Brewster, Barbara Burns, Jenny Collins, Rod Cuthbert, Peter Strain, Peter Gebhardt, Sue Drummond (via Zoom), Rob Hurrell (via Zoom)

## **APOLOGIES:**

Pam Merritt

**MINUTES:** Committee ratified, endorsed, and confirmed minutes and decisions of the last meeting, held on 1<sup>st</sup> March 2022 for which a quorum was not present.

## *MATTERS ARISING from MINUTES:*

- The Committee welcomed Rod Cuthbert to membership of the RBYC Cruising Group Sub-committee, following recommendation at the last meeting.

## **CORRESPONDENCE:**

### Out:

- 2 Mar 2022: - Email from Paul J to Ian Veitch requesting that that he be our April Forum Guest Speaker
- 7 Mar 2022 : - Email to RYCV requesting permission to use facilities for the Junior's Big Boat Day on April 3<sup>rd</sup>, 2022
- 20 Mar 2022: - Email to Dustin Marshall thanking him for his presentation at the March 18<sup>th</sup> Guest Speaker Dinner.
- 22 Mar 2022: - Email to Ian Veitch welcoming him, and providing logistics for his presentation in April. 10

### In:

- 8 Mar 2022: -Email from RYCV (Michael Neumann) welcoming us to use their facilities for the Junior's Big Boat Day on April 3<sup>rd</sup>, 2022
- 28 Mar 2022: -Email from Ian Veitch containing subject matter and bio for his April presentation.

## **FINANCE:**

- Current Cruising Balance: \$45,055.52
- Committee endorsed that Jenny Collins be reimbursed \$30 to for the purchase of cake for the 2022 Birthday Cruise

## **GENERAL BUSINESS:**

### 1. **Chairman's Report** – (Paul Jenkins)

- Club has received a standard lease from Parks - need to consolidate Seabed and Hardstand. Also, potential seabed extension to the north to allow for future marina expansion.
- Issue with rusting shipping containers on hardstand (leaking to the inside) – exploring options.
- The pier repairs have a 10 year life – Plan is then to replace pier with one that is 1 metre higher to allow for sea level rise.
- Club has new Sailing Manager – Colin Burgess, ex RMYS.

## 2. **Sailing Committee Report** – (Peter Gebhardt)

- Racing on Saturdays has been reasonably well patronised, however that has not been the case for Wednesday racing
- A number of Nationals and Worlds have been scheduled at RBYC over next few years (VX1 Nationals in 2023, 2.4 Nationals and Worlds in 2024, Etchell Worlds in 2025)
- Paul Pascoe appointed as new Principal Race Officer
- Ongoing discussion about rock just south of the starting line (hazardous to those with deeper keels) – Club to issue GPS coordinates of the obstruction.

## 3. **Social Committee Report** – (Sue Drummond )

- The annual Cerberus “end of season” pursuit race to a mark near the Cerberus, and back to Brighton, followed by a BYO BBQ on the Hardstand, to be held on 30<sup>th</sup> April.
- Social Committee is planning the following events, but does not yet have dates: Cocktail Party; Art Exhibition; Photo Exhibition; Singles event.
- Need to ensure that Social Committee events and Cruising Group events do not clash, or be held adjacent to each other. *Action: TF to write to Karen Johns regarding the “3<sup>rd</sup> Friday” Dinners, and attaching a copy the Cruising Group Calendar.*

## 4. **Newsletter** – (Barbara Burns)

- April edition nearly ready.
- Peter G to provide some words/photos re the Juniors’ Big Boat Day.
- To include an introduction to Rod Cuthbert.

## 5. **Guest Speaker Dinners / Social Events**

March 18<sup>th</sup> Guest Speaker was Dustin Marshall (Monash Uni) on Global Fisheries. This was an excellent, thought provoking presentation. Disappointing that we only had 18 attendees. Some discussion around whether we need to do more focused promotion, perhaps directly targeting groups such as the Icebergers ahead of the meetings.

### Future Events:

- Friday April 22<sup>nd</sup> 2022, (4<sup>th</sup> Friday, as the 3<sup>rd</sup> Friday (15<sup>th</sup>) is Easter). Guest Speaker will be Ian Veitch, who will be discussing Satellite and AIS safety devices.
- Friday May 20<sup>th</sup> 2022 –Rescheduled **Titanic Night**
  - At this stage only 21 bookings
  - RBYC catering cost confirmed at \$55 per person, ticket price at \$75 per person.
  - Discussion around getting the original booking list and following up
  - Additional promotion required.
- Friday June 17<sup>th</sup> 2022 – Peter Strain in discussion with BOM contact regarding a presentation.

### Future possible speakers:

Doug & Sandra Williams – Cruising the SW Pacific  
Adrian Finglas friend, motorbike around the world:  
Neil Blake, Port Phillip Baykeeper  
Prof Peter Cooke – Energy Transition Hub?;

GB suggested organising a night to set off expired flares so that people gained experience in how to use them. Committee acknowledged that this would require appropriate authority permissions, and careful logistics planning. Noted the ORCV does hold an equivalent event.

## 6. On Water Events:

- Bass Strait Cruise Report.
  - Six boats at Queenscliff, however only 3 ventured into Bass Strait. (*Boomaroo, It's a Privilege, and Y-knot*)
  - Fleet made it to Apollo Bay where they holed up awaiting favourable weather. Y-Knot ventured out towards King Island, but returned to Apollo Bay after deciding that the passage was too uncomfortable.
  - After pleasant week in Apollo Bay (Fresh seafood dinners on the boats, etc), boats returned to Port Phillip.
  
- Junior Big Boat Day Report.
  - 5 boats participated along with 35 juniors and parents.
  - Juniors very enthusiastic about the experience.
  - Last minute organisation to get boats and attendees – need to ensure earlier coordination for next year, including locking-in on both Cruising's and OTB's calendars.
  - Many thanks to the boats that participated, to Peter Gebhardt for coordinating the day, and to Royals for hosting.
  
- Future Events.
  - Easter Cruise (15<sup>th</sup> - 18<sup>th</sup> April). Destination Geelong, Paul Jenkins will Co-ordinate. Need to ensure berths booked, as it is known that a Motor Yacht Squadron are also heading to Geelong.
  - May End-of-Month Cruise (28<sup>th</sup>-29<sup>th</sup> May). Destination Mornington, Peter Gebhardt will Co-ordinate.
  - Frostbite Cruise (2<sup>nd</sup>-3<sup>rd</sup> July). Destination Docklands; Pot Luck Dinner, Co-ordinator TBA

RC put forward the idea of holding a "Poker Run" on water social event. Also suggested that we may look at if we were to go to destinations with onshore accommodation, we could encourage non regular crew to come along for the boat trip, then stay ashore. Perhaps look at organising shore excursions (Vineyard visits etc). Would probably require longer than 2 day weekend cruises.

## 7. Other business

- Paul Jenkins noted that the ORCV were planning a race to Noumea mid next year, and that there had been some mention of a holding an associated Cruising Rally. Not clear yet where the Rally would depart from.
  
- Noted that the date for the next meeting on the Agenda was incorrect and that it should be May 3<sup>rd</sup>, not May 5<sup>th</sup>.

**Meeting Closed at 8:55pm**

**NEXT MEETING: Tuesday 3<sup>rd</sup> May, 2022, at RBYC Clubrooms**

Chair: \_\_\_\_\_ Secretary: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

# Royal Brighton Yacht Club

253 Esplanade, Middle Brighton, Vic 3186

## Inclusion and Diversity Advisory Group (IDAG) Meeting Notes

**DATE:** Monday 4 April and Wednesday 20 April 2021

**TIME:** 6:00 pm both nights

**VENUE:** Zoom (4 April) and face to face (20 April with Marike on Zoom)

Attendees – Niesje Hees, Marike Kopennol, Josh Stuchbery, Cass Treagus, Lallie Leckey

### Key points

The meeting on 4 April covered the following;

1. Short debrief on Notice of Motion

*Note that the half yearly general meeting was held on 22 March and the motion didn't pass by the requisite 75% majority. There were 49 attendees (not unusual for these meetings, ie. only 10% of the eligible voters). We did think proposing this motion has had some value in starting a conversation. We will look at other ways of achieving the same objectives.*

2. Next steps - developing the IDAG strategy in alignment with the club strategy

- *Development of an I&D Strategy in line with the club strategy with a focus on Shared Values, Membership, Clubhouse and Community.*
- *Inclusion and diversity needs some measures to help determine progress. This is culture change and needs buy in and political will over a sustained timeframe.*

Questions to answer

- *“what does inclusivity mean for the club? Are we truly inclusive? How do we monitor our inclusiveness?”*
- *Ways to achieve greater diversity with respect to age, ethnicity, and gender, as well as what fosters a sense of inclusion.*

More work is needed on a template for the Inclusion and Diversity Strategy. Workshop scheduled for 20 April.

### 20th April Workshop

Purpose

- To plan how best develop an Inclusion and Diversity Strategy, in alignment with the Club Strategy.
- The purpose of the Inclusion and Diversity Strategy is to have an endorsed blueprint for creating and maintaining an environment where people regardless of their gender, age, ethnicity, socio-economic level, disability, or sexual orientation feel welcome, safe and supported to engage in all aspects of the Club.

Key pillars to align with strategy:

- Membership
- Community
- Shared Values

Acknowledged key stakeholder Groups including Subcommittees and other groups within the club

Reviewed Inclusive Club Standard <https://sailglyc.com/wp-content/uploads/2019/08/YV-Inclusion-Standard.pdf>

- Checklist with categories (62)
  - Programs (8)
  - Policy and Strategy (30)
    - Governance & Management (7)
    - Policies and Procedures (1)
    - Attitudes of People Associated with the Club (1)
    - Community Engagement (6)
    - Social Support (4)
    - Membership Fee and Other Costs (5)
    - Promotional Events (1)
    - Promotional Materials (5)
  - Partnerships (5)
  - Places and Spaces (15)
  - Monitoring and Evaluation (4)

Current thoughts on process

1. Develop framework for strategy (using existing Sailing Vic strategy checklist)
2. Present to GC for comment /endorsement
3. Collaborate with stakeholder groups on how to achieve (collaboration)
4. Back to GC with update/ plans

Follow-up meeting next 4th May

- Review + comment on framework (Google Drive has been set up)
- Other research to be included



# Royal Brighton Yacht Club

## Meeting Notes – Asset Management Subcommittee

Monday 11 April 2022, 6:00 pm – 6:50 pm

---

### Participants

Niesje Hees, Murray Cowdell, Andrew Merrett, Peter Strain, Kal Raghunathan, John Mooney,

### Apologies

Malcolm Mitchell

### Discussion and Decisions

#### 1. Strategic Asset Management Plan

The latest version of the Strategic Asset Management Plan (SAMP) developed by the Commodore has been reviewed by meeting attendees. Feedback received will now be incorporated, and the Plan published on the RBYC website. The following additional points were noted and changes to the document will be made accordingly before publishing;

- Name of companies and people to be referenced generically, with specifics listed in an appendix
- Document control table to be added at the front of the document (to ensure version control)
- Ensure it is noted that this is a dynamic document.

#### 2. Maintenance Items discussed and noted.

- Planned repair for cracked waler beam on attenuator (cracked in a storm before Christmas). Repair designed by Acor engineers with assistance from John Paterson, and ready to be installed. This is a 2-3 days job in calm weather. Awaiting quotes from two contractors.
- Fitting of collars on piles is continuing (collars being provided by Cam Ewart and installed by Witt Marine). These are working well.
- Short term replacement of rusted containers underway – John is researching longer term option of a colour bond structure to replace the containers altogether
- Air conditioners have been repaired in members bar and Bayview Room.
- Peter reviewing Bill Fairlie report to see whether there are any outstanding high priority items which have not been addressed.

#### 3. Asset Management Pro

Malcolm to be provided with access to the system this week so that he can start loading data.

#### 4. Cleaner Marina accreditation. Andrew advised that this process has been pursued by other clubs and could quite easily be pursued by us – RBYC would have no issues in meeting the requirements. The meeting agreed acknowledged the value of such accreditation.

#### 5. Marina and Attenuator Advisory panel.

John advised that the first meeting is on 21 April. It was confirmed that this group would be taking a long term strategic view and that not options were off the table (eg. investigating a seawall vs an attenuator).

6. Status of front of club renovation (including driveway)  
Scott Sheldon seeking to have permit renewed (need to reapply). Work can be done in stages.
7. Maintenance items needing followup.  
The following items have been quoted some time ago but not been actioned. Discussion to be held with GM regarding status and relative priority.
  - Concrete repair in front of gym
  - Replacement of upstairs carpet
  - Marina gate replacement
  - Other?

Next meeting 20 June 6:00 pm (Zoom)

## **Terms of Reference Social Sub-Committee**

### **1. Context**

The establishment of a Social Sub-Committee (the Social Committee) will provide Royal Brighton Yacht Club (RBYC) with a proposed schedule and outline of social events to promote cohesiveness, inclusivity, retention of members and a family-friendly environment for the RBYC community.

The Social Committee is established as a Sub-Committee under provisions of the RBYC Board Charter (Part x, Section x (tbc - *Cath Hurley*). The purpose and role of a Sub-Committee is to conduct such business and function that may assist and support the General Committee in delivery of services or products by RBYC.

The role of a Sub-Committee is to make recommendations for determination by the General Committee, except where specific powers of determination have been delegated in writing.

### **2. Roles and Responsibilities**

The Sub-Committee is not a policy making body but assists the General Committee of RBYC by providing an independent panel to evaluate, plan and organise social events to be run throughout the year.

#### **2.1 Objectives:**

The Sub-Committee has prime responsibility for, but not limited to:

- a) providing ideas for social events and considering whether the social event will appeal to a majority of RBYC members, as well as youth and potential new members;
- b) receiving Sub-Committee (for example, Sailing Sub-Committee, Icebergers) ideas for social/fund raising events;
- c) deciding if the event fits into the proposed social calendar and whether the Committee has the skill set and time to organise or assist the event. If necessary this will be done in consultation with the General Manager and/or designated staff;
- d) reviewing venue, equipment, staffing and catering requirements and possible funding requirements to allow hosting of the event. This will be done in consultation with the General Manager and/or designated staff;
- e) presenting a timeline for the event, including those members who will be involved in the different aspects of the timeline;
- f) once approved by the General Committee, undertaking planning and delivery of the event; and
- g) such other matters that the General Committee may direct the Social Committee to undertake.

### **3. Authority**

The Social Committee will focus on establishing a calendar of social events, which will best suit the general membership of RBYC. For this purpose the Social Committee is delegated the necessary power and resources to meet its objectives.

The General Committee does not authorise the Social Committee to commit to expenditure or enter into contractual agreements on behalf of RBYC.

### **4. Composition and Term**

#### **4.1 Term:**

The Social Committee shall be non-enduring and be convened for one year;

- a) when the Social Committee is formed for the first time, it will meet not more than two (2) months after formation to form a plan for upcoming social events. The Social Committee will present the General Committee with recommendations on the social event calendar for the upcoming year;

## **Terms of Reference Social Sub-Committee**

- b) the Social Committee will decide on the frequency of meetings to allow delivery of the planned social events for the upcoming year.

The Social Committee shall convene only for the period required to evaluate, plan and organise the RBYC Social Calendar.

### **4.2 Members:**

On each convening the Social Committee shall comprise a number of members of equal standing appointed by the General Committee as follows:

- a) a current member as Chair of the Committee designated by RBYC Main Committee to act in this role;
- plus a combination of the following
- b) a current member of the General Committee
  - c) members of RBYC with appropriate skills or knowledge; and/or
  - d) the Club Manager or a designated senior staff member of RBYC.

In appointing Social Committee members the Chair of the Committee shall give due consideration to the purpose for which the panel is being convened.

### **4.3 Invitees:**

In addition to the authority expressed above, the Social Committee may invite to meetings key staff, independent persons, members of the RBYC's management team and such other persons as the Social Committee determines as appropriate.

Invitees may take part in the business of and discussions at the meeting but have no voting rights.

### **4.4 Discipline**

All Social Committee members shall be subject to the RBYC's Code of Conduct and shall maintain confidentiality relating to the Social Committee's business. If a Social Committee member breaches the Code of Conduct or their confidentiality obligations they may, as an interim measure, be stood down from the Social Committee until such time as the General Committee is able to deal with the matter under RBYC policy.

## **5. Meetings**

The Social Committee may meet on such occasions deemed necessary by the Chair of the Committee to allow the Committee to fulfil its role, but no later than two weeks prior to the relevant meeting of the General Committee. A quorum shall comprise three Social Committee members, which must include the Club Manager or a General Committee member of RBYC.

The Chair of the Social Committee will confer with the General Committee prior to the Social Committee convening to discuss Social Committee issues and determine items for inclusion in the Social Committee's business.

## **6. Voting**

Any matters requiring a decision will be decided by a majority of votes by Social Committee members present. In the event of a tied vote, the Chair of the Social Committee shall exercise a casting vote.

## **7. Conflicts of Interest**

Members of the Social Committee and invitees will be required to disclose conflicts of interest at the commencement of each meeting. Ongoing conflicts of interest, shall be recorded in the minutes of the meeting, and need not be disclosed at each meeting once acknowledged. Where Social Committee members or invitees are deemed to have a real or perceived conflict of interest, they will be excused from discussions on the issue where a conflict exists and excluded from voting on the matter.

## **8. Secretariat Duties**

## Terms of Reference Social Sub-Committee

The Chairperson will develop and distribute agendas, papers, minutes and reports for circulation to Social Committee members, attendees and invitees. Where practicable, agendas are to be provided at least three working days prior to each meeting.

### 9. Minutes

Minutes must be prepared, approved by the Chair of the Committee and then circulated to the Social Committee members with the minutes ratified by the Social Committee members at the following meeting and signed by the Chair of the Committee. The minutes must be sufficient to convey the conduct, process of the meeting and voting outcomes but should not disclose specific nominations or Social Committee members' votes.

A summary of all out-of-season decisions shall be recorded in the minutes of the next scheduled Social Committee meeting.

The Chair will provide a brief report to the General Committee on the main outcomes of each Social Committee meeting.

### 10. Dispute Resolution

If an impasse has been reached and cannot be resolved through the Social Committee, by agreement the issue is to be referred to the General Committee for resolution or action.

### 11. Reviews

The Social Committee will review its performance on an annual basis. The review is to be conducted as a self-assessment by the Chair of the Committee. The assessment may seek input from any person or group. The General Committee may conduct an independent review of the Social Committee's performance if it believes it appropriate.

The General Committee shall review and evaluate these Terms of Reference at least every three (3) years to ensure that they remain consistent with the intended objective and responsibilities and conforms to legislative requirements, RBYC policies and best practice.

### 12. As approved by General Committee

Date:

Name	Title	Signature	Date
Peter Strain	Commodore, RBYC		
John Mooney	Vice Commodore, RBYC		
Phil Hall	General Manager, RBYC		

Version Control

Version	Date	Revised by	Comments
1.0	December 2021	DRAFT	
1.1	January 2022	Karen Johns	

## Terms of Reference Social Sub-Committee

1.2	February 2022	Karen Johns	Final amends suggested by General Committee
-----	---------------	-------------	---

# Royal Brighton Yacht Club

## RBYC Marina and Attenuator Advisory Panel

### TERMS OF REFERENCE

#### **Purpose**

RBYC's Marina and Attenuator Advisory Panel is a group of volunteers with maritime and engineering backgrounds, established to provide consulting services and expertise to RBYC through the process of developing a long-term plan for the marina and attenuator, in acknowledgement of the limited lifespan of the current assets.

#### **Alignment with Strategy**

The Marina and Hardstand comprises one of the key pillars of RBYC's Strategic Plan. RBYC aims to be the destination of choice for boat owners across the Bay and an integral part of the harbour precinct plan, meeting the needs of our member base with an appealing offering supported by an active program of activities, leading to full utilization.

#### **Outcomes**

The outcomes required by the General Committee are that RBYC has;

- a long term plan for replacement of the attenuator and updating of the marina to meet demand to 2044 (the end of the next lease period).
- a process for maintaining and amending the long-term plan which will survive changes to personnel and committees.
- access to robust and up-to-date advice and research related to the ongoing maintenance and development of the marina and attenuator, to ensure alignment with the long term plan.

#### **Scope and Approach**

1. The Panel will develop and maintain an understanding of the current environment, specifically;
  - The status of the Seabed Lease (which expires in 2023)
  - The condition of the current assets and projected lifespan
  - Discussions which have been held so far regarding potential future development
  - The key internal and external stakeholders with an interest in the marina and associated infrastructure.
2. The Panel will develop a list of alternatives for consideration by the General Committee, including comparisons of benefits and costs. This will require conducting a market scan and investigation of potential options.
3. The Panel will leverage the work of past committees and consultants.
4. While the Panel will not be involved in day-to-day operational matters, they may advise on short term approaches to supporting the longer term plan. There will be a standing agenda item for current maintenance items and approaches to addressing them, to ensure the panel can provide input and is aware of ongoing works.
5. The panel will operate on the basis that any option to suit RBYC's long term requirements will be considered (rather than assuming replacement for what is currently in place).

6. The Panel will build a repository of “Lessons Learnt” to ensure future decisions are informed by the experiences of the past.

### **Roles**

- The Chair of the Panel is appointed by the Commodore.
- The Chair of the Panel appoints Panel members in consultation with the Commodore and General Committee.
- A third-party advisor may be invited to join the panel.
- The Panel acts in a consulting and advisory capacity to the General Committee and has no governance role. However, the General Committee is obliged to consider submissions from the Panel and report back to the Panel on the outcome.
- The Chair of the Panel will liaise closely with the General Manager to share information and ensure plans and work programs are aligned.

### **Meetings**

- Meetings of the Panel will take place approximately every two months or as required (depending on the work in progress)
- Actions from Meetings will be documented.



# Report for the replacement of Containers on the hard stand.

## Background:

Currently there are 8 containers located at the end of the Hardstand. There were placed there by members and RBYC. Some containers are owned by members. Some are leased from the Club and others one there in no known owner.

The space occupied by the container is deemed to be the same area as that of what an Etchells would occupy. The Club has two containers. The revenue currently charged is \$3,485 per annum.

Prior to making a final decision on the policy concerning the ownership of the container, The Club has to decide does the club want to own the containers. I would suggest the Club does want to own the containers as we, the Club has control of the containers and the area they occupy.

## Costs:

Two quotes have been obtained for the supply of containers. The first is for \$4200 and delivery \$362. These containers are red. The second quote was for a new container was \$5,790 plus delivery of \$362.

The second quote allows for the painting and sealing for the container, so there is some uniformity in terms of colour. A sandy colour was chosen. Having uniformity would be important. Gordon Syme and the container next door would be the first to be replaced. And this should occur as soon as possible.

Exempting that the annual rental is currently \$3,485 and the estimated cost of a new container including transport and disposal is \$6450, the pay back period would be under two years.

## Strategy moving forward:

Having all the containers being the same colour would be reasonable and pleasant to the eye. There is a need to replace the storage containers now, two within the next month or earlier.

With the lease of the hardstand being as part of the seabed lease this will not be finalised within the next 3 years, based on past experience. When the seabed lease is finalised a strategy can be put in place if the Club decides restructure the buildings on the hard stand and the use of containers and their location along with the toilets and a storage and first aid room.

I have attached the quotes which are now out of date and ask that the matter of container replacement be considered as a matter of the utmost urgency so that two containers be replaced within the next 2 weeks.

RECOMMENDED

**Murray Cowdell**

---

**From:** Murray Cowdell <murraycowdell@gmail.com>  
**Sent:** 11 April 2022 19:21  
**To:** Murray Cowdell  
**Subject:** Fwd: FW: Container Traders

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Murray

----- Forwarded message -----

**From:** Peter Coleman <[peter.coleman@entire.com.au](mailto:peter.coleman@entire.com.au)>  
**Date:** Wed, 30 Mar 2022 at 14:01  
**Subject:** FW: Container Traders  
**To:** Murray Cowdell <[murraycowdell@gmail.com](mailto:murraycowdell@gmail.com)>

**From:** [diona@syeme.net.au](mailto:diona@syeme.net.au) <[diona@syeme.net.au](mailto:diona@syeme.net.au)>  
**Sent:** Wednesday, 30 March 2022 1:06 PM  
**To:** Peter Coleman <[peter.coleman@entire.com.au](mailto:peter.coleman@entire.com.au)>  
**Subject:** Fwd: Container Traders

You don't often get email from [diona@syeme.net.au](mailto:diona@syeme.net.au).



[Learn why this is important](#)

Diona Syme  
[diona@syeme.net.au](mailto:diona@syeme.net.au)

m: 0405 245 317  
ph: 03 9699 9425

Begin forwarded message:

**From:** Nick Castro Carrion <[nick@containertraders.com.au](mailto:nick@containertraders.com.au)>

**Subject: Container Traders**

**Date:** 7 March 2022 at 12:56:53 pm AEDT

**To:** "diona@syeme.net.au" <diona@syeme.net.au>

Hi Diona,

As mentioned attached are pictures of our new units and our 2<sup>nd</sup> hand stacks.

2<sup>nd</sup> hand: \$3,890+gst

New: \$5,790+gst

We can also have the old containers picked up 😊

If you have any questions please don't hesitate to reach out!

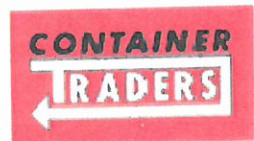
Ps. Hope you feel better and recover soon!

With gratitude,



**Nick Castro Carrion**  
SHIPPING CONTAINER SPECIALIST

☎ 0427 788 690 ✉ nick@containertraders.com.au  
☎ 1300 89 89 70 🌐 www.containertraders.com.au



Standard and specialised containers  wide



**REFRIGERATED  
CONTAINERS**

**FLAT RACK  
CONTAINERS**

**OPEN SIDE  
CONTAINERS**

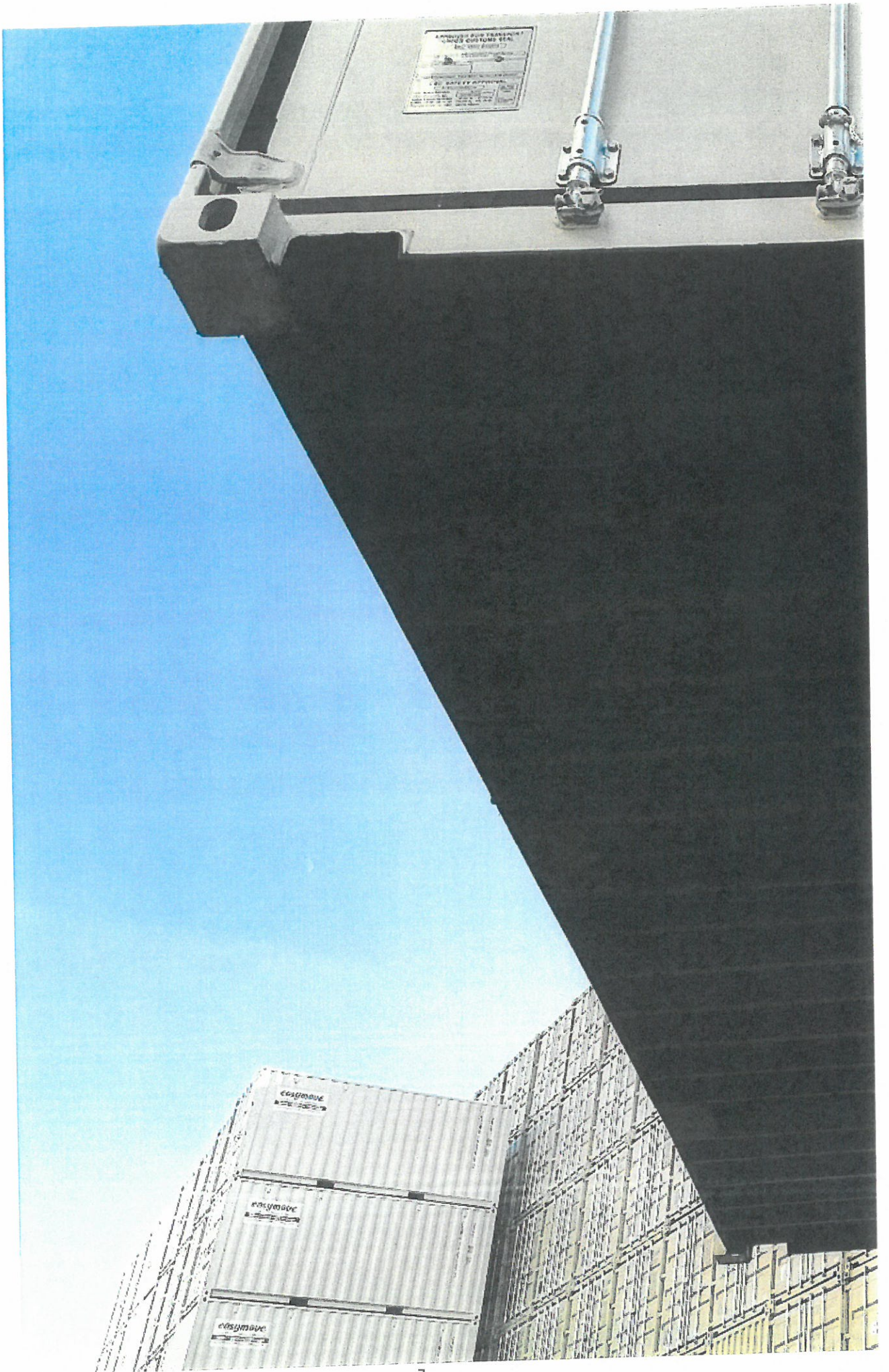
**OPEN TOP  
CONTAINERS**











AMMUNITION FOR TRANSPORT  
UNIQUE CUSTOMS SEAL  
SECURITY NUMBER  
DATE OF PURCHASE

COSMOS

COSMOS

COSMOS