

Procedure for Unsupervised OTB Training & Recreational Sailing at RBYC

Club resources (Dinghies, RHIBs etc) may only be used with the permission of the Sailing Office. The sailing office is responsible for booking club resources. Members must treat club assets as if they were their own and MUST report any damage or issues to the sailing office.

- If Code Flag Q is displayed on the fuel store flagmast, no OTB boats shall go afloat. Any OTB boats that are afloat, shall return immediately to shore. Code Flag Q may only be displayed and lowered by club officials and staff.
- Before going afloat for unsupervised training (whether sailing off the beach or from the hard stand launching ramp), the sailor:
 - Displays Code Flag W on the fuel store flagmast.
 - Write the Sail number, class and crew name/s on the whiteboard in front of the Sailing & Marina Office
- Upon coming ashore, the sailor:
 - Removes their name from the whiteboard
 - If the board is clear of markers, and the sailor is sure that there are no other boats still afloat, lowers Code Flag W.



Code Flag W is stored in a cylinder mounted on the wall adjacent to the fuel store.

When the office is staffed, sailors with a waterproof VHF radio should check in with the office to ensure the VHF base station will be monitored and to confirm the channel being monitored. Portable VHF radios may be available for loan.

In case of storms and before dusk each day, staff and flag officers shall check that the flag is not hoisted. If the flag remains hoisted:

- The board should be checked to determine boats still afloat
- The beach / hard stand should be checked
- A phone call made to the sailor's number and if there is no response
- The duty manager advised immediately

Instructions shall be posted:

- 1) on the whiteboard in the lower carpark
- 2) adjacent to the flagmast and flag storage cylinder, and
- 2) adjacent to the hard stand dinghy ramp, and
- 3) on the safety notices section of the notice board in the members lounge
- 4) via regular reminders on the website and racing news

Additional Requirements for Youth Sailors under 18 years

(while not participating in RBYC official activities or supervised activities or coaching)

- Sailors should preferably provide the Sailing Office with prior notice of their intent to sail.
- Before going afloat, sailors must report to the Sailing Office and if required:
 - Carry a VHF Radio
 - Sail only in areas designated by the Sailing Office
 - Return ashore by an agreed time
 - Comply with other instructions of the Sailing Office