



# Royal Brighton Yacht Club

## Race Management Team – Timekeeper

- Job Title:** Timekeeper
- Job Description:** The Timekeeper is responsible for controlling the starting sequence and assisting the Race officer as directed.
- Experience/Skills:** Required experience and skills include:
- Ability to concentrate for extended period
  - Loud clear voice
  - Accurately use timekeeping equipment.
  - Working With Children Check (WWCC)
- Prior Knowledge:** Desired experience and knowledge include:
- Understanding of the Racing Rules of Sailing, Part 3 - conduct of a race and the starting sequence
  - To understand the Sailing instructions and it's start sequence.
- Equipment Required:**
- Two timers/clocks
  - Race Sheets (start log, summary sheets etc)
  - Pens/Pencils & Clipboards
  - Current Racing Rules of Sailing
- Basic Tasks:** Tasks for this Position include (but are not limited to):
- Attend the Race Management briefing two hours before race start.
  - Ensure the start boat pack has the necessary equipment to start races.
  - Assist with start sequence set up once the boat is in position.
  - Conduct race start sequence/s, record required information.
  - If required, call mark rounding's with recorder.
  - Assist with finish procedure by calling finish time for each competitor.
  - Assist with boat pack up and race summary.