



Royal Brighton Yacht Club

The Sailors' Club

GENERAL COMMITTEE MINUTES

Monday 31st January 2022, via Zoom

- **PRESENT:** Peter Strain, Paul Jenkins, Brett Heath, Peter Demura, Niesje Hees, Kalpana Merrett, Cath Hurley, Murray Cowdell, Peter Gebhardt, John Mooney, Philip Hall.
- **APOLOGIES:** Marnie Irving
- **PREVIOUS MINUTES:**
Replaced Peter Gebhardt as seconding Finance report with Murray Cowdell
True and accurate record
MOVED: Peter Gebhardt **SECONDED:** Murray Cowdell **CARRIED**
- **CORRESPONDENCE:**

Letter received from Minister Horne re Dredging & Pier works.

Facebook post Tim Wilson – noted that feedback was not particularly positive

Letter from Mordialloc sailing Club re Sail Melbourne was noted
- **OH & S RISK MANAGEMENT**
Work in progress continues with FSC.
- **FINANCE REPORT:** Taken as read.
 - PD summarised the accounts and noted that although the overall result is positive the FSC have been addressing the F & B wage percentages.
 - PH comment that controlling wage percentage is a priority and that we have now reverted from using agency staff.

Motion: Finance Report be accepted

MOVED: Peter Demura **SECONDED:** Peter Gebhardt **CARRIED**
- **GENERAL MANAGER'S REPORT:** taken as read.



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- Staffing the Sailing Office was discussed. PH to explore internships/graduates from Universities & International Baccalaureate.
- It was noted that major events such as Sail Melbourne encourage volunteering from the club community.
- **SAILING MINUTES & REPORT:** taken as read
 - BH updated the GC regarding George Mac & Sail Melbourne
- **MEMBERSHIP REPORTS:** taken as read
 - CH discussed that new member interviews were proceeding well.
 - NH to follow up with information to Sailing Office regarding volunteering.
 - Sailing Sub-Committee to analyse the data from Sail Passes to establish our next moves regarding sailing members.
 - New members to be approved Proposed CH seconded KM - Carried
- **CRUISING GROUP REPORT:** taken as read
 - Cruising Group will review the Titanic Night proceeding in their meeting tomorrow.
- **AQUATIC REPORT:**
 - Nothing to report
- **IDAG MINUTES:** Taken as read.
 - Notice of Motion in General Business below.
- **STRATEGIC ASSET SUB COMMITTEE**
 - Next meeting 21st Feb 2022
 - Meeting scheduled with Parks Victoria regarding seabed lease. Including extending lease to include hardstand and option for further area to the north.
- **SOCIAL**
 - The ToR was re-submitted however the language used is not relevant to RBYC a further re-write was requested.
 - Minutes of meeting 10.01.22 were tabled. BH asked if a Cocktail Party planned for 18.06.22 may impede the planned Presentation Night?



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▪ **CLEANER SAILING:**

- Updating website Cleaner Sailing page information required
- Activities this year to focus on incorporating environmental initiatives into regattas, Club's operations and activities

GENERAL BUSINESS:

- NH referred to a paper outlining Options to proceed with a change to the Club Rules regarding the eligibility to stand for General Committee. This was initially tabled by the IDAG Sub Committee. NH thought it was important that to proceed the General Committee needed to unanimously support a motion moving forward.

After a considered discussion the following proposal was put to the General Committee members via email on 03.02.2022.

Current rule

49. Who is eligible to be a Committee Member

(1) No Member shall be eligible for election to the Committee unless they are and have been a Senior Member of the Club for at least three consecutive years immediately prior to nomination.

Proposed Replacement

49. Who is eligible to be a Committee Member

(1) A Member shall be eligible for election to any of the Flag Officer positions or the Honorary Treasurer position if they are a Senior Member of the Club and have been a Senior Member of the Club for at least three consecutive years immediately prior to nomination.

(2) A Member shall be eligible for any of the remaining 6 Committee Positions if they are a Senior Member of the Club at the time of their nomination and have been a Member of the Club for at least three consecutive years immediately prior to nomination.

- Kalpana Merrett updated the Committee on the progress of the Disciplinary Sub Committee which is due to meet 14.02.2022
- Peter Strain asked if an address by Alistair Murray (Australian Sailing) would be better on a Friday evening or at the Half Yearly General Meeting. It was thought a Friday night may work better.
- John Mooney updated the Committee with the recent sale of the Baths Gym and the Brighton LSC redevelopment.
- Murray Cowdell asked that the financial result of Sail Melbourne be available at the next meeting. Also, the RM container door was rusting and would need replacement.



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- Paul Jenkins asked if the Marina Gate was being replaced. Other quotes to be sourced from David Williamson and Michael Norton. Follow up with John Patterson. Some ladders on the marina also need attention.

MEETING CLOSED: 8:23 pm NEXT MEETING: Monday 28th February 2022



Hon Melissa Horne MP

Minister for Consumer Affairs, Gaming and Liquor Regulation
Minister for Ports and Freight
Minister for Fishing and Boating

1 Spring Street
Melbourne Victoria 3000
Telephone: 03 8392 6100
DX210292

Ref: CMIN-1-21-11538

Mr Peter Strain
Commodore
Royal Brighton Yacht Club
peter_strain@bigpond.com

Dear Mr Strain

Thank you for your letter of 14 December 2021 regarding dredging of the inner access channel at Brighton Harbour and reopening of Middle Brighton Pier (Pier).

I am pleased to hear that the members of your club and the Bayside community are satisfied with the outcome of the inner channel dredging which has coincided with the recently completed repairs to the Pier.

Parks Victoria, the local port manager, appreciated your support in delivering public messaging for the associated beach renourishment and responding to queries from club members and the community.

Future investment in the Pier and Breakwater will be considered under the *Sustainable Local Ports Framework* (Framework). The implementation of the Framework was funded under the State Budget 2021-22. The Framework is a new process to prioritise future investment and ensure safe and sustainable port infrastructure for all Victorians.

I wish you all the best for the summer's yachting season.

Thank you for sharing your feedback.

Yours sincerely

Hon Melissa Horne MP

Minister for Consumer Affairs, Gaming and Liquor Regulation
Minister for Ports and Freight
Minister for Fishing and Boating

23/1/2022





Tim Wilson - Federal Liberal Member for Goldstein ✓



23 h · 🌐

The Morrison govt continues to back solar projects for community organisations. Incredible to see it first hand at Brighton Yacht Club today. We are getting on with building a carbon neutral Australia.
[#JobsUpEmissionsDown](#)



RBYC Commodore
Peter Strain

Dear Peter,

I am writing to you & your staff to thank you sincerely for a wonderful SM 2022 at RBYC.
I personally was only there for one day, but from all reports our team was looked after beautifully.

In particular special thanks to Phil Hall, Chad Humphrey, Murray Cowdell & Callum as well as the catering staff who supplied endless coffee orders!

It was noted by all Delta course volunteers that the above mentioned were obliging, polite and responsive to our many requests for assistance during the week.

Wishing you smooth sailing for the rest of the sailing season.

Drew Henry
Commodore
0408808161





ROYAL BRIGHTON YACHT CLUB INC.

Financial Reports

for the six months ended

31st December 2021

21/01/2022

Royal Brighton Yacht Club
253 Esplanade, Middle Brighton
VIC, 3186

Dear Board Members,

RE: Royal Brighton Financial Results – December 2021

Below is a summary of the Club's financial results for December 2021 as well as accompanying commentary.

Financial Results December 2021:

The financial reports for the period have been prepared on a calendar month basis for the period from 1st December to 31st December 2021.

Despite Covid restrictions further easing and the Club being permitted to return to its normal trading capacity, covid cases are on the rise and this has had an impact upon the Club's trading environment. Staff have become sick or forced into isolation creating another challenge for the Club.

The total Catering revenue improved but is still short of budget by \$108k for the month. Membership, Marina, and Hardstand revenue also improved from month to month, with the Membership revenue being in line with the budget, however, Marina & Hardstand are still below budget by \$5.4k. The additional income that the Club has received in December was \$10k of government rebate for the installation of the solar panel, this grant falls under the Powering Communities program.

From an expenditure perspective, the majority of the expenses have been kept to a minimum and below budget by a total of \$53k, except for \$19k over budget for the Repairs & Maintenance in Marina for various repairment work done at the Club. The total employment cost ratio is also on the rise as more casual staff are required to work overtime due to the shortage of staff.

The venue's cash balance for the month remains the same as last month. However, the December-21 BAs is a large upcoming liability that the Club has to service by end of February, a total of \$72k which OTH will assist in negotiating with the ATO for a payment plan if it is required.

In summary, the Club has generated \$67.8k Operating Profit for the month, which is \$40k below budget. Overall the year-to-date operating profit stands at \$491k against a budget of \$264k.

Please see the table below, the total employment cost ratio to total revenue (excluding government grants) for the last three months as well as last year.

Oct-21	Nov-21	Dec-21
44%	44%	43%

Oct-20	Nov-20	Dec-20
39%	41%	38%

Please note the upcoming statutory liabilities listed below:

Upcoming Liabilities	Amount	Due Date
FY20-21 Payroll Tax	\$12,078.94	07/03/2022
FY20-21 Payroll Tax	\$12,078.93	07/06/2022
December-21 IAS	\$28,442.00	25/02/2022
December-21 Quarter GST	\$42,985.00	25/02/2022
Total	\$95,584.87	

The Balance Sheet of the Club reflects the latest known financial position as at the end of December 2021 and I can confirm that the Club is up to date with all statutory payments and lodgements.

As always, I encourage queries and discussion over the financial accounts. Please feel free to contact me should you have any queries or wish to discuss it.

Kind Regards,



Freddie Deegan

Director – On Tap Hospitality

RBVC Financial Results December 2021

In December, the Club recorded a net operating surplus of \$68k, \$40k below budget, and a net deficit of \$23k compared to a budgeted surplus of \$7k. Total income for November was \$456k, \$109k below budget. Revenue was down across all areas of the Club with the exception of other revenue that benefitted from the \$10k government solar rebate. Catering revenue was \$109k below budget, with the fall spread over restaurant and function revenue with the latter only achieving 32% of budget. Total expenses were \$53k below budget due lower than budgeted wages while there was a large variance in maintenance costs. Despite the lower wages, the total employment cost ratio for the three months to December was 44% compared to 39% for the same period last year. The increase reflects the increased staff numbers to ensure a COVID compliant environment and also the increased cost of casual hospitality staff, in particular chefs and external contractors. The year to date net deficit is \$60k and just over \$278k better than projected. A breakdown of the net deficit across the major club functions sees catering contributing +\$19k, marina and hardstand +\$161k, while sailing and membership reported "deficits" of \$25k and \$171k respectively. The cash balance at the end of December was largely unchanged at \$1.4m. As at 27th January the cash balance remained at \$1.4m. The main challenges the Club faces as it opens up are escalating operating costs, including food and labour, and a lack of hospitality staff with the latter very much dependant on the course of the COVID Omicron Variant. Moreover, ongoing maintenance requirements and immediate statutory payments totalling \$72k will draw cash from the Club.

Royal Brighton Yacht Club Profit & Loss - Summary

	December 2021			Year to Date		
	Actual	Budget	Variance	Actual	Budget	Variance
	\$	\$	\$	\$	\$	\$
Income						
Catering Revenue	249,358	358,000	-108,642	724,397	1,382,700	-658,303
Membership Income	67,336	68,150	-814	380,329	408,900	-28,571
Marina, Hstand & Storage	96,118	97,486	-1,368	523,247	564,844	-41,597
Sailing Income	5,811	5,850	-39	33,122	44,800	-11,678
OTB Income	24,150	28,217	-4,066	48,291	63,333	-15,042
Other Revenue	13,340	7,234	6,106	354,018	43,371	310,647
Total Income	456,113	564,937	-108,824	2,063,404	2,507,948	-444,544
Catering Cost Of Sales	102,038	116,883	-14,845	295,933	453,105	-157,172
Gross Profit	354,075	448,054	-93,978	1,767,471	2,054,843	-287,372
Expenses						
General Operating Expenses	23,731	33,104	-9,373	96,814	146,974	-50,160
Professional Fees	8,038	7,450	588	36,280	44,700	-8,420
Equipment Expenses	1,997	3,900	-1,903	10,985	14,400	-3,415
Insurances, Licenses & Rego	10,825	14,923	-4,097	65,436	90,052	-24,616
Advertising & Promotions	1,986	3,210	-1,224	26,050	19,260	6,790
Occupancy Costs	10,018	36,700	-26,682	94,124	229,700	-135,576
Debt Recovery Costs	0	700	-700	-10,840	19,200	-30,040
Maintenance & Repairs	28,596	5,294	23,302	159,319	125,880	33,439
Internal Club Expenses	101	725	-624	415	4,350	-3,935
Sailing Expenses	2,641	7,025	-4,384	14,755	24,925	-10,170
Employment Expenses	198,274	226,992	-28,718	771,765	1,071,230	-299,465
Total Expenses	286,208	340,022	-53,815	1,275,503	1,790,672	-515,169
Operating Surplus	67,868	108,031	-40,164	491,969	264,172	227,797
Total Other Income	1	39	-38	10	230	-220
Total Other Expenses	90,839	101,427	-10,588	551,624	602,018	-50,394
Net Surplus/(Deficit)	-22,971	6,643	-29,614	-59,645	-337,616	277,971

Other Financial Metrics

	Dec. 2021	Nov. 2021	Dec. 2020
	\$	\$	\$
CAPEX	0	0	\$1939
Cash at Bank	\$1,424,798.06	1,436,432	\$1,245,356

Royal Brighton Yacht Club Profit & Loss by Operating Function – Year to Date, December 2021

	Catering \$	Marina, Hardstand & Storage \$	Sailing & OTB \$	Membership , Admin & Other \$	Total \$
Income					
Catering Revenue	724,397	0	0	0	724,397
Membership Income	0	0	0	380,329	380,329
Marina, Hstand & Storage	0	523,247	0	0	523,247
Sailing Income	0	0	33,122	0	33,122
OTB Income	0	0	48,291	0	48,291
Other Revenue	165,393	0	21,147	167,478	354,018
Total Income	889,790	523,247	102,560	547,807	2,063,404
Catering Cost Of Sales	295,933	0	0	0	295,933
Gross Profit	593,857	523,247	102,560	547,807	1,767,471
Expenses	0	0	0	0	0
General Operating Expenses	49,556	0	697	46,562	96,814
Professional Fees	0	0	0	36,280	36,280
Equipment Expenses	3,600	0	0	7,385	10,985
Insurances, Licenses & Rego	0	0	0	65,436	65,436
Advertising & Promotions	151	0	0	25,899	26,050
Occupancy Costs	33,168	150	150	60,656	94,124
Debt Recovery Costs	0	0	0	-10,840	-10,840
Maintenance & Repairs	0	122,078	16,991	20,250	159,319
Internal Club Expenses	0	0	0	415	415
Sailing Expenses	0	0	9,329	5,426	14,755
Employment Expenses	488,586	0	57,924	225,255	771,765
Total Expenses	575,061	132,627	85,091	482,724	1,275,503
Operating Surplus	18,796	390,620	17,470	65,083	491,969
Total Other Income	0	0	0	10	10
Total Other Expenses	0	229,468	41,722	280,434	551,624
Net Surplus/(Deficit)	18,796	161,151	-24,252	-215,341	-59,645

Royal Brighton Yacht Club Cash Flow Summary – Year to Date, December 2021

	\$
Operating Profit	491,968.93
Net Change in Working Capital	9,554.56
Net Operating Cash flow	501,523.49
(Increase)/Decrease in fixed Assets	-43,342.99
Net Cash flow from Investing	-43,342.99
Interest Income	10.05
Interest Paid	-31,604.55
Increase/(Decrease) in Other finance	-127,928.29
Net Cash flow from financing	-159,522.79
Opening Cash Balance	1,126,140.35
Net change in cash flow	298,657.71
Closing Cash Balance	1,424,798.06

Royal Brighton Yacht Club Balance Sheet - Summary

Account Name	October 2021 \$	November 2021	December 2021
Assets			
Current Assets			
Total Trading Bank Accounts	1,557,426	1,447,052	1,432,480
Total Floats	2,436	2,588	2,623
Total Clearing Accounts	-33,688	-10,516	-9,561
Total Debtors	352,942	311,793	288,824
Total Receivables	567	503	-330
Total Prepayments	123,931	105,712	119,338
Total Stock	58,526	67,444	66,095
Fixed Assets			
Total Property	5,092,036	5,050,905	5,008,677
Total Marina & Hardstand	882,369	850,378	817,320
Total Plant & Equipment	270,255	266,289	262,240
Total Boats	297,743	291,487	285,040
Total Intangible Assets	0	0	0
Total Assets	8,604,544	8,383,635	8,272,746
Liabilities			
Total Trade Creditors	61,482	96,834	157,851
Total Accruals	64,136	74,454	79,578
Total GST and Statutory Liabilities	178,924	64,226	85,526
Total Employee Provisions	145,536	151,575	146,030
Total Bonds & Other Liabilities	37,654	36,482	38,404
Total Deferred Income- Members	542,668	492,187	433,227
Total Deferred Income- Marina	707,411	656,718	597,342
Total Bank Loans	1,087,072	1,057,151	1,027,118
Total Other Finance	830,331	800,435	777,069
Total Liabilities	3,655,215	3,430,063	3,342,144
Net Assets	4,949,329	4,953,572	4,930,601
Total Equity	4,949,329	4,953,572	4,930,601

Peter Demura
Honorary Treasurer
27th January 2022

Balance Sheet [Multi-Period]

October 2021 To December 2021

		October	November	December
1-0000	Assets			
1-1000	Trading Bank Accounts			
1-1010	BOM- Business Chq Acc**157544	\$14,158.38	\$6,445.16	\$30,736.52
1-1015	BOM- MbrShp Marina Acc**098419	\$1,521,464.54	\$1,418,795.75	\$1,379,931.57
1-1020	BOM Coll Term Deposit x043	\$17,065.12	\$17,073.72	\$17,073.72
1-1025	BOM- Yachting Foundation x141	\$2,262.67	\$2,262.67	\$2,263.23
1-1031	BOM-Business Access Saver x391	\$2,474.93	\$2,474.95	\$2,474.97
	Total Trading Bank Accounts	\$1,557,425.64	\$1,447,052.25	\$1,432,480.01
1-1100	Floats			
1-1105	Cash on Hand	\$1,000.00	\$1,000.00	\$1,000.00
1-1110	Till Floats	\$1,400.00	\$1,400.00	\$1,400.00
1-1125	Petty Cash	\$36.14	\$187.70	\$222.60
	Total Floats	\$2,436.14	\$2,587.70	\$2,622.60
1-1200	Clearing Accounts			
1-1210	Cash Clearing	-\$44,269.80	-\$12,644.79	-\$12,992.04
1-1220	Account Clearing	\$0.00	\$0.00	\$143.20
1-1250	Eftpos Clearing	\$10,581.87	\$2,129.06	\$3,288.12
	Total Clearing Accounts	-\$33,687.93	-\$10,515.73	-\$9,560.72
1-1300	Debtors			
1-1310	Trade Debtors	\$11,038.80	\$22,266.50	\$19,634.75
1-1330	Other Debtors	\$350,319.92	\$297,943.14	\$277,605.90
1-1340	Provision for Doubtful Debts	-\$8,416.78	-\$8,416.78	-\$8,416.78
	Total Debtors	\$352,941.94	\$311,792.86	\$288,823.87
1-1350	Receivables			
1-1355	Members Control Account	\$567.43	\$503.29	-\$330.20
1-1370	Cruising Group Account	\$45,172.52	\$45,172.52	\$45,085.52
1-1375	Cruising Group Clearing Acc	-\$45,172.52	-\$45,172.52	-\$45,085.52
1-1380	Icebergers Clearing Account	\$371.95	\$371.95	\$371.95
1-1390	Icebergers Group Account	-\$371.95	-\$371.95	-\$371.95
	Total Receivables	\$567.43	\$503.29	-\$330.20
1-1400	Prepayments			
1-1410	Prepayments - General	\$58,846.12	\$48,027.18	\$69,052.71
1-1420	Prepaid Insurance	\$42,287.27	\$35,239.39	\$28,191.51
1-1425	Prepaid Workcover	\$20,686.16	\$20,686.16	\$20,686.16
1-1430	Prepaid Interest	\$2,111.07	\$1,759.22	\$1,407.37
	Total Prepayments	\$123,930.62	\$105,711.95	\$119,337.75
1-1600	Stock			
1-1610	Inventory- Beverage	\$37,485.42	\$46,427.57	\$41,688.25
1-1611	Inventory-Beverage non-alcohol	\$4,196.69	\$4,931.22	\$6,297.29
1-1630	Inventory- Food	\$8,363.04	\$8,363.04	\$11,328.58
1-1650	Inventory- Clothing & Merch	\$8,481.28	\$7,722.40	\$6,781.02
	Total Stock	\$58,526.43	\$67,444.23	\$66,095.14
1-1710	Property			
1-1713	Club House Leasehold at Cost	\$9,177,675.22	\$9,177,675.22	\$9,177,675.22
1-1714	Amortisation Club House Imp	-\$4,783,050.67	-\$4,815,866.92	-\$4,849,777.04
1-1715	Yard Leasehold Imp at Cost	\$180,929.18	\$180,929.18	\$180,929.18
1-1716	Amortisation Leasehold Yard	-\$175,413.58	-\$175,512.19	-\$175,614.08
1-1717	ROU Assets - Parks Victoria	\$194,751.16	\$190,114.22	\$185,477.28
1-1718	Amortisation Parks Victoria	-\$111,286.33	-\$111,286.33	-\$111,286.33
1-1719	ROU Assets - Bayside City Council	\$694,327.24	\$690,748.24	\$687,169.24
1-1720	Amortisation Bayside City Council	-\$85,896.38	-\$85,896.38	-\$85,896.38

Balance Sheet [Multi-Period]

October 2021 To December 2021

		October	November	December
	Total Property	\$5,092,035.84	\$5,050,905.04	\$5,008,677.09
1-1721	Marina & Hardstand			
1-1723	Marina Leasehold Imp at Cost	\$7,938,844.32	\$7,938,844.32	\$7,938,844.32
1-1724	Amortisation Leasehold Marina	-\$7,076,226.18	-\$7,107,858.95	-\$7,140,546.14
1-1725	Hardstand Leasehold at Cost	\$764,292.96	\$764,292.96	\$764,292.96
1-1726	Amortisation Hardstand Imp	-\$744,541.97	-\$744,900.72	-\$745,271.42
	Total Marina & Hardstand	\$882,369.13	\$850,377.61	\$817,319.72
1-1740	Plant & Equipment			
1-1742	Furniture, Plant & Equipment	\$1,307,934.11	\$1,307,934.11	\$1,307,934.11
1-1744	Accum Depreciation Plant etc	-\$1,168,496.97	-\$1,171,181.94	-\$1,173,905.82
1-1750	Marina & HStand Equip at Cost	\$476,220.43	\$476,220.43	\$476,220.43
1-1755	Marina & HStand Equip Acc Depn	-\$345,402.46	-\$346,683.99	-\$348,008.25
	Total Plant & Equipment	\$270,255.11	\$266,288.61	\$262,240.47
1-1800	Boats			
1-1810	Rescue & Work Boats at Cost	\$736,668.37	\$736,668.37	\$736,668.37
1-1815	Accum Depreciation Rescue Boat	-\$524,489.52	-\$529,080.52	-\$533,807.10
1-1825	OTB Sailing Boats at Cost	\$222,082.29	\$222,082.29	\$222,082.29
1-1830	Accum Depreciation OTB Boats	-\$136,517.75	-\$138,182.94	-\$139,903.64
	Total Boats	\$297,743.39	\$291,487.20	\$285,039.92
1-1900	Intangible Assets			
1-1910	Designs at Cost	\$16,057.23	\$16,057.23	\$16,057.23
1-1920	Amortisation Designs	-\$16,057.23	-\$16,057.23	-\$16,057.23
	Total Intangible Assets	\$0.00	\$0.00	\$0.00
	Total Assets	\$8,604,543.74	\$8,383,635.01	\$8,272,745.65
2-0000	Liabilities			
2-1000	Trade Creditors			
2-1100	Trade Creditors	\$61,482.09	\$96,834.35	\$157,851.11
	Total Trade Creditors	\$61,482.09	\$96,834.35	\$157,851.11
2-2000	Accruals			
2-2005	Deposits Received in Advance	\$3,625.00	\$3,125.00	\$3,625.00
2-2110	Accruals- General	\$18,127.41	\$25,728.13	\$38,180.38
2-2130	Accrual- Workcover	\$4,186.08	\$6,022.89	\$7,946.17
2-2140	Accrual- Payroll Tax	\$38,197.95	\$39,578.41	\$29,826.45
	Total Accruals	\$64,136.44	\$74,454.43	\$79,578.00
2-3000	GST and Statutory Liabilities			
2-3110	GST Collected	\$189,864.19	\$45,705.25	\$79,024.22
2-3120	GST Paid	-\$43,756.36	-\$22,178.75	-\$36,039.08
2-3130	PAYG Withholding Payable	\$24,468.00	\$25,889.00	\$28,442.00
2-3150	Superannuation Payable	\$8,348.17	\$14,810.83	\$14,098.63
	Total GST and Statutory Liabilities	\$178,924.00	\$64,226.33	\$85,525.77
2-4000	Employee Provisions			
2-4010	Annual Leave Payable	\$59,636.84	\$61,151.26	\$60,209.21
2-4015	Leave Loading Payable	\$10,442.45	\$10,743.93	\$10,542.52
2-4020	Long Service Leave - Current	\$37,204.00	\$37,690.00	\$32,265.00
2-4021	Long Service Leave Non-current	\$27,077.00	\$30,524.00	\$31,330.00
2-4022	On-Cost for A/L & L>Loading	\$11,176.03	\$11,465.63	\$11,283.27
2-4031	Employee Deductions	\$0.00	\$0.00	\$400.00
	Total Employee Provisions	\$145,536.32	\$151,574.82	\$146,030.00
2-5000	Bonds & Other Liabilities			
2-5010	29er's Bond Account	\$1,000.00	\$1,000.00	\$1,000.00

Balance Sheet [Multi-Period]

October 2021 To December 2021

		October	November	December
2-5020	RBYC Auxiliary	\$23,859.29	\$22,686.95	\$24,608.77
2-5030	Aust. Sports Foundation C.Acc	\$12,794.76	\$12,794.76	\$12,794.76
	Total Bonds & Other Liabilities	\$37,654.05	\$36,481.71	\$38,403.53
2-6000	Deferred Income- Members			
2-6010	Subscription Income Deferred	\$467,989.67	\$428,005.78	\$377,508.37
2-6060	Other Income in Advance	\$74,678.74	\$64,181.41	\$55,718.35
	Total Deferred Income- Members	\$542,668.41	\$492,187.19	\$433,226.72
2-7000	Deferred Income- Marina			
2-7010	Marina 1 Year Licence	\$537,505.65	\$507,534.30	\$474,891.75
2-7020	Marina 20 Year Lease	\$30,172.51	\$19,327.45	\$8,482.39
2-7030	Hardstand - Rental	\$54,710.73	\$52,009.70	\$44,150.58
2-7050	OTB Maintenance Income	\$85,021.63	\$77,846.56	\$69,816.96
	Total Deferred Income- Marina	\$707,410.52	\$656,718.01	\$597,341.68
2-8000	Bank Loans			
2-8030	Commercial Bill S331 300243100	\$249,530.47	\$219,608.85	\$189,575.99
2-8031	Commercial Bill - Non Current	\$837,542.00	\$837,542.00	\$837,542.00
	Total Bank Loans	\$1,087,072.47	\$1,057,150.85	\$1,027,117.99
2-9000	Other Finance			
2-9010	Equipment Loan	\$33,375.96	\$29,317.48	\$25,242.78
2-9011	Equipment Loan - Non Current	\$38,772.00	\$38,772.00	\$38,772.00
2-9020	Insurance Premium Funding	\$38,875.28	\$19,437.66	\$9,718.85
2-9021	Current Liability - Parks Victoria	\$38,184.84	\$33,460.30	\$28,721.98
2-9022	Currenrt Liability - Bayside City Council	\$23,249.07	\$20,372.49	\$17,486.72
2-9023	Non-Current Liability - Parks Victoria	\$47,755.89	\$47,755.89	\$47,755.89
2-9024	Non-Current Liability-Bayside City Council	\$608,627.33	\$608,627.33	\$608,627.33
2-9036	Credit Card P Hall x271	\$899.59	\$1,718.73	-\$16.27
2-9037	Credit Card - Sammy Doddy	\$590.84	\$973.03	\$760.10
	Total Other Finance	\$830,330.80	\$800,434.91	\$777,069.38
	Total Liabilities	\$3,655,215.10	\$3,430,062.60	\$3,342,144.18
	Net Assets	\$4,949,328.64	\$4,953,572.41	\$4,930,601.47
3-0000	Equity			
3-1000	Accumulated Funds	\$5,239,895.19	\$5,239,895.19	\$5,239,895.19
3-2000	Yachting Foundation No2 Reserv	\$17,785.73	\$17,785.73	\$17,785.73
3-2010	Members Reserve	\$202,265.50	\$202,265.50	\$202,265.50
3-3000	Retained Earnings	-\$469,700.09	-\$469,700.09	-\$469,700.09
3-9000	Current Earnings	-\$40,917.69	-\$36,673.92	-\$59,644.86
	Total Equity	\$4,949,328.64	\$4,953,572.41	\$4,930,601.47

Royal Brighton Yacht Club

Finance Sub-Committee Meeting

Minutes of meeting of Finance Sub-Committee held Monday 29th November 2021 Via Zoom

Committee Member Present: Peter Demura, John Mooney, Keith Badger, Phil Hall, Niesje Hees Paul Jenkins and Brett Heath. **Apologies:** Peter Strain,

Meeting opened at 5.00pm

1. Minutes of previous meeting – Peter Demura moved that they be approved, Seconded by Niesje Hees. Minutes approved.
2. Overview of Accounts and Club Activity.
 - a. Discussion of October financial results (November GC Finance Report) and noted the following:
 - Increased wages costs due to employment of COVID marshals and increased use of agency catering staff
 - Trading is going along quite well and trying not to over book to ensure good quality of food but staff are expensive
 - Wages are down in part due to lower wages in sailing office with the position of sailing manager remaining unfilled.
 - The viability of functions was raised given the extra staff involved and additional labour costs.
 - b. Trading – there has been an increase in marina rentals and annual leases and enquires given SYC is full. In addition, there is some potential for new leases from the closing and redevelopment of the St Kilda Marina.
3. Risk Register
 - a. Work underway to develop a plan and process to ensure a consistent outcome across the Club and importantly not to duplicate the work already done.
4. Asset Management
 - a. Collation of assets requiring maintenance underway.
 - b. Malcolm Mitchell met with On Tap Hospitality on integrating existing data into Asset Management Pro and develop a pragmatic approach to scheduled maintenance.
 - c. Sub-Committee has been formed to address the replacement of the attenuator, manage the extension of the seabed lease, examine options for the marina including finance, and pen management in the absence of a new seabed lease.

Meeting Closed at 5.50pm.

Next Meeting at 5.00pm Thursday 16th December at RBYC.

Peter Demura
Honorary Treasurer
15th December 2021

GENERAL MANAGER'S REPORT JANUARY 2022

- OH & S – There was once serious injury sustained during a keel boat race onboard the boat RUSH. The emergency plan to meet the ambulance was carried out effectively. There have been other reports of minor injuries of sailors who have had first aid treatment. Reports were submitted in a timely manner.
- There has been an increase in the questions regarding Long Term Marina Licenses for when they expire in January 2023.
- The staffing shortage in both the kitchen and service areas have been alleviated with the employment of additional staff. We have deleted the 'permanent' covid marshal and now applying this measure when we expect a large amount of arrivals.
- Christmas New Year Trading Hours, considering many factors including the shortage of staff and the additional public holidays that are imposed on our industry the following trading hours have been determined.
- In all, despite the interruptions of Covid, we have had a successful summer season. The challenge we now face is to maximise our Member Services, provide exceptional customer service and return to a somewhat normal operations, including financial results, over the coming months.

Phil Hall

General Manager

Member Age Breakdown Report

Royal Brighton Yacht Club

Excluding non-member types

Membership Type	Age Group															
	Unknown DOB		Upto 25		26 - 35		36 - 45		46 - 55		56 - 65		66 - 75		75 Up	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Senior	5	1	1		6	1	30	3	72	6	106	17	84	5	14	2
Senior Family		4			1	2	3	6	17	13	25	15	13	9	3	3
Senior Special													2		12	
40 Year											3		5		4	
50 Year											5		26		7	
60 Year +													6		29	
Honorary Life									1				2		2	2
Senior Country	1						2		2		2	1	3	1	2	
Senior Absent					1		3	1	7		11	1	5		2	
Crew					6		7		27	4	37	2	34	3	6	2
Crew Plus					3	2	1		4	1	7	1	3	1	1	
YouthU18			56	29												
Intermediate 18-29			41	23	28	12										
Gym	3	1			1		5	2	13	1	6	2	25	2	10	
Social	4	4	2			1	15	5	22	16	44	28	59	32	25	9
Social Extra	1	1						6	1	18	4	21	2	17	1	5
Junior Family	1		18	13												
Aquatic	5	1	1		2		6	5	11	15	30	8	20	3	4	
TPI													2			
Sponsors - Social							1				2				1	
Totals	20	12	119	65	48	18	73	28	177	74	282	96	291	73	123	23

Membership count July 21 - June 22

	Jun-21	Jul-21	+/+	Aug-21	+/+	Sep-21	+/+	Oct-21	+/+	Nov-21	+/+	Dec-21
Senior	356	342	-3.93%	341	-0.29%	341	0.00%	354	3.81%	356	0.56%	353
Senior Family	103	95	-7.77%	95	0.00%	95	0.00%	106	11.58%	107	0.94%	111
Senior Special	15	14	-6.67%	14	0.00%	14	0.00%	14	0.00%	14	0.00%	14
40 Year	12	13	8.33%	13	0.00%	13	0.00%	12	-7.69%	12	0.00%	12
50 Year	39	38	-2.56%	38	0.00%	38	0.00%	38	0.00%	38	0.00%	38
60 Year +	34	36	5.88%	36	0.00%	36	0.00%	36	0.00%	36	0.00%	36
Honorary Life	6	6	0.00%	6	0.00%	6	0.00%	7	16.67%	7	0.00%	7
Senior Country	13	13	0.00%	13	0.00%	13	0.00%	14	7.69%	15	7.14%	14
Senior Absentee	37	33	-10.81%	33	0.00%	33	0.00%	32	-3.03%	32	0.00%	32
Crew	140	130	-7.14%	129	-0.77%	129	0.00%	129	0.00%	129	0.00%	130
Crew Plus	28	26	-7.14%	26	0.00%	26	0.00%	26	0.00%	27	3.85%	28
Youth U18	97	93	-4.12%	89	-4.30%	86	-3.37%	81	-5.81%	84	3.70%	86
Intermediate 18-29	119	100	-15.97%	101	1.00%	100	-0.99%	100	0.00%	103	3.00%	103
Gym	78	77	-1.28%	75	-2.60%	74	-1.33%	71	-4.05%	72	1.41%	72
Social	255	249	-2.35%	250	0.40%	249	-0.40%	258	3.61%	262	1.55%	265
Social Extra	73	76	4.11%	75	-1.32%	74	-1.33%	77	4.05%	77	0.00%	77
Junior Family	31	30	-3.23%	30	0.00%	30	0.00%	31	3.33%	31	0.00%	31
Iceberger	114	111	-2.63%	111	0.00%	112	0.90%	106	-5.36%	108	1.89%	111
TPI	2	2	0.00%	2	0.00%	2	0.00%	2	0.00%	2	0.00%	2
Sponsors	4	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4	0.00%	4
TOTAL	1556	1488	-4.37%	1481	-0.47%	1475	-0.41%	1498	1.56%	1516	1.20%	1526



-/+

- 0.84%
- 3.74%
- 0.00%
- 0.00%
- 0.00%
- 0.00%
- 0.00%
- 6.67%
- 0.00%
- 0.78%
- 3.70%
- 2.38%
- 0.00%
- 0.00%
- 1.15%
- 0.00%
- 0.00%
- 2.78%
- 0.00%
- 0.00%
- 0.66%

Membership - December 2021

		TOTALS	TOTAL %
Senior	353		
Senior Family	111		
Senior Special	14		
40 Year	12		
50 Year	38		
60 Year +	36		
Honorary Life	7		
Senior Country	14		
Senior Absentee	32	617	40%
Crew	130		
Crew Plus	28	158	10%
Intermediate 18-29	103	103	7%
Youth	86	86	6%
Gym	72	72	5%
Social	265	265	17%
Social extra	77	77	5%
Junior family	31	31	2%
Aquatic	111	111	7%
TPI	2	2	0%
sponsors	4	4	0%
TOTAL	1526	1526	100%

	June 2016	June 2017	June 2018	June 2019	June 2020	June 2021	End Decembtr 21
Senior	368	347	324	336	335	356	353
Senior Family	96	93	89	92	92	103	111
Senior Special	17	17	16	16	13	15	14
40 Year	18	14	12	12	12	12	12
50 Year	45	45	44	44	43	39	38
60 Year +	39	42	42	38	32	34	36
Honorary Life	7	7	6	6	6	6	7
Senior Country	12	16	16	15	13	13	14
Senior Absentee	55	49	40	38	36	37	32
Crew	184	149	143	155	156	140	130
Crew Plus	31	27	22	21	26	28	28
Intermediate 18-29	67	66	77	99	75	97	103
Youth U18	106	141	136	148	150	119	86
Gym	75	75	65	78	74	78	72
Social	242	233	212	207	207	255	265
Social Extra	79	77	64	64	63	73	77
Junior Family	14	19	22	28	25	31	31
Aquatic	75	79	78	73	81	114	111
TPI	0	1	1	3	3	2	2
Sponsors	11	2	4	4	4	4	4
TOTAL	1541	1499	1413	1477	1446	1556	1526

POS SPEND BY MEMBERSHIP TYPE - DECEMBER 21

	Total Spend per month per member type	Average spend per member type	Number of members in category	Number of members spent
Senior Special	\$1,827.56	\$130.54	14	9
40 Year	\$1,372.00	\$114.33	12	7
Senior	\$28,898.74	\$81.87	353	204
Senior Family	\$8,855.16	\$79.78	111	70
Crew Plus	\$1,716.92	\$61.32	28	11
Gym	\$4,408.08	\$61.22	72	41
Social	\$16,152.85	\$60.95	265	108
Aquatic	\$6,273.58	\$56.52	111	69
50 Year	\$1,962.83	\$51.65	38	15
60 Year +	\$1,787.31	\$49.65	36	15
Honorary Life	\$219.20	\$31.31	7	4
Crew	\$4,030.64	\$31.00	130	57
Social extra	\$1,000.91	\$13.00	77	15
Senior Country	\$178.30	\$12.74	14	2
Intermediate 18-29	\$606.10	\$5.88	103	8
Junior family	\$151.80	\$4.90	31	2
Senior Absentee	\$0.00	\$0.00	32	0
Youth	\$0.00	\$0.00	86	0
TPI	\$0.00	\$0.00	2	0
Total	\$79,441.98			637

Members to be Ratified - January meeting

Carol Evans	Senior Family
Bronwyn McIlveen	Senior

Minutes of RBYC Cruising Group Sub-committee Meeting Held at RBYC Clubrooms, Tuesday, December 7th, 2021 at 7.00pm

PRESENT:

Paul Jenkins (Chair)

Geoff Brewster, Barbara Burns, Bryan Drummond (in lieu of Sue Drummond), Terry Frankham, Rob Hurrell, Peter Gebhardt, Pam Merritt.

APOLOGIES:

Sue Drummond, Peter Strain

MINUTES: Of last meeting held on 4th Nov, 2021, were circulated, finalised and confirmed.

MATTERS ARISING from MINUTES: Nil

CORRESPONDENCE:

Out:

- 8 Nov 2021: Email to RYCV requesting permission to use facilities for 2022 Birthday Cruise
- 8 Nov 2021: Email to Brett Heath seeking confirmation of 27th Mar 2022 for Juniors' Big Boat Day.
- 8 Nov 2021: Email to Caroline Hollingsworth providing 2022 dates for Bayview Room use by Cruising Group
- 8 Nov 2021: Email to Dustin Marshall re being Guest Speaker on Friday Mar 18th 2022.
- 16 Nov 2021: Email to Brett Heath requesting addition of Newsletters to the Archive, and re-seeking confirmation for date of Juniors Big Boat Day.
- 20 Nov 2021 – Email to Michael Neumann (GM, RYCV), thanking RYCV for welcoming the Birthday Cruise on Jan 16th.

In:

- 8 Nov 2021: Email from Dustin Marshall agreeing to be Guest Speaker on Friday Mar 18th 2022
- 8 Nov 2021: Email to Caroline Hollingsworth acknowledging 2022 dates for Bayview Room use by Cruising Group
- 20 Nov 2021 – Email from Michael Neumann (GM, RYCV), welcoming CG to use Royals' facilities for the Birthday Cruise

Peter Gebhardt to follow up with Brett Heath /Sailing Committee regarding confirmation of proposed date for the 2022 Juniors Big Boat Day (27th March 2022).

FINANCE:

- Current balance: \$45,172.45.
- Pam Merritt to be reimbursed \$17 for cake for the Christmas Hardstand Party held on 4th Dec 2021

GENERAL BUSINESS:

1. **Chairman's Report** – (Paul Jenkins)

- Pier has been re-opened
- Dredging has been completed
- Numbers down on (delayed) Opening Day (Dec 5th)
- Bryan Drummond and Geoff Brewster volunteered to the Attenuator Steering Group

2. **Sailing Committee Report** – (Peter Gebhardt)

- Have had a weather disrupted sailing season to date, especially for Wednesday sailing, however have had good fleet sizes.
- Sailing Committee has strived to develop a sailing program that encourages participation across the full spectrum of boat types, and feels that this has been achieved.
- New VX boats being delivered to the Club are individually owned (not Club owned)
- RBYC Cruisers are encouraged to participate in the QCYC's annual *HMAS Goorangai Race* between RBYC and Queenscliff.
- Club is probably not going to print future "*Members Handbook and Sailing Program*". Information to be made available on-line
- Question raised as to whether the trophies had been engraved with past season's winners. PG to follow up.

3. **Newsletter** – (Barbara Burns)

- December edition nearly ready for distribution.

4. **Guest Speaker Dinners / Social Events**

Hardstand Party, Saturday Dec 4th:

- Approximately 30 attendees. Numbers down on previous years, perhaps due to crowded calendars post lockdowns. Fine, but windy and cold evening. Lots of catching-up going on.
- Thanks to Phil and Brendan for getting tables, chairs and the BBQ out to the Hardstand.

Future Events:

- Sunday Jan 16th, 2022. – Birthday Cruise to Royals
- Friday Feb 18th, 2022 – Rescheduled Titanic Night – Approx 40 bookings to date. JC, PM and SD coordinating. PG to work with catering re meals.
- Friday Mar 18th, 2022 – Guest Speaker, Dustin Marshall (Monash Uni) – Global Fisheries – confirmed.

Future possible speakers:

Doug & Sandra Williams – Cruising the SW Pacific.
Adrian Finglas friend, motorbike around the world:
Neil Blake, Port Phillip Bay-keeper: James McPherson.;
Prof Peter Cooke – Energy Transition Hub?;

5. **On Water Events:**

- Successful November End of Month Cruise to Yarra's Edge Marina Nov 27th – 28th. 7 Boats (6 sail, 1 motor) participated, including a couple of "first timers". Thanks to Barbara and Geoff for coordinating.

Future Events:

- Sunday Jan 16th, 2022 – Birthday Cruise to Royals.
 - Need to let RYCV know of number of boats prior to event.
 - Paul Jenkins to Coordinate event
 - Jenny Collins to arrange Birthday Cake
- Bass Strait Cruise Sat 26th Feb 2022 to Monday 14th Mar 2022
 - Info evening at the Club on Thursday 9th December at 7pm. Peter Strain to give his packaged presentation.
 - To date *Reliance*, *Y-knot* and *Ophelia* have registered interest. Understand that *Joan Ellen* and at least one other also interested.
 - PG to send email out to all cruisers.

6. Promotion of greater participation of boats in CG on-water activities and events.

- Complete survey of potential cruising boats in the marina
 - PG has done rows 3 and 5.
 - PM to do row 4.
 - BB to do row 1
 - Several Power boats have shown interest (to be included, encouraged and welcomed)
 - Consolidate list, review with Phil Hall to remove any temporary berth holders, and then email the owners
- Much discussion around how to encourage Power Boat owners to participate, including potentially inviting a power boat owner onto the Cruising Group committee

7. Cruising Group input to RBYC Strategic Planning.

- Waiting on Assessment and Plan documents.
- This item to be retired from agenda until contacted back by GC.

8. Other business

- Bryan Drummond suggested “Kahoots Quiz” night for one of the Friday Forum Dinners. Agreed that we should schedule this
- Pam Merritt questioned Progressive Dinner being held in May rather than April. Done because April is crowded with Easter and Anzac holidays, leaving little time for organisation and preparation.
- Paul Jenkins raised issue of Power Boat participation. Much discussion around how to encourage Power Boat owners to participate, including potentially inviting a power boat owner onto the Cruising Group committee.
- Karen Johns, who is chairing the Club Social Sub-committee, has been in contact, seeking means to better coordinate activities, including perhaps a Cruising rep on the Social Committee. Sue Drummond nominated to be join Social Committee to represent Cruising.

Meeting Closed at 8:25pm

NEXT MEETING: Tuesday 1st February, 2022, at RBYC Clubrooms

Chairman: _____ Secretary: _____

Date: _____ Date: _____

Overview - Marina / Hardstand / Undercroft

Month: Jan-22

	OTB	Hardstand	Marina	Combined	Available	Occupied	Total Vacant	Club Vacant	Owned Vacant
Jan-22	96.30%	98.61%	76.62%	88.92%	424	377	47	43	6
Nov-21	92.05	98.61	74.89	86.79	424	368	56	43	6

Marina

Size	Club Owned	Occupied	Occ %	Mem Owned	Occupied	Occ %	Total Pens	Total Occ	Total Occ %	Vacant Club Owned
10M	80	55	68.75%	15	13	86.67%	95	68	71.58%	25
12M	58	39	67.24%	16	13	81.25%	74	52	70.27%	19
13M	6	4	66.67%	0	0	0.00%	6	4	66.67%	2
15M	19	19	84.21%	16	13	81.25%	35	32	91.43%	0
18M	14	14	100.00%	7	7	100.00%	21	21	100.00%	0
	177	131	74.01%	54	46	85.19%	231	177	76.62%	46

OTB Dinghy Storage

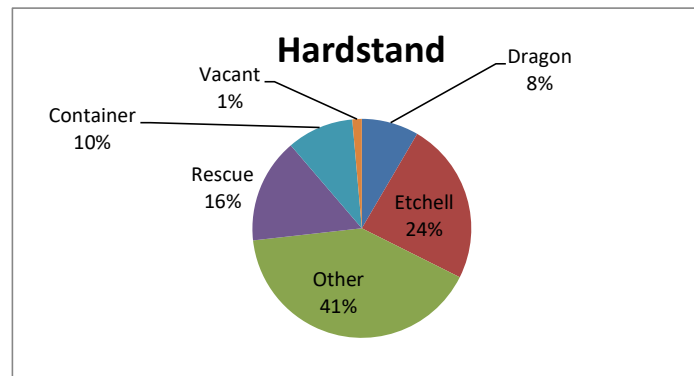
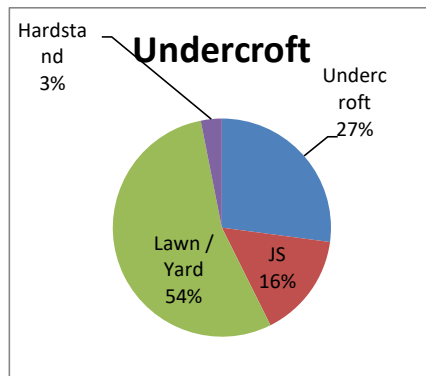
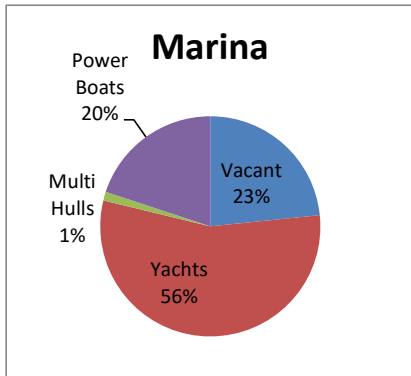
	Undercroft	JS	Lawn / Yard	Hardstand	Total of 134
Total Pens	35	20	70	4	129
Occupancy	75.00%	90.00%	95.00%	100.00%	96.30%

Marina Boat Types

Totals	Vacant	Yachts	Multi Hulls	Power Boats
231	54	128	3	46
100.00%	23.38%	55.41%	1.30%	16.52%

Hardstand

	Dragon	Etchell	Other	Rescue	Container	Vacant	Total 72
Occupied	6	17	29	11	7	1	71
Ratio %	8.3%	23.6%	40.3%	15.3%	9.7%	1.4%	98.6%



Minutes - RBYC Sailing Sub Committee

Meeting Date	Tuesday 12th December 2021 at 7:00pm.
Meeting Venue	Board Room Meeting
Attendance	Brett Heath (BH), John Spencer (JS), Peter Gebhardt (PG), Denis McConnell(DM), Chad Humphrey (CH), Murray Cowdell (MC), Marnie Irving (MI), Kenn Williamson (KW)
Apologies	Phil Bedlington(PB), Paul Pascoe(PP), Phil Hall (PH), and Kenn Williamson (KW)

<i>Item</i>	<i>Topic</i>	<i>Support Paper</i>	<i>Action By</i>	<i>Complete Date</i>
1.0	OPENING – Brett Heath			
1.1	<i>Minutes of the previous meeting be adopted. – Carried BH JS</i>			
2.0	MATTERS ARISING			
2.1	Review of Sailing to date 1) VXone and 2.4mR discussion held on safety concerns between BH & JS. Taken Offline. 2) Social Pursuit 19/12/2021 to be removed – due lack of interest and volunteers available. - NTC, WEBSITE and Newsletter to be updated to reflect. - Advertise Social Pursuit for the 30 th Jan 2022 requested.		BH	
2.2	Mark for rock of our tower start – update Diver hasn't yet checked the rock but is happy to do so, BH/PH to provide survey to CH to find the rock and have diver inspect. Plan is to either adjust the sailing instructions to move mark 6 or put a fixed mark on the rock alternatively remove the obstruction depending on findings.		CH	
2.3	Calendar Has generally been well received, BH noted that SYC had included Peter Taylor into AGG for next season Action – Results for Brighton Championship needs tweaking in PP's system as poorly presented		CH/RGR/ PP	
2.4	Volunteers - -Training JS – Raised concern that we are desperately short of volunteers. Retired sailors are not returning to assist with racing ! Most Volunteers unlikely to last beyond this season. 1) Action - Use Buoy Zone application to assist with race management 2) Need a major shift in members thoughts 3) Training needed for existing and new volunteers, ready for new season. 4) Min 6 regular volunteers needed, strong and young max 60 years ideal. MC – noted club should pay for out-of-pocket expenses like Boat Licence.		CH	

Minutes - RBYC Sailing Sub Committee

Item	Topic	Support Paper	Action By	Complete Date
	<p>Actions</p> <p>1) 1st Aid Instructor details MC has sent to PH to follow up with training plan.</p> <p>2) Marketing of need for Volunteers to include free training.</p> <ul style="list-style-type: none"> - Motor Boat, Mark Layers, Race Rules, Rescue Boat training (inc. Jib Crane operation) - Courses could attract a lot of people. - Put course plan together for review by next meeting Feb 2022 - Introduce in March 2022 <p>JS – Noted we need a strong team by Sept 2022 BH - Bigger team by 2023 CH – asked about discounts for volunteering and has been tried in past and failed. CH – noted PH idea of Paid option, and all agreed last resort.</p>			
2.5	<p>Dredging</p> <ul style="list-style-type: none"> - BH – showed the survey results, clearly much better allowing boats to safely exit down the boardwalk 			
2.6	<p>VX ONE's Nationals Regatta offered to RBYC for Jan 2024, BH - Recommended we offer Late Jan 2026</p>		BH	
2.7	<p>STONEHAVEN – Boat requirements 2nd - 9th Jan 2022 Requested - x1 Mark Laying (rattler) x2 Large Rhibs (Coach, ??) We'll provide only x1 Mark Laying (rattler) x1 Large Rhibs (Coach) – BH/JS – All agreed</p> <p>Quests – ask them to ensure X4 quests are in normal program condition for Paid OTB Program 20th to 23rd Dec 2021 inclusive. CH/MC -All agreed</p>		CH	
2.8	<p>Results on Brighton Championship needs tweaking as poorly presented.</p>		BH	
3.0	SAFETY INITIATIVES			
3.1	<p>Sign on / sign off</p>			

Minutes - RBYC Sailing Sub Committee

Item	Topic	Support Paper	Action By	Complete Date
	<p>- Application (Website Sign On/Off now required in Keelboat NOR ie.</p> <div data-bbox="414 316 1310 411" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>9.4. All boats are required to sign-on for each Club race day through the sign on/off system (http://rbyc.org.au/signon). Failure to comply with this rule for racing will result in the boat having a 3 point penalty added to their score for the race(s) without a hearing.</p> </div> <p>https://rbyc.org.au/wp-content/uploads/2021/10/RBYC-Notice-of-Race-2021-22-Keelboat.pdf</p> <p>A few boats had issues, poor compliance per race. NOR has a 3-point penalty for not using ! Proposed MC, 2nd ALL Action: Need to action each race going forward – CH</p>		CH	
3.2	<p>Discussion held on use of W Flag On-Shore</p> <ul style="list-style-type: none"> - Decision made that W Flag would no longer be used, as it raises potential liability to RBYC since we CANNOT ensure we can respond should a boat not return to Shore. Proposed MC, 2nd ALL - Action - Update OTB Sailors that it is their personal responsibility to ensure their own safety in sailing. I.e.. Notify a family member or equivalent of their plans to sail and return to time. RBYC will not be necessarily available to respond to emergency. 1st MC/ 2nd All – Carried - Action – Place a sign on back of gate stating ‘ Sail at Own Risk’ in new year. 		CH	
3.3	<p>Twilight Sailing CAT 7 race rating</p> <ul style="list-style-type: none"> - Note Flying 15 and Etchells can only sail CAT 7 if there keelboats competing to support them in the absence of safety boats, which can’t be guaranteed. Action: - Ensure all competing boats are aware of this requirement. 		CH	
4.0	<p>OTB REPORT</p> <p>George Mac – was well received by all participants even with short lead time this year BH</p> <ul style="list-style-type: none"> - JS noted need to properly organise starting June 2022 for next George Mac <p>Stonehaven – Need to review the rules of Team selection post this year and ensure all future events follow.</p>		BH	

Minutes - RBYC Sailing Sub Committee

<i>Item</i>	<i>Topic</i>	<i>Support Paper</i>	<i>Action By</i>	<i>Complete Date</i>
5.0	<p>CRUISING REPORT</p> <p>PG – noted cruise to Royals was well received.</p> <ul style="list-style-type: none"> - Bass Straight Thu 9th December – information night, obtained at least 7 interested. - Big Boat Day – Sun Mar 22nd - Cruising Marina walk to encourage more yachting continuing. <p>BH – Noted people very happy with the split of Div 1, Div 2 and Ingenue. Use of the Ingenue series as the lead in to help people new to racing to start in a less competitive group of boats.</p> <ul style="list-style-type: none"> - The Alan Robinson & Goorangi races were held together due to COVID deferral proved challenging due to other events on the day. In future need to ensure there are no conflicts. - Include the Cerebus Race - <p>Ideas for future: Include a treasure hunt to encourage Motor Boats.</p> <p>Action: BH - Cruising Calendar needs to move</p>		<p>PG</p> <p>BH</p> <p>BH</p>	
6.0	<p>RESCUE BOAT WORKING GROUP REPORT</p> <ul style="list-style-type: none"> - Head Gasket on George Mac - Peter Austin had concerns with overheating - Boats are wearing out, covers not being used. - Instructors must look after the Rescue boats as part of their role. <p>Need to improve the response of instructors to who is using what boat.</p>		MC	
7.0	<p>RACE MANAGEMENT TEAM INITIATIVES</p> <p>First Aid course – Coaches are all up to date. Volunteers may not be up to date. Sailing Office to organise an update for Officials.</p>		MC/ PH/CH	
8.0	<p>AOB</p> <p>Sail Melbourne – 70+ entrants, need volunteers !</p> <p>Booklet if produced in future, would ideally use a QR code to Calendar and Members details.</p> <p>Easter Regatta – One design – 16, 17 & 18 April – via JS from BH then post on Website</p>		<p>JS/CH</p> <p>BH</p>	

Minutes - RBYC Sailing Sub Committee

FUTURE MEETINGS	COMMITTEE	FOCUS AREAS
8 th February 2022	Sailing Committee	

2019/20 MEMBERS			
Chairman: Brett Heath	sailing@bretttheathconsulting.com	Ken Williamson	kenndo@bigpond.com
Denis McConnell	denismcconnell63@gmail.com	Phil Beddlington	philthesportsphysio@gmail.com
Murray Cowdell	mcowdell@yahoo.com	John Spencer	ejohn.spencer@gmail.com
Phil Hall	gm@rbyc.org.au	Peter Gebhardt	peter.gebhardt70@gmail.com
Marni Irving	m.irving@bigpond.net.au	Paul Pascoe	paulpascoe55@gmail.com

OTHERS AS REQUIRED			
Peter Coleman	peter.coleman@entire.com.au	Laura Thomson	otb@rbyc.org.au

SAILING OFFICE REPORT

2021 finished with lots of exciting Keelboat sailing to be followed by great weather for the 2022 new year's start.

Congratulations to all the great results from RBYC.

- [2021 Cock of the Bay](#)
- [2021 Melbourne to Hobart](#)
- [2021 Melbourne to Devonport](#)
- [2021 Sydney to Hobart](#)
- [2021 Petersville Regatta](#)
- [2022 Festival of the Sails](#)

Back at RBYC lots of exciting Off the Beach (OTB) sailing was being held with:

- [Sail Melbourne](#)
- [25th International 2.4mR Australian Championships](#)

There were too many RBYC entries to call out anyone, so I encourage you to review the results above.

Big thankyou to all our fabulous volunteers for all your support in 2021, looking forward to some more great fun on the water in 2022.

I encourage everyone interested in sailing to ask about volunteer positions where we'll be offering training and support to join our fabulous team of volunteers.

Best Regards

Chad Humphrey Sailing Coordinator

10th January 2022

Social Committee Minutes

Attending, Karen Johns, Margaret Rowe, Jennifer Mcguigan, George Henderson, Kenn Williamson, Jacqui Provos, Karen McCloskey, Chad Humphries, Sue Drummond

Apologies Cath Hurley

Minutes of 13th December reviewed and accepted

Outstanding issues

- What is required in a proposal to use the Bayview room
- Will General Committee support a Sunday music program
- What is the procedure for information to go on the RBYC website and Facebook page
- Need access to members survey

Karen McCloskey developing calendar, Chad to send sailing calendar

Super Heroes Return to club sailing

- Poster, Marg Rowe
- Required on the hardstand, barbecues, eskies, chairs and tables
- Bunting, Sue Drummond to contact cruisers and advise Jacqui and Karen where to pick up
- Decorate hardstand, Karen M, Jacqui and Kenn
- Kaoke, Jacqui to organise
- Liability and Covid safe issues to be considered. Karen J to check if club can provide hand sanitiser. Do we need to ensure check ins

Thursday 17th March St. Patrick's Day

- From 6pm in the members bar
- Whiskey tasting and a barrel of Guinness, Cath to follow up with Phil
- Poster, Marg
- Bagpipes, George

- Hats and decorations, Karen M
- Music, Karen M
- Irish dancer, Marg
- Gold coin donation, Kenn
- This event will be fully fleshed out at our next meeting

30th March, last Twilight race

- \$18 meal
- Music
- Cath to speak to Phil

MAJOR EVENT

Cocktail Night 18th June

This will be a paid ticketed event. Ticket cost will cover food and music, drinks to be purchased separately

- Is the Bayview Room available, Cath to check with Phil
- Live Band, George
- Cocktail menu, Cath to speak to Phil
- Cocktail food, cost required
- Do we use Trybooking or the club? Cath
- Everyone on General committee and the sub committees commit to bringing 10 people
- If we have excess funds from this type of event, can it be put aside for a future free event for members, Cath

Other issues

- Can we have a happy hour on Friday night to attract younger people to the club. Feedback from George is that his friends don't come as the drinks are too expensive, GC

Next meeting Thursday 17th February

Terms of Reference Social Sub-Committee

1. Context

The establishment of a Social Sub-Committee (the Social Committee) will provide Royal Brighton Yacht Club (RBYC) with a proposed schedule and outline of social events to promote cohesiveness, inclusivity, retention of members and a family-friendly environment for the RBYC community.

The Social Committee is established as a Sub-Committee under provisions of the RBYC Rules (Rule 45(1) & (2)). The purpose and role of a Sub-Committee is to conduct such business and function that may assist and support the General Committee in delivery of services or products by RBYC.

The role of a Sub-Committee is to make recommendations for determination by the General Committee, except where specific powers of determination have been delegated in writing.

2. Roles and Responsibilities

The Sub-Committee is not a policy making body but assists the General Committee of RBYC by providing an independent panel to evaluate, plan and organise social events to be run throughout the year.

2.1 Objectives:

The Sub-Committee has prime responsibility for, but not limited to:

- a) providing ideas for social events and considering whether the social event will appeal to a majority of RBYC members, as well as youth and potential new members;
- b) receiving Sub-Committee (for example, Sailing Sub-Committee, Icebergers) ideas for social/fund raising events;
- c) deciding if the event fits into the proposed social calendar and whether the Committee has the skill set and time to organise or assist the event. If necessary this will be done in consultation with the General Manager and/or designated staff;
- d) reviewing venue, equipment, staffing and catering requirements and possible funding requirements to allow hosting of the event. This will be done in consultation with the General Manager and/or designated staff;
- e) presenting a timeline for the event, including those members who will be involved in the different aspects of the timeline;
- f) once approved by the General Committee, undertaking planning and delivery of the event; and
- g) such other matters that the General Committee may direct the Social Committee to undertake.

3. Authority

The Social Committee will focus on establishing a calendar of social events, which will best suit the general membership of RBYC. For this purpose the Social Committee is delegated the necessary power and resources to meet its objectives.

The General Committee does not authorise the Social Committee to commit to expenditure or enter into contractual agreements on behalf of RBYC.

4. Composition and Term

4.1 Term:

The Social Committee shall be non-enduring and be convened for one year;

- a) when the Social Committee is formed for the first time, it will meet not more than two (2) months after formation to form a plan for upcoming social events. The Social Committee will present the General Committee with recommendations on the social event calendar for the upcoming year;

Terms of Reference Social Sub-Committee

- b) the Social Committee will decide on the frequency of meetings to allow delivery of the planned social events for the upcoming year.

The Social Committee shall convene only for the period required to evaluate, plan and organise the RBYC Social Calendar.

4.2 Members:

On each convening the Social Committee shall comprise a number of members of equal standing appointed by the Board as follows:

- a) a current member as Chair of the Committee designated by RBYC General Committee to act in this role;
- plus a combination of the following
- b) a current member of the General Committee
 - c) members of RBYC with appropriate skills or knowledge; and/or
 - d) the Club Manager or a designated senior staff member of RBYC.

In appointing Social Committee members the Chair of the Committee shall give due consideration to the purpose for which the panel is being convened.

4.3 Invitees:

In addition to the authority expressed above, the Social Committee may invite to meetings key staff, independent persons, members of the RBYC's management team and such other persons as the Social Committee determines as appropriate.

Invitees may take part in the business of and discussions at the meeting but have no voting rights.

4.4 Discipline

All Social Committee members shall be subject to the RBYC's Code of Conduct and shall maintain confidentiality relating to the Social Committee's business. If a Social Committee member breaches the Code of Conduct or their confidentiality obligations they may, as an interim measure, be stood down from the Social Committee until such time as the Board is able to deal with the matter under RBYC policy.

5. Meetings

The Social Committee may meet on such occasions deemed necessary by the Chair of the Committee to allow the Committee to fulfil its role, but no later than two weeks prior to the relevant meeting of the General Committee. A quorum shall comprise three Social Committee members, which must include the Club Manager or a General Committee member of RBYC.

The Chair of the Social Committee will confer with the General Committee prior to the Social Committee convening to discuss Social Committee issues and determine items for inclusion in the Social Committee's business.

6. Voting

Any matters requiring a decision will be decided by a majority of votes by Social Committee members present. In the event of a tied vote, the Chair of the Social Committee shall exercise a casting vote.

7. Conflicts of Interest

Members of the Social Committee and invitees will be required to disclose conflicts of interest at the commencement of each meeting. Ongoing conflicts of interest, shall be recorded in the RBYC Conflict of Interest Register, and need not be disclosed at each meeting once acknowledged. Where Social Committee members or invitees are deemed to have a real or perceived conflict of interest, they will be excused from discussions on the issue where a conflict exists and excluded from voting on the matter.

8. Secretariat Duties

Terms of Reference Social Sub-Committee

The Chairperson will develop and distribute agendas, papers, minutes and reports for circulation to Social Committee members, attendees and invitees. Where practicable, agendas are to be provided at least three working days prior to each meeting.

9. Minutes

Minutes must be prepared, approved by the Chair of the Committee and then circulated to the Social Committee members with the minutes ratified by the Social Committee members at the following meeting and signed by the Chair of the Committee. The minutes must be sufficient to convey the conduct, process of the meeting and voting outcomes but should not disclose specific nominations or Social Committee members' votes.

A summary of all out-of-season decisions shall be recorded in the minutes of the next scheduled Social Committee meeting.

The Chair will provide a brief report to the General Committee on the main outcomes of each Social Committee meeting.

10. Dispute Resolution

If an impasse has been reached and cannot be resolved through the Social Committee, by agreement the issue is to be referred to the General Committee for resolution or action.

11. Reviews

The Social Committee will review its performance on an annual basis. The review is to be conducted as a self-assessment by the Chair of the Committee. The assessment may seek input from any person or group. The General Committee may conduct an independent review of the Social Committee's performance if it believes it appropriate.

The General Committee shall review and evaluate these Terms of Reference at least every three (3) years to ensure that they remain consistent with the intended objective and responsibilities and conforms to legislative requirements, RBYC policies and best practice.

12. Endorsement

Name	Title	Signature	Date
Peter Strain	Commodore, RBYC		
John Mooney	Vice Commodore, RBYC		
Phil Hall	General Manager, RBYC		

Version Control

Version	Date	Revised by	Comments
1.0	December 2021	DRAFT	
1.1	January	Karen Johns	

Terms of Reference Social Sub-Committee

For Discussion at General Committee 16 December 2021

Purpose of Discussion

- To determine whether the GC is supportive of a change to the rules to relax the requirements for all members of GC to have been Senior members for three years.
- If the GC is supportive, determine whether any changes are recommended to the wording of the Notice of Motion put to the members at last years Half Yearly General Meeting (noting that this motion was withdrawn from the AGM pending further consultation).

It is recognised that it would be preferable for any rule change to have the support of the General Committee (even though this is not a requirement of the rules).

Member workshops are planned for February to engage on the topic of how to foster inclusion and diversity more broadly (rather than focusing on this motion specifically).

Background

This motion was to make changes to rule 49 as follows.

Current rule

49. Who is eligible to be a Committee Member

(1) No Member shall be eligible for election to the Committee unless they are and have been a Senior Member of the Club for at least three consecutive years immediately prior to nomination.

Proposed Replacement

49. Who is eligible to be a Committee Member

(1) No Member shall be eligible for election to the Committee unless they are a Senior Member and have been a Member of the Club for at least three consecutive years immediately prior to nomination.

Rationale

The Motion failed when put to the AGM in 2020. It was then proposed on behalf of the Inclusion and Diversity Advisory Group, which has been exploring ways in which to change the current situation, whereby the General Committee is not representative of the diversity in the club or the broader community. Even if a greater diversity of members were to convert to Senior membership, it would not be possible for these members to be represented on the General Committee for at least three years.

It is noted that some members want assurance that RBYC will remain primarily a yacht club and do not wish the General Committee to be overly representative of non-sailing members. It is noted that Rule 44 protects against this; ie

44. Composition of Committee

(1) The Club shall be managed by a Committee consisting of the Commodore, Vice-Commodore, Rear Commodore, Club Captain, Honorary Treasurer and six Senior Members of the Club. The Flag Officers and at least four of the six ordinary Members of the Committee shall be Active Sailing Members as defined in Rule 4.

Considerations for discussion

- This proposed rule change would enable sailing members who are not senior members (eg. crew members or intermediate members) to stand for General Committee if they become senior members, provided they have been members for three years (making it easier for younger members to become part of GC).
- This rule would enable members from non-sailing categories to stand for General Committee if they become senior members, provided they have been members for three years (noting only a maximum of two non-sailing members can be on GC at any given time). This would enable the club to more easily leverage specialist skills amongst members.
- This motion would not enable the Treasurer role to be filled by a non-sailing member (is this something that should be considered, given the specialist nature of the role?).

Niesje Hees, 14 Dec 2021

Major Projects for 2022

- Seabed Lease – Parks Victoria
(Flag Officers and GM)

- Strategic Asset Management Plan
 - Document
 - Asset Audit
 - Asset Maintenance Software.

(Asset Sub- Committee)

- Risk Register – Collate existing risk plans to one central document.
(Finance Committee)

- Marina and Attenuator Advisory Group – Long term plan for marina and attenuator.

- Forecourt Circular Driveway – Planning
(Asset Sub Committee)